

ANNUAL BORROWER UPDATES



PO Box 19700, Irvine, CA 92623-9700
Fax: 866.387.3131

ORGANIZATION

Organization Name

Address

City

State

Zip

PASTOR/SR. LEADER

Name

Email Address

Mobile Phone No.

Daytime Phone No.

PRIMARY CONTACT (If we have questions about your loan)

Contact Name

Position

Email Address

Mobile Phone No.

Daytime Phone No.

ADDITIONAL CONTACT

Contact Name

Position

Email Address

Mobile Phone No.

Daytime Phone No.

FISCAL YEAR-END REPORTING

Our most recent fiscal year ended on: _____

Date financials and data are through (if not fiscal year-end) _____

Number of paid staff we had a fiscal year-end:

Full-Time: _____ Part-Time: _____

Average weekend attendance *(all campuses combined, if applicable):*

Adult: _____ Teens/Children: _____ Online: _____

School Enrollment *(if applicable):* _____

Number of baptisms this fiscal year: _____

Number of "Giving Units" this fiscal year: _____

("Giving Units" is the number of people the church prepared a Giving Statement for at the end of the year for tax purposes)

Top 10 Givers *(No names, just amounts):*

1. \$ _____	6. \$ _____
2. \$ _____	7. \$ _____
3. \$ _____	8. \$ _____
4. \$ _____	9. \$ _____
5. \$ _____	10. \$ _____

CHECKLIST OF ITEMS TO SEND CDF

Detailed Income and Expense Statements – for your most recently completed fiscal year (if you have a statement that shows Budgeted vs. Actual figures, please provide that as well)

Balance Sheet – as of the last day of your most recently completed fiscal year

Statement of Cash Flows – for your most recently completed fiscal year, if available

Budget – for the current fiscal year

Annual Report – If the church prepares a year-end ministry report for its members, please send a copy of that

Key-Man Life – Proof of most recent Key-Man Life Insurance Policy (if applicable)

Rent Roll – Current Name of leasee(s), terms of agreement, monthly rent amount, square footage/unit (if applicable)

SIGNATURE

Signature

Date