



# **Axon Auto- Transcribe User Guide**

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# What's new

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This guide includes the following updates:

- [Explanation of a new View evidence video and images permission](#)
- [New overview video for Auto-Transcribe](#)
- [New overview video for Transcription Assistant](#)
- [New Translate transcript video](#)

# Auto-Transcribe overview

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Video and audio evidence are central to every investigation, but the sheer quantity of this evidence increases the time officers and prosecutors must spend reviewing it—plus it can be mentally draining to repeatedly listen to disturbing audio or see graphic images

Axon Auto-Transcribe, with [the transcript on the evidence detail page](#) and [Transcription Assistant](#), uses artificial intelligence (AI) to accelerate the review and transcription of evidence, creating significant time and cost savings.

With Auto-Transcribe, you can use a computer-generated transcript that is ready within minutes of uploading the evidence to Axon Evidence, rather than waiting hours, days, or weeks for a human-generated transcript. You can then view the video, audio, and transcript for a piece of evidence on one screen in Axon Evidence. This "hypermedia player" enables powerful connections and efficiencies during the evidence review process.

You no longer have to watch every moment of digital evidence. Instead, review the AI Transcript Summary or scan the transcript to quickly understand what happened during the incident. Jump to a moment in the media player s by selecting a word from the transcript.

When court-ready transcripts are needed, Axon Auto-Transcribe can produce the transcript in a fraction of the time and cost compared to human transcription alone.

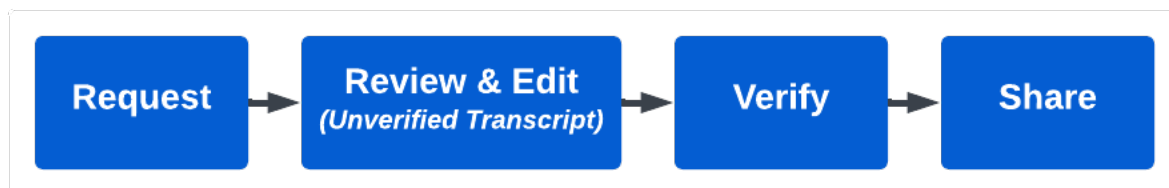
The screenshot displays the Axon Auto-Transcribe interface. On the left, a video player shows a traffic stop scene with a timestamp of 2019-05-30 T01:25:11Z and AXON BODY 2 X81390745. The video player includes a progress bar, a 'Detect People' button, and a 'Suggested Moments' section. On the right, a transcript panel is highlighted with a yellow border. The transcript panel shows a search bar, a list of keywords (test (35), stop (27), arrest (20), car (17), jail (16), city (13), direction (9), +20), and an 'Unverified' status. Below this, a transcript summary is displayed: 'A police officer stopped a woman riding an electric scooter southbound in the northbound...' with a 'Show more' link. The transcript text includes: '00:29 <silence>', '00:33 7 4 6 B', '00:36 7 4 6.', and '00:39 I'll be out with one at second in Roma. Ma'am, you can't be driving that on the roadway in the wrong direction of travel. You know, you're going southbound in the northbound lanes.'

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Watch this [video](#) to learn more about Auto Transcribe.

## Workflow

The following diagram depicts the workflow you follow when using Auto-Transcribe:



1. Open a piece of evidence and request an Auto-Transcript.
  - Your agency must have [Auto-Transcribe minutes](#).
  - If your agency has Unlimited Auto-Transcribe minutes, all evidence uploaded to Axon Evidence is automatically Auto-Transcribed.
2. [View the transcript](#) on the evidence detail page.
3. Use [Transcription Assistant](#) to review, edit, save changes to, and download the Auto-Transcript.
4. [Verify](#) the transcript.
5. [Share](#) the transcript through evidence and case shares.

Auto-Transcribe can be used with any audio or video file type [supported](#) by Axon Evidence. Currently, Auto-Transcribe supports files up to 10 hours in length.

### Note

Users must have the appropriate [permissions](#) to request Auto-Transcripts, use Transcription Assistant, and verify transcripts.

## Accuracy

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Axon Auto-Transcribe uses the best available speech recognition solution for public safety data, not only for accuracy but also to ensure equitable performance among diverse populations. Throughout its creation and development, we tested Auto-Transcribe on multiple variations of English, encompassing several local accents.

We use the highest industry standard for measuring accuracy—every letter of a word must be correct for us to consider it "accurate." On public safety data, Auto-Transcribe averages 80% accuracy, reaching levels in the high 90% range as the audio becomes clearer. Transcription Assistant makes it incredibly easy for authorized users to make corrections.

Microphone quality and recording environment are the two biggest factors in Auto-Transcript accuracy. During testing and development, we use assorted styles of body camera and interview room video to ensure that Auto-Transcribe can perform across different hardware and environmental variations.

## Auto-Transcribe licensing

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There are different types of Auto-Transcribe licenses your organization can use.

## Starter Packs

As part of your Axon license, you can try out Axon Auto-Transcribe using a free Auto-Transcribe Starter Pack:

Axon License	Minutes per License
Axon Pro	100
Axon Records	200
Officer Safety Plan 7+ Premium	300

Auto-Transcribe features can only be used by users who have Pro licenses.

These minutes are added to an agency pool from which all users can draw. Unused minutes expire at the end of each calendar year, but the minutes available per license resets to the amounts shown above.

## Auto-Transcribe plans

To continue using Auto-Transcribe after your Starter Pack minutes are consumed, you can choose between three Auto-Transcribe plans:

- Unlimited Auto-Transcribe Add-On for Law Enforcement
- Unlimited Auto-Transcribe Add-On for [Axon Justice](#)
- A la Carte Minutes

### Unlimited Auto-Transcribe Add-On for law enforcement

With the Unlimited Auto-Transcribe Add-On, agencies have unlimited access to Auto-Transcribe for a flat per-user-per-month fee. With this plan, all evidence generated from Axon Body Worn Cameras, Fleet, Capture, and Interview Room are automatically auto-transcribed. Auto-Transcripts can be requested for recordings made on other devices and uploaded to Axon Evidence.

