



2025 VENDOR PACKET



601 TREMONT STREET, GALVESTON, TEXAS 77550

Phone: 409.797.5000

WWW.VISITGALVESTON.COM



OVERVIEW

On Thursday, May 15, 2025, Visit Galveston will host the 2025 Tourism Summit event at the Galveston Island Convention Center in Galveston, Texas in conjunction with National Tourism Week to educate and celebrate the exciting tourism industry. This is a FREE event to ALL tourism partners and local dignitaries. The event offers excellent networking opportunities. Highlights include energizing general sessions, multi-faceted panel discussions, educational breakout sessions and a vendor expo all inside the Galveston Island Convention Center.

VISIT GALVESTON

Visit Galveston is the official destination marketing organization for Galveston Island, Texas as accredited by Destination Marketing Association International. Visit Galveston is solely funded by hotel occupancy tax and is operated under the leadership of the Park Board of Trustees of the City of Galveston. Visit Galveston is a non-profit government agency tasked with promoting Galveston's diverse tourism offerings to travelers across the region and globe! Along with operating the Galveston Island Visitor Information Centers, Visit Galveston employs an award-winning staff of sales, marketing, public relations, communications, destination services, destination experiences, product development and special event management professionals to help both leisure and business travelers take advantage of all Galveston Island has to offer.

AUDIENCE

Each year our numbers increase as we bring together the organizations involved in the Galveston hospitality community to learn from one another and from experts in the field. The summit is designed to involve, inform, educate, and excite Galvestonians. The 2024 audience had an attendance that included almost 450 tourism and hospitality industry professionals, destination marketing organizations, attractions, elected officials, and educators. This year we hope to grow our attendance again by offering a FREE day-long event that will feature national and regional speakers presenting on a variety of topics aimed at increasing the number of travelers to Galveston. Those whose businesses are touched by travel--from restaurateurs to hotel executives and transportation operators to nightlife professionals--can learn how to maximize their reach and have a chance to learn about new resources being made available to reach their goals.

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VENDOR DETAILS



What your vendor booth includes:

- One 6' skirted table and two chairs
- Vendor name, logo, and website link on VisitGalveston.com
- Customizable exhibit space
- Free Wi-Fi (Wired internet, telephone lines and electrical connections must be contracted with the GICC)

Vendor provides:

- Logo
- Website Link
- Direct expenses related to collateral and booth décor.

Vendor Specifics:

- Limited vendor space is available on a first-come, first-served basis.
- Exhibitors may sell products, as long as they are not direct consumables on the day of Summit. Direct consumables may be given away for free.

Important dates and times:

May 14 - Check-in and setup from 1:00pm – 5:00pm

May 15 – Check-in and setup from 7:30am – 9:00am

Schedule of Events:

9:00 AM – Exhibitor tables must be completely set up.

8:30 AM – Registration

5:30 PM – Vendor tear down

Signage:

No signage of any type may be attached to the walls by any method. Exhibitors should provide their own signage, easels and/or displays.

Booth Tear Down

Exhibitors may not pack, tear down, or remove any portion of the exhibit prior to the official closing which is at 5:30 PM.

VENDOR DETAILS



VENDOR TERMS AND REGULATIONS

1. Assignment of the booth space is made on a first come, first served basis among those vendors who deliver to Visit Galveston the completed and signed application.
2. Exhibitor understands and agrees that all exhibits must conform to the size of the space and must not be of such nature or arrangement as to obstruct the view of or interfere with other vendors. All displays, distribution of literature, or any other type of activity shall be contained or conducted only inside the booth space. All sound and other noises must be kept at sufficiently low levels so as not to disturb other vendors. Public address systems, radio broadcasts and other devices used to attract attention by sound are prohibited. Vendors shall be responsible for securing all necessary licenses or consents for any performances, displays, or other uses of copyrighted works or patented inventions and the use of any name, likeness, signature, voice, or other impression, or other intellectual property owned or claimed by any third party, which may be used, directly or indirectly, by vendor or on its behalf. Vendor agrees to, and hereby does, indemnify, defend, and hold Visit Galveston harmless from and against any claim of liability in any incident or resulting loss, cost, penalty or damage, including court costs and attorney's fees for failure to obtain such licenses or consents or for infringements or other violations of the intellectual property rights, rights of privacy, publicity rights, or any other related rights of any third party, whether enforced by that third party or its representative. Vendor agrees that all exhibits, activities, printed materials/literature and giveaway items are subject to approval of Visit Galveston, and any of such which in design, operation or concept are not approved by Visit Galveston will be prohibited. Likewise, the conduct of those persons representing vendor is subject to the same conditions.
3. Vendor agrees to comply with the installation and dismantling schedules provided. Installing or dismantling an exhibit at any other time is expressly prohibited.
4. Vendor is responsible for any damage to Visit Galveston and/or Galveston Island Convention Center (GICC) property caused by vendor, its employees, representatives, or agents, and shall immediately reimburse Visit Galveston for any costs or expenses incurred as a result of or arising out of such damage. No explosive or combustible materials are to be displayed, and all construction shall be substantial, fixed in position for the duration of the summit, and constructed of fire-retardant materials.
5. Vendor agrees that its display space is to be used solely for the company whose name appears on this application and said vendor will not sublet or assign any portion of space nor allow individuals representing any other company to use or to be present in said exhibit booth for any purpose.
6. Visit Galveston has the right to move a vendor's booth to a different location if the planned exhibit area is not filled. Visit Galveston will try to avoid, however, putting a vendor next to a company that would be a direct competitor.
7. Should any emergency arise, which would prevent the summit as scheduled, or which at any time makes the exhibit space unavailable to vendor, including, but not limited to, destruction of or damage by fire, windstorm, strikes, acts of God, riot, civil insurrection, declaration of emergency by the U. S. President, or any other cause, whether foreseeable or not, beyond Visit Galveston's control, it is expressly understood and agreed that Visit Galveston shall not be liable to any person or entity, for any losses or damages, resulting from any of such causes.
8. Vendor agrees that the terms, regulations, and conditions have been formulated in the best interest of all involved and Visit Galveston has the right, within its sole discretion, to make changes, amendments, or additions hereto, after the signing of the application, and any such changes, amendments or additions shall be final and binding.



VENDOR APPLICATION



Visit Galveston is very grateful for the commitment made by you to support the 2025 Tourism Summit.

Company/Organization: _____
Contact: _____
Phone: _____ E-mail: _____
Website: _____
Mailing Address: _____
City, State, ZIP: _____
Brief description of your business: _____

REGISTRATION

Please make sure you and anyone working your booth register to attend Tourism Talks at <https://www.visitgalveston.com/tourismsummit/>

ACCEPTANCE

In accordance with the terms, conditions, and regulations governing exhibits of Visit Galveston during the Tourism Summit at the GICC, the undersigned hereby makes application for vendor space which, when accepted by Visit Galveston, becomes a contract. Terms and conditions in this document are a part of this contract. The undersigned has read and agreed to abide by all the Visit Galveston Terms and Regulations. (Application must be signed to be accepted).

SUBMIT COMPLETED FORM TO:

Mail: Visit Galveston, Shawna Reid, 601 Tremont Street, Suite 200, Galveston, Texas 77550

Email: sreid@visitgalveston.com

Questions: Please contact Shawna Reid at sreid@visitgalveston.com or (409)797-5122

Signature

Date

* Please note that this form must be received before your space will be confirmed. You are responsible for sending a png file of your logo and link to be used in all promotions.

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