

IDEaS G3 RMS Essentials Exam Registration

1. **Create your certification account** at the [SAS Certification Manager website](#). Here are guidelines to help you with some of the required fields:
 - Name: Enter your first and last name as it displays on your government-issued identification. Your identification will need to be verified during a proctored exam.
 - Email address: Enter a personal email address where you can consistently access your certification account, even if you change jobs. This is where all certification-related email communications will be sent.
 - Address: Enter your personal mailing address. Postal code may only apply for US.
 - Phone number: Enter a phone number at which you can be contacted if necessary. We don't use this for any solicitation.
 - Affiliation with SAS: Select "IDEaS". Then select Client, Team Member, or Other.
 - Company name: Enter your current primary employer.
 - Company email: Enter your email address for your current primary employer so we can associate your credential to your IDEaS account.
2. You will receive an email to **verify your account creation**. Click the link provided in the email to complete your account setup. Once your profile is complete, you may wish to bookmark the [CertMetrics website](#) for future access to your certifications.
3. To continue registration, navigate to the CertMetrics homepage and select the **Schedule/Modify Exam Appointment** tile.
4. You are taken to the Pearson VUE exam site. On the homepage, click **View Exams**.
5. On the Find Exam page, type the exam code of **IDS-G301** into the search field and press enter. NOTE: If you would like to complete a practice exam first, you can find it with exam code **PE-G301**.
6. **Select the desired exam** from the search results.
7. **Choose how to take the exam**: either online or at a Pearson VUE testing center.
8. The rest of the registration process is carried out with Pearson VUE. **Review their instructional resources** to understand the process of sitting for a proctored exam. Here is their [Exam Preparation FAQ website](#).