### Auto-Transcribe Add-On for Axon Justice

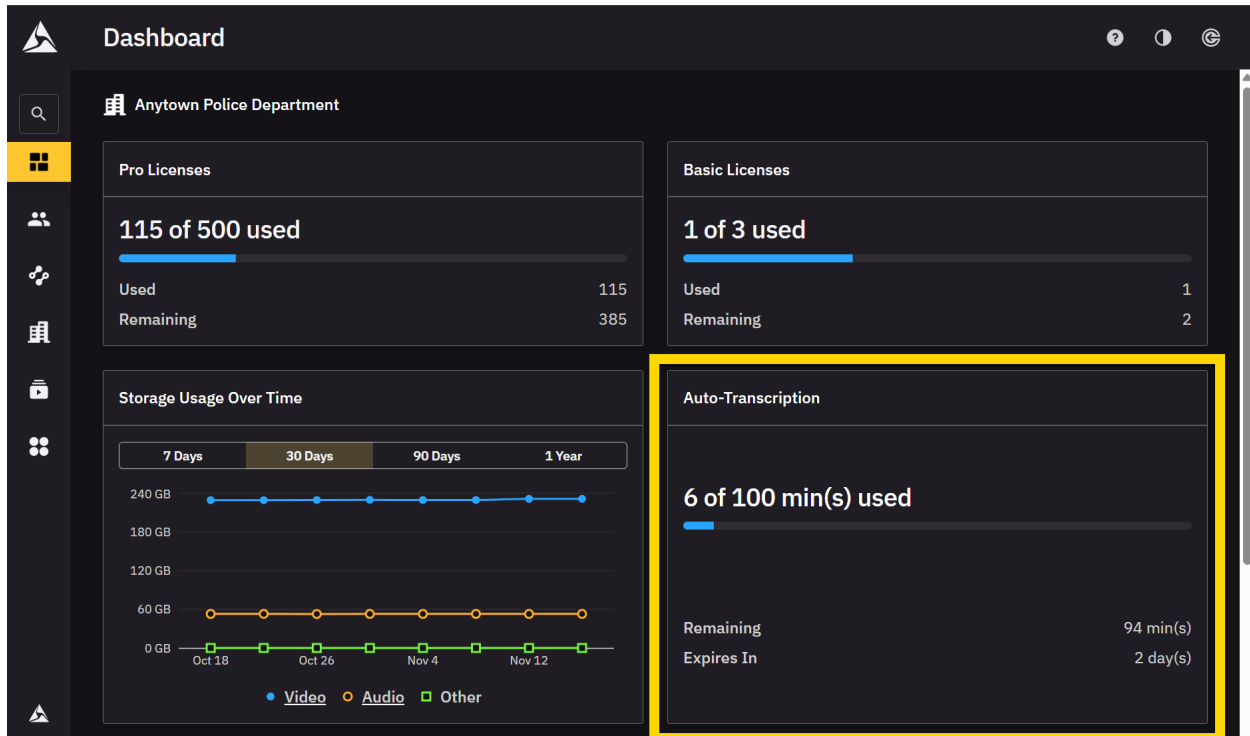
This add-on is a flat per-user-per-month fee for prosecutors and defense attorneys using Axon Justice. Like the Unlimited Add-On, this plan auto-transcribes all Axon Body Worn Camera, Fleet, Capture, Interview Room, and [Third Party Video Support](#) recordings that are uploaded to Axon Evidence.

The Auto-Transcribe Justice Premier Add-On is included in the Axon Justice and Axon Justice Advanced plans.

## A la Carte minutes

With A la Carte minutes, your organization purchases a set number of minutes, which are pooled within your agency and consumed by all officers who use Axon Auto-Transcribe. Unused minutes expire after one year.

To view the number of Auto-Transcription minutes that have been used by your agency, open the [Admin Console](#). On the Dashboard page, the **Auto-Transcription** area shows the available and used Auto-Transcribe minutes for your organization. Users assigned to a Role with the **View Unrestricted Evidence** permission set to **Any** can view this dashboard.



## Axon AI

Auto-Transcribe uses AI to generate transcripts.

Axon's AI-powered features use artificial intelligence to provide insights, recommendations, or analysis based on available data and user inputs. These outputs may include inaccuracies, limitations, or outdated information. These tools are designed to support—not replace—professional judgment, legal interpretation, and human oversight. Users are responsible for carefully reviewing and verifying AI-powered content before acting on it. Axon continually works to enhance AI accuracy, mitigate bias, and uphold ethical standards.

Learn more at [Axon AI](#).

# Administration

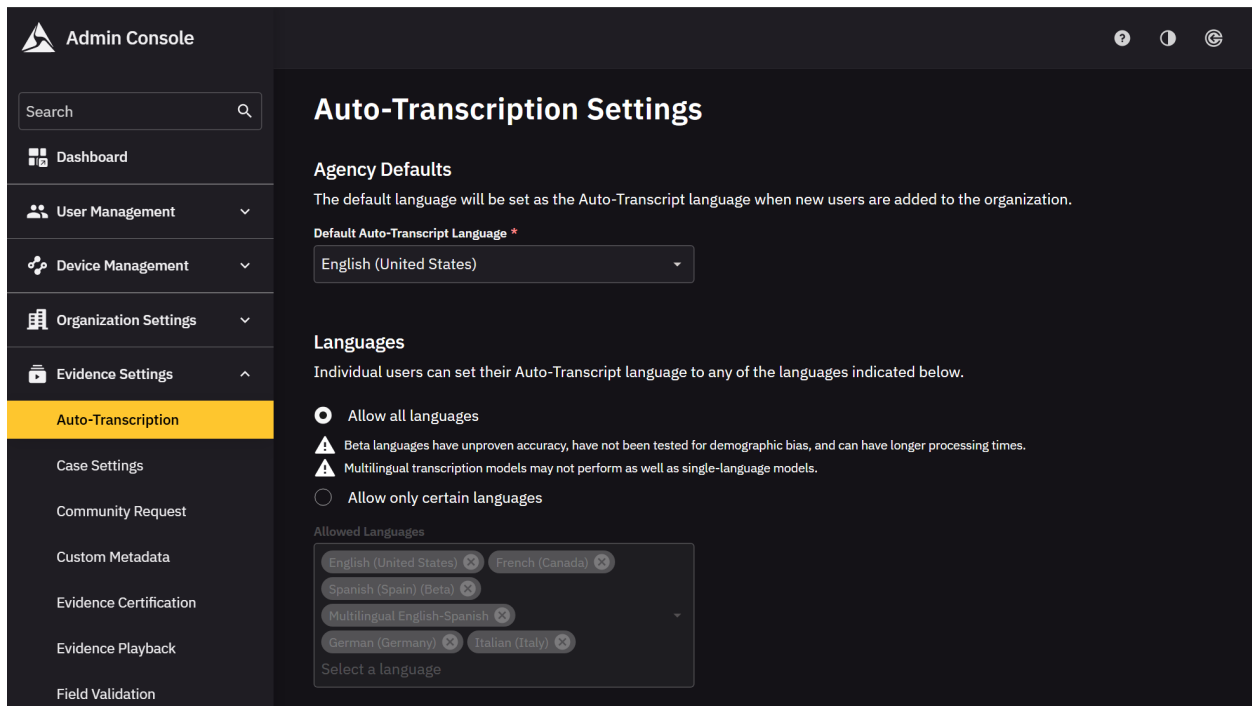
Auto-Transcribe includes configurable settings, audit trails, and permissions that ensure accurate, controlled, and transparent transcript management across your organization.

## Settings

Auto-Transcribe has the following settings you can configure to ensure it is used efficiently by your organization's users:

- Agency Defaults
- Languages

To configure these settings, log in to Axon Evidence, select **Admin** in the main navigation menu. Open the Auto-Transcription Settings page that appears in the Evidence Settings section.



**Admin Console**

Search

- Dashboard
- User Management
- Device Management
- Organization Settings
- Evidence Settings
- Auto-Transcription**
- Case Settings
- Community Request
- Custom Metadata
- Evidence Certification
- Evidence Playback
- Field Validation

### Auto-Transcription Settings

#### Agency Defaults

The default language will be set as the Auto-Transcript language when new users are added to the organization.

Default Auto-Transcript Language \*

English (United States)

#### Languages

Individual users can set their Auto-Transcript language to any of the languages indicated below.

Allow all languages

Allow only certain languages

**Allowed Languages**

- English (United States)
- French (Canada)
- Spanish (Spain) (Beta)
- Multilingual English-Spanish
- German (Germany)
- Italian (Italy)

Select a language

## Agency Defaults

In the Agency Defaults section, the **Default Auto-Transcript Language** setting lets you select which language is set as the default Auto-Transcript language for any user who is added to the organization.

## Languages

The options in the **Languages** section let you select which languages are available in Auto-Transcribe for your organization's users. Select **Allow all languages** to let users access all available languages in their Auto-Transcripts, or select **Allow only certain languages** and set which languages are allowed.

Auto-Transcripts and translations of Auto-Transcripts are fully supported for the following languages:

- Dutch (Netherlands)
- English (United States)
- French (Canada)
- French (France)
- German (Germany)
- Italian (Italy)
- Portuguese (Brazil)
- Spanish (Spain, United States)
- Multilingual English-Spanish
  - If your organization serves a multilingual population, it is highly recommended that you set your [default language](#) to Multilingual English-Spanish to ensure that your Auto-Transcripts are generated as expected.

Over 50 additional languages are available through a 'Public Beta' program. To request that a beta language be activated for your agency, contact your CSM or Axon Sales Representative.

## Audit trail

The following Auto-Transcribe activities are recorded in the [evidence](#) and [user](#) audit trails:

Audit Trail Activity	Activity Description
<b>Auto-Transcribe Request Received</b>	A user <a href="#">requested</a> an Auto-Transcript
<b>Auto-Transcript Created</b>	The Auto-Transcript generation completed, and the user was able to view the Auto-Transcript on the <a href="#">evidence details page</a> and in <a href="#">Transcription Assistant</a> .
<b>Evidence Transcript Accessed</b>	A user viewed the Auto-Transcript on the <a href="#">evidence details page</a> or selected <b>Edit Transcript</b> to view <a href="#">Transcription Assistant</a> .

Audit Trail Activity	Activity Description
Evidence Transcript Downloaded	A user selected <a href="#">Download</a> in Transcription Assistant or the Auto-Transcript was included in a <a href="#">bulk evidence download</a> .
Evidence Transcript Edited	Changes made to the Auto-Transcript in Transcription Assistant were <a href="#">saved</a> . The audit trails only records that edits were saved; the text edits themselves are not recorded.
Evidence Transcript Verified	A user <a href="#">verified</a> an Auto-Transcript.
Evidence Transcript Unverified	A user <a href="#">unverified</a> an Auto-Transcript
Evidence Transcript Deleted	A user deleted a piece of evidence, and the associated Auto-Transcript was also deleted.
User Performs Keyword Search Across Evidence	A user <a href="#">searched for a keyword across transcripts</a> , either from Evidence search or when filtering evidence within a specific case.  This event only appears in user audit trails.

## Permissions

All permissions related to Auto-Transcribe can be found in the Evidence Management section and must be enabled for all Roles using Auto-Transcribe. For each of these permissions, you can set whether the permission applies to:

- Any evidence
- Their groups' & their own evidence
- Only their own evidence
- Prohibited

The ability to interact with transcripts requires a Pro license.

If you want any roles to be able to access evidence transcripts and metadata (for example, so they can use [Draft One](#)), but NOT view the underlying media, you can prohibit the View evidence video and images permission, which also appears in the Evidence Management section.

To assign a permission to a role:

1. Log in to Axon Evidence and select **Admin**.
2. In the **User Management** section of the Admin Console, select **Roles & Permissions**.
3. Select the pencil icon on the role that needs to be able to use Draft One features.

4. Select the *Allowed* option beside the necessary privileges.
5. Scroll down to the bottom of the screen and select **Save**.

For more information, see [Roles and Permissions](#).

## View transcripts

If you have permission to view a piece of evidence, you will automatically also be able to view the transcript. Viewing evidence is controlled by the following permissions:

- View Unrestricted Evidence
- View Restricted Evidence
- View Confidential Evidence

If you have a Pro license and permission to view a piece of evidence, but the *Auto-Transcribe* permission is not enabled for your Role, you will only [see the transcript on the evidence detail page](#) if a transcript has been created for that piece of evidence.

If you have a Basic license and a transcript has been created for a piece of evidence, you can download the transcript from the **Transcript** tab that appears below the media player on the evidence details page.

## Generate, edit, and verify transcripts

To take actions related to transcripts, you must also have the following permissions, which require a Pro license.

Permission	Description	Additional Permissions Required
<b>Auto-Transcribe</b>	Lets you <a href="#">request</a> an Auto-Transcript  If you have the <i>Auto-Transcribe</i> permission but not the <i>Edit Auto-Transcript</i> permission, you can still open <a href="#">Transcript Assistant</a> to review and download transcripts.	<ul style="list-style-type: none"> <li>• View Unrestricted Evidence</li> </ul>
<b>Edit Auto-Transcript</b>	Lets you access and use <a href="#">Transcription Assistant</a> to edit an Auto-Transcript	<ul style="list-style-type: none"> <li>• View Unrestricted Evidence</li> <li>• Edit</li> </ul>
<b>Verify &amp; Unverify Transcript</b>	Lets you <a href="#">verify and unverify</a> an Auto-Transcript.	<ul style="list-style-type: none"> <li>• View Unrestricted Evidence</li> <li>• Edit Auto-Transcript</li> </ul>
<b>Search across Transcripts</b>	See the Search across transcripts section below.	

## Search across transcripts

The *Search across Transcripts* permission lets a user search transcript keywords across multiple pieces of evidence. Searches will only include transcripts for evidence the user has List Evidence permission to access (unrestricted, restricted or confidential).

This permission behaves slightly differently compared to the rest of the Auto-Transcribe permissions. Unlike the rest of the Auto-Transcribe permissions, you can either set this permission to *Allowed* or *Prohibited*. This permission is enabled by default for all users with the default Admin or Investigator roles.

If a user has *List Restricted Evidence* permissions enabled, but not *View Restricted Evidence* permissions, they will see evidence in the search results list, but keyword matches or preview highlights will be hidden.

### Note

The search across transcripts feature can only be used by organizations who have the [Auto-Transcribe Unlimited Add-On plan](#)

## Generate and view translations

Once generated, a translation is not saved and can only be accessed while a user is viewing the evidence. As a result, to generate and view translations, you must have permission to view evidence. You do not need any of the other Auto-Transcribe permissions, although you must have a Pro license.

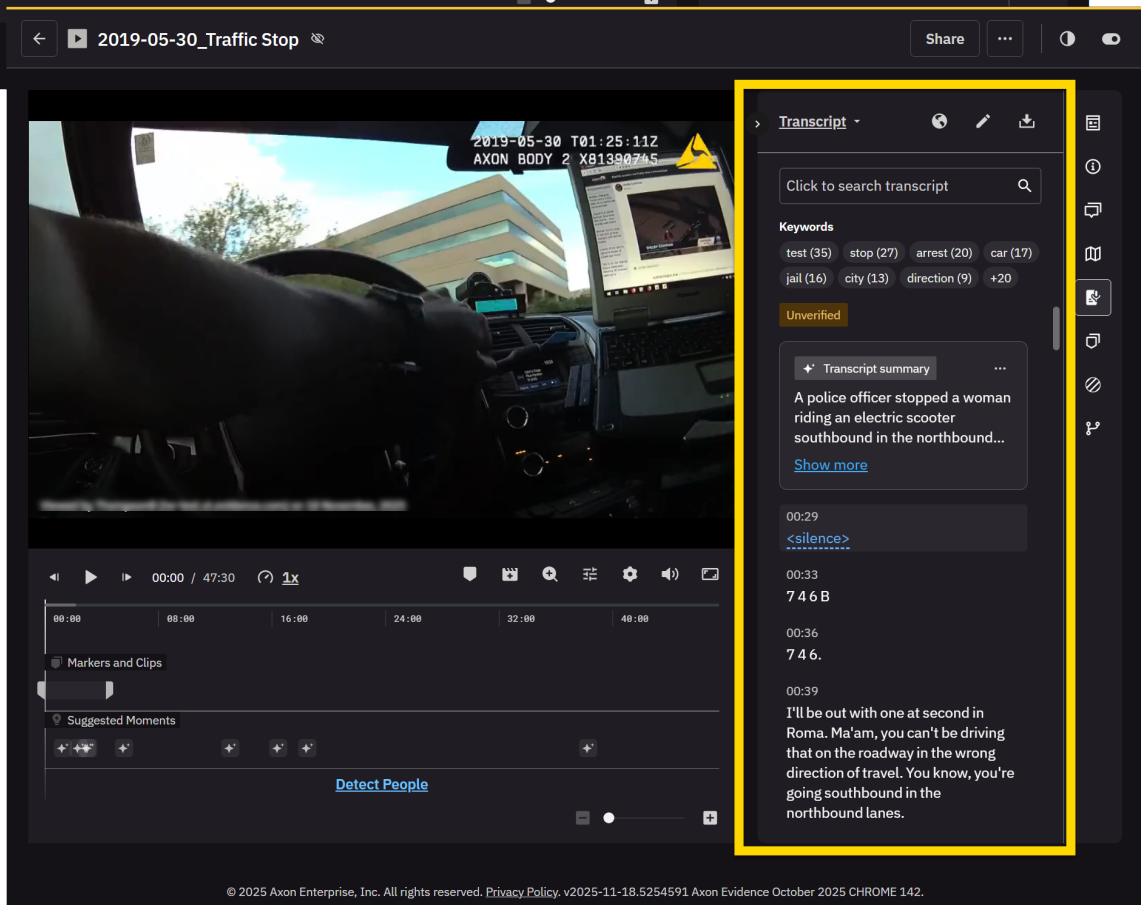
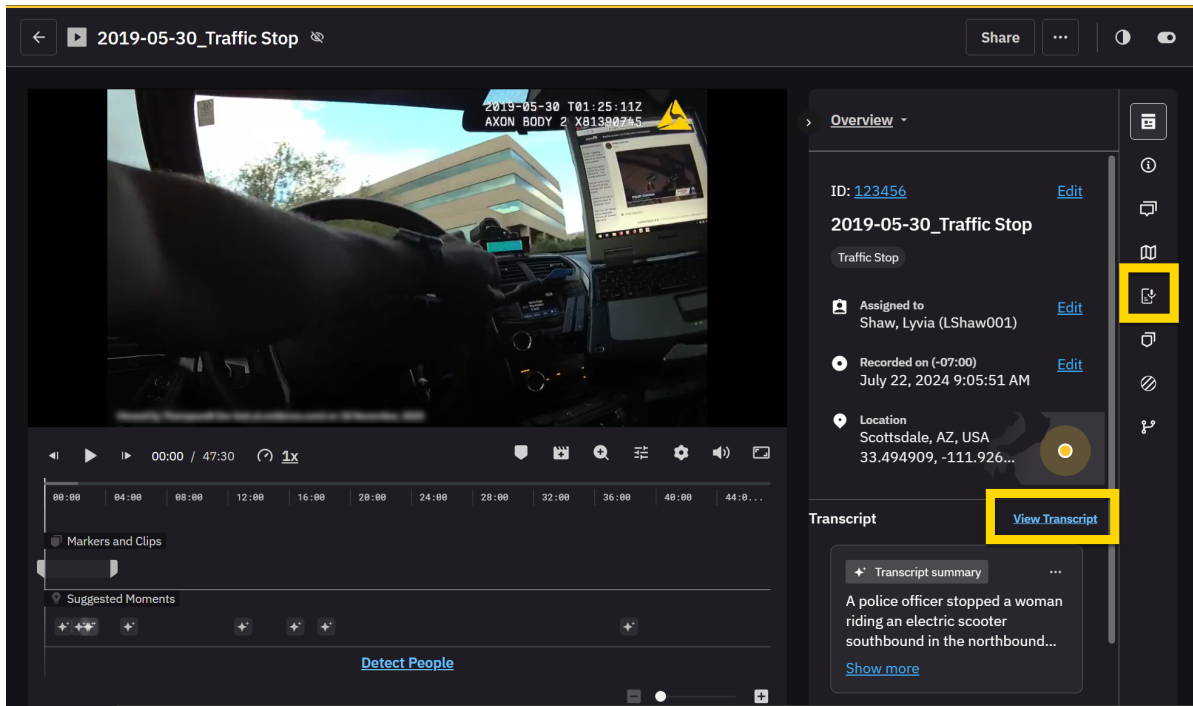
# Transcripts on the evidence details page

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The Auto-Transcript appears on the **Transcript** tab of the evidence details page for users with specific permissions. If you have permission to view the evidence, but the **Auto-Transcribe** permission is not enabled for your Role, you will only see the transcript if one has been generated for that piece of evidence. For more information, see [Auto-Transcribe permissions](#).

Transcript-related actions you can take include:

- [Review the AI transcript summary](#)
- [Jump to a moment](#)
- [Search the transcript](#)
- [Search with keywords](#)
- [View Miranda warnings](#)
- [Request an Auto-Transcript](#)
- [Download the transcript](#)
- [Translate the transcript](#)
- [Open Transcription Assistant](#)
- [View Smart Detection](#)



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# AI transcript summary

An AI Transcript Summary is displayed at the top of the **Transcript** tab once a transcript has been generated for that piece of evidence. This brief summary is AI-generated and contains around 100 words. It summarizes the events that occurred in the transcript, including who was involved and when the event occurred.

Please note when viewing the summary:

- AI is used to analyze the source audio transcripts. Because the generated summaries may contain errors or miss relevant details, be sure to review the source evidence.
- AI summaries are designed for quick evidence review and cannot be [edited in the same fashion as the transcript](#).
- AI summaries can only be generated for evidence files that have audio comprised of understandable words and a resulting transcript containing at least 100 words. Summaries cannot be created for images, documents, and video frames.

To help Axon improve this feature, select the **More Actions [...]** menu to indicate if the summary contains useful or not useful content.

The screenshot displays the Axon Auto-Transcribe interface. On the left, a video player shows a dashcam view from a vehicle. The video title is "2019-05-30\_Traffic Stop". The video player controls show a progress bar at 00:00 / 47:30. On the right, the "Transcript" tab is active, showing a search bar and a list of keywords: test (35), stop (27), arrest (20), car (17), jail (16), city (13), direction (9), +20. Below the keywords, there is a section for "Unverified" content. A yellow box highlights a "Transcript summary" card. The summary text reads: "A f... Useful content", "rid... Not useful", "so...". Below the summary, there is a list of suggested moments: "lane on a one-way street in Albuquerque. The woman admitted to consuming two beers over four hours and failed field sobriety tests. She expressed frustration, citing the recent introduction of scooters to the city and her belief that police should focus on more serious crimes. The officer explained that under state law, electric scooters are considered motor vehicles, making her eligible for a DWI charge. A breath test revealed a blood alcohol concentration of 0.20, over twice the legal limit. She was arrested and will face court proceedings."

## Jump to a moment using the Auto-Transcript

Auto-Transcripts are time-synced with the video or audio file. As you play a file, the blue word in the transcript aligns to the current point in playback.

To jump to a specific moment in the file, select a word or timestamp in the Auto-Transcript.

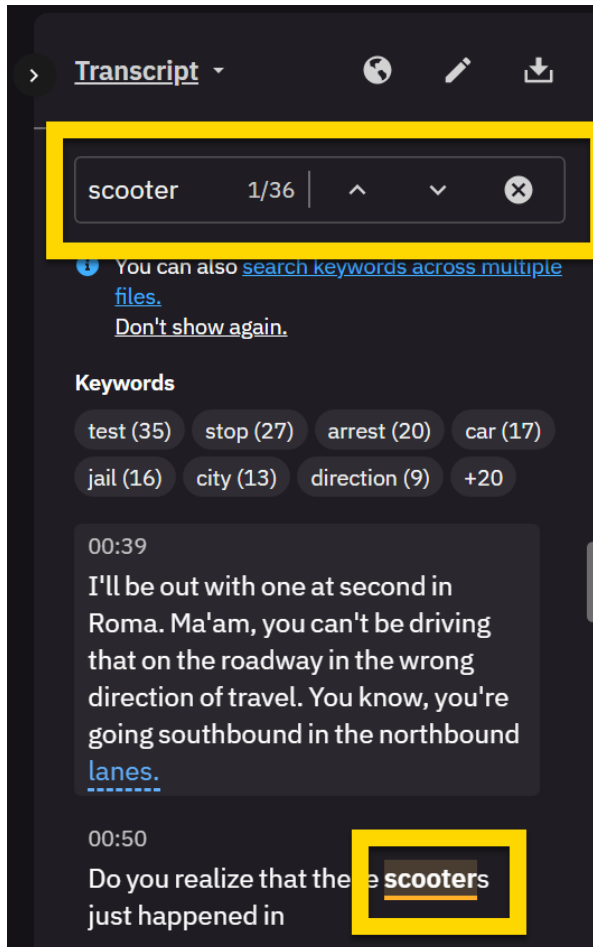
The screenshot displays the Axon Auto-Transcribe interface. On the left, a video player shows a scene with a police car and a person. The video title is "2019-05-30\_Traffic Stop". The video player controls show the current time as 12:08 out of 47:30. On the right, the transcript panel is visible, showing a search box and a list of keywords. The transcript text includes: "Okay?", "Dude, whether I fail or not, you're gonna fucking do what you want. So", "No, I'm not actually. 'cause if you don't fail these tests, then I have no reason to arrest you. So face me a lily. This next test that you're gonna is a walking test so you can keep your uh", "Oh, perfect. There's a line", and "Now put your arms at your sides for me like this. okay? Stay in that". A yellow arrow points from the word "lily" in the transcript to the 12:08 mark on the video timeline.

## Search the Auto-Transcript

When viewing the Auto-Transcript from the evidence detail page, use the search box that appears above the transcript to find where specific words were spoken in the evidence.

The system searches for exact matches after each character is entered. Matches are highlighted in the Auto-Transcript. If the Auto-Transcript contains more than one match, the number of matches displays beside your search term. Use the arrows to jump up and down to each occurrence of that search term.

If your search term does not appear in the Auto-Transcript, the number of matches displays 0/0 and the arrows are inactive.

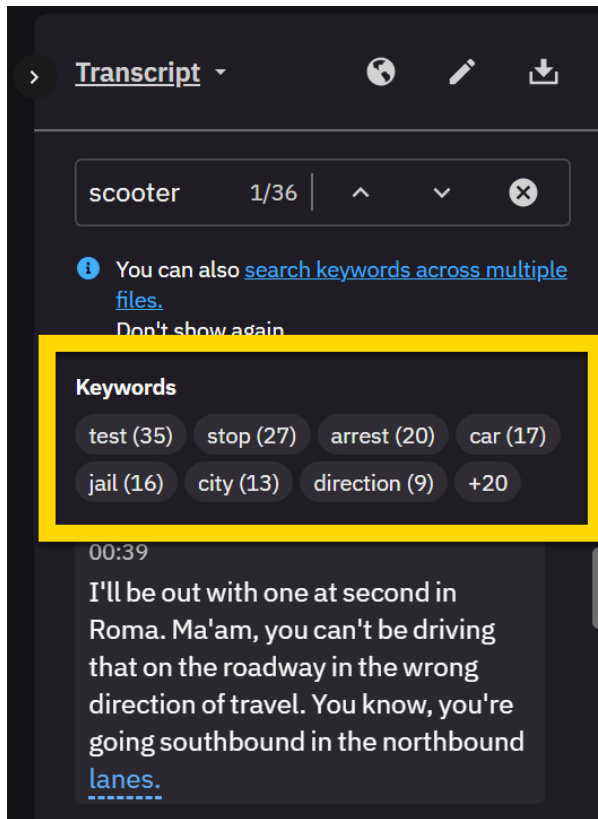


## Search with common keywords

During processing, the system searches the Auto-Transcript for common keywords. These words are shown above the Auto-Transcript. The number in parentheses beside the word indicates how many times that word appears in the Auto-Transcript. Select **+Number** to reveal additional words.

Select a word to highlight all instances of that word in the Auto-Transcript. The word will appear in the search box, and you can use the arrows to jump between each instance.

You can also [search for keywords across multiple pieces of evidence](#), either from the Evidence search page or a case page.



## Common Keywords List

The common keywords include:

Address	Apartment	Arrest	Axon
Car	Cellphone	Channel	Charge
Child	CID	Citation	City
Complainant	Consent	County	Court
Crime	Custody	Date of birth	Deputy
Description	Detain	Direction	Driver
Drug	EMS	Evidence	Felony
Firearm	FSU	Gun	Handcuff
Handgun	Highway	Hold	Hurt
ID	Identification	Knife	License

Location	Marijuana	Miranda	Narrative
NCIC	Occupant	Officer	Pain
Passenger	Patrol	Phone	Pistol
Plate	Pursuit	Resist	Restrain
Rifle	Scene	Search	SFST
Shot	Shotgun	Sobriety	Speed
Statement	Stop	Summon	Suspect
Tag	Taser	Test	Traffic
Transport	Travel	Trooper	Truck
Victim	Warrant	Weapon	

## View Miranda warnings

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The Miranda Warning Detector automatically creates a marker in the media when Auto-Transcribe detects that a Miranda warning is spoken. The detection happens automatically while a file is Auto-Transcribed.

### Warning

The ability to detect a Miranda warning is directly correlated to the quality of the associated Auto-Transcript and is not 100% accurate. The Miranda Warning Detector is enabled for all Auto-Transcribe customers in the United States.

2019-05-30 T01:25:41Z  
AXON BODY 2 X01390745

Share ...

Transcript

Click to search transcript

Keywords  
test (21) car (14) jail (11) officer (9)  
stop (9) drug (6) arrest (4) +15

So at this point, sir, you're not under arrest, but you're not free to leave either. What that means is, before I ask you more questions, I need to read you your rights. Do you understand?

11:09  
Uh, yeah. All this for that turn though and having a beer or two.

11:13  
Well, yeah, I mean, I, I I have a duty to check you out and make sure it's safe for you to be on the roadway. And that's what I'm doing. Uh, so do you understand I'm reading you your rights? Yeah. Yeah. You have the right to remain silent. Anything you say can and will be used against you in a court of law. You have the right to the presence of an attorney to assist you prior to questioning and to be with you during questioning if you so desire. If you cannot afford an attorney, you have the right to have an attorney appointed for you prior to questioning. Do you understand these rights, sir?

11:36

Miranda Warning detected by Auto-Transcribe

# Language support

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Auto-Transcribe creates transcripts in the language selected during transcription, and also lets you generate on-demand translations into another supported language for easier evidence review.

## Transcript language

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Users can select a language when requesting an Auto-Transcript, and change the language of an existing Auto-Transcript.

Administrators can control which languages are available for the organization from the [Auto-Transcribe Settings](#) page in Axon Evidence Admin.

Auto-Transcripts and translations of Auto-Transcripts are fully supported for the following languages:

- Dutch (Netherlands)
- English (United States)
- French (Canada)
- French (France)
- German (Germany)
- Italian (Italy)
- Portuguese (Brazil)
- Spanish (Spain, United States)
- Multilingual English-Spanish
  - If your organization serves a multilingual population, it is highly recommended that you set your [default language](#) to Multilingual English-Spanish to ensure that your Auto-Transcripts are generated as expected.

Over 50 additional languages are available through a 'Public Beta' program. To request that a beta language be activated for your agency, contact your CSM or Axon Sales Representative.

Before making any AI generally available at Axon, we want to deeply understand how it performs across ethical dimensions such as gender, race, age, and accent. This work is in progress but can take several months to complete. Therefore, we want to set your expectation that performance and accuracy may not be acceptable with certain demographics — hence the "Beta" label. Once the ethical assessment is complete, we'll make a determination on removing the Public Beta label and graduating to General Availability.

## Select language

Automatically transcribed files (e.g., body camera and Axon Capture recordings when on the Unlimited plan), appear in the [default language defined](#) by the organization's administrator.

For files not automatically transcribed, you can select which language the transcript should be transcribed into.

### Note

If any file in a bulk Auto-Transcribe request has an existing transcript (regardless of its language), that file will be skipped and the Auto-Transcript will not be overwritten.

## Change language

You can re-transcribe a file into another language. When re-transcribing a file, you will see a dialog warning you that any edits you made to the original transcript will be lost. This does not charge the user any additional minutes.

To re-transcribe a file:

1. Open [Transcription Assistant](#) and select **Change Language**.
2. Choose the new language from the **Transcript Language** menu.
3. Select **Start**.

The screenshot displays the transcription interface for a file titled "2019-05-30\_Traffic Stop". The interface includes a video player on the left showing a body camera view of a traffic stop, and a transcript on the right. The transcript text is as follows:

09:06 AM / 00:29  
<silence>

09:06 AM / 00:33  
7 4 6 B

09:06 AM / 00:36  
7 4 6.

09:06 AM / 00:39  
I'll be out with one at second in Roma. Ma'am, you can't be driving that on the roadway in the wrong direction of travel. You know, you're going southbound in the northbound lanes.

09:06 AM / 00:50  
Do you realize that these scooters just happened in

09:06 AM / 00:54  
Albuquerque? Yeah, I know. They just came out. But that doesn't mean that you can go the wrong direction on the one way. No.

09:06 AM / 00:57

The "Change Language" button in the top navigation bar is highlighted with a yellow box.

# Translate transcript

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Once a transcript has been created for an audio or video evidence file, you can generate a translation.

Auto-Transcripts and translations of Auto-Transcripts are fully supported for the following languages:

- Dutch (Netherlands)
- English (United States)
- French (Canada)
- French (France)
- German (Germany)
- Italian (Italy)
- Portuguese (Brazil)
- Spanish (Spain, United States)
- Multilingual English-Spanish
  - If your organization serves a multilingual population, it is highly recommended that you set your [default language](#) to Multilingual English-Spanish to ensure that your Auto-Transcripts are generated as expected.

Over 50 additional languages are available through a 'Public Beta' program. To request that a beta language be activated for your agency, contact your CSM or Axon Sales Representative.

Once created, you can interact with a translation just as you would the transcript (select text to jump to a moment, search, use common keywords, etc.).

Translations can be [downloaded](#) once generated. You can also [remove](#) a translation and "revert" to the original transcript.

This [video](#) explains how to translate a transcript.

When working with translations, keep the following in mind:

- Translations are only available to Auto-Transcribe Unlimited customers.
- Additional languages will become available once they have undergone testing and evaluation to ensure accuracy and bias prevention.
- Transcripts containing both Spanish and English or "Spanglish" can be translated as long as the Multilingual English-Spanish language model is used to generate the original transcript.
- Translations are AI-generated and unverified, so they may contain errors.
- Translations are intended for on-demand quick evidence review. They can't be [edited](#) and [verified](#) like regular transcripts.

- Translations are single-session; if you leave the evidence details page after generating a translation and return to it later, the translation will no longer appear and must be regenerated.
- After generating a translation, you can download it as a DOCX file.
- Translations can't be created for documents, images, or video frames.

## Translations for multilingual transcripts

High quality translations rely on transcripts having been created using the correct transcription language model.

For example, say an organization has configured English (United States) as the default transcription language model for all evidence items. When a piece of evidence containing both English and Spanish audio is uploaded, all audio is transcribed using the English (United States) language model. As a result, the English portions of the audio are transcribed correctly, but the Spanish portions are nonsensical or blank.

When this transcript is translated it into Spanish, the English portions are translated into Spanish as expected, but because the original Spanish portions were nonsensical/blank, the translation contains nonsensical/blank portions and not the expected Spanish.

There are several ways to prevent this problem:

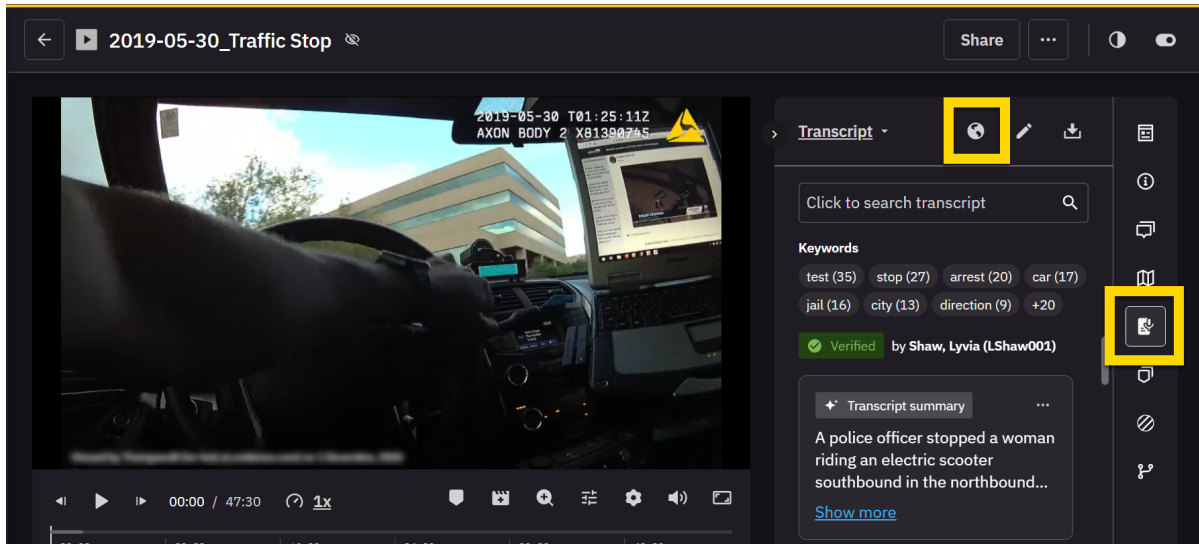
- In [Auto-Transcription Settings](#), set the organization's default transcription language model to Multilingual English-Spanish.
- Keep the default transcription language model of English (United States) and [manually re-transcribe evidence](#) that contains mixed-language audio using the multilingual language model before using the translation feature.

## Generate translation

To generate a translation:

1. Open the evidence details page for an audio or video file.
2. In the **Transcript** tab beside the media player, select the globe icon.
3. Select a language in the **Translate to** field.
4. Select **Translate**.

5. The translation will appear in the **Transcript** tab.

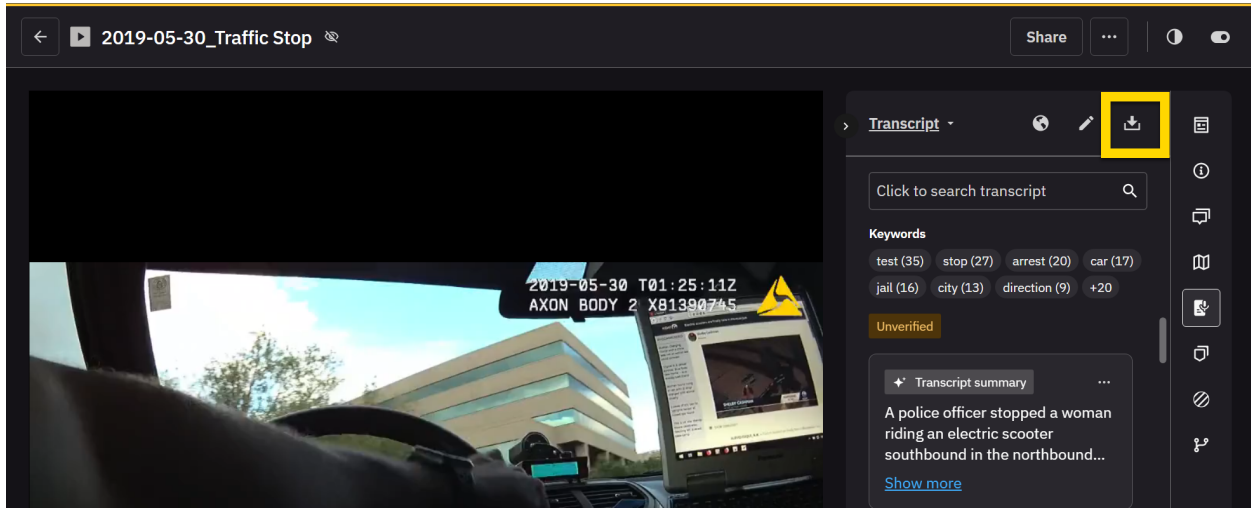


Because the translation is designed for on-demand quick evidence review, you cannot edit it. As a result, when viewing the translation, you cannot select the pencil icon to open [Transcript Assistant](#) and make edits as you would when viewing the original transcript.

If you leave the evidence details page and later come back to it, the translation will no longer appear, and you must generate a new one.

## Download translation

Because translations are not saved and must be regenerated each time you access the evidence, it can be helpful to download and save them. To do this, select the download icon to download the translation. You will see the same formatting options as you would when [downloading the Auto-Transcript](#) in its original language.

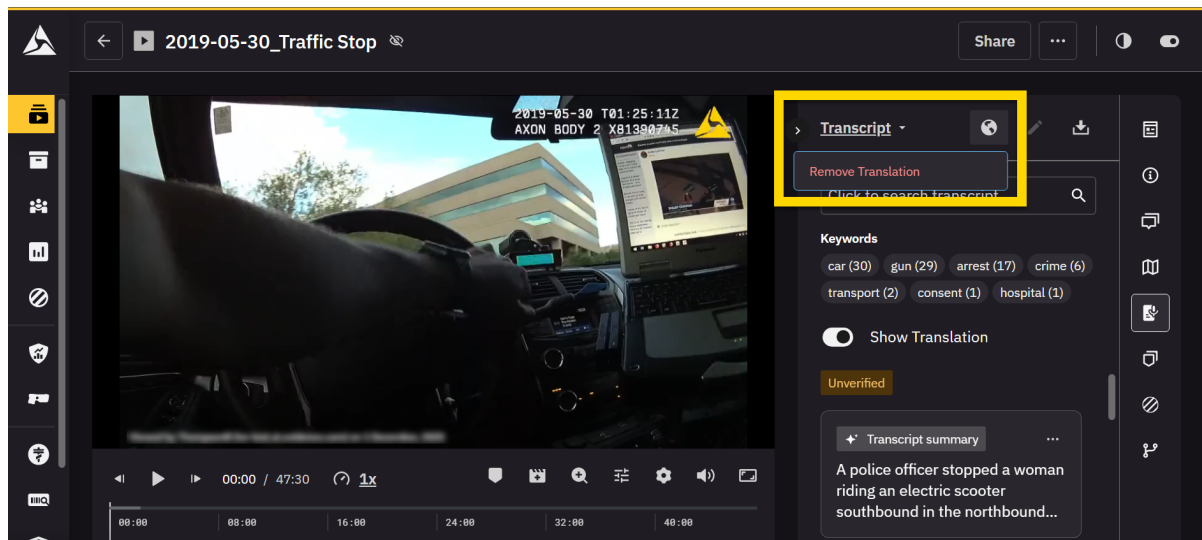


Both the transcript and the translation are NOT available at the same time for download. If you want to download the transcript after you have generated a translation, you must first remove the translation.

## Remove translation

If you want to view the original transcript after translating it, either to access Transcription Assistant or if you want to download the transcript:

1. In the **Transcript** tab beside the media player, select the globe icon.
2. Select **Remove Translation**.



# Request an Auto-Transcript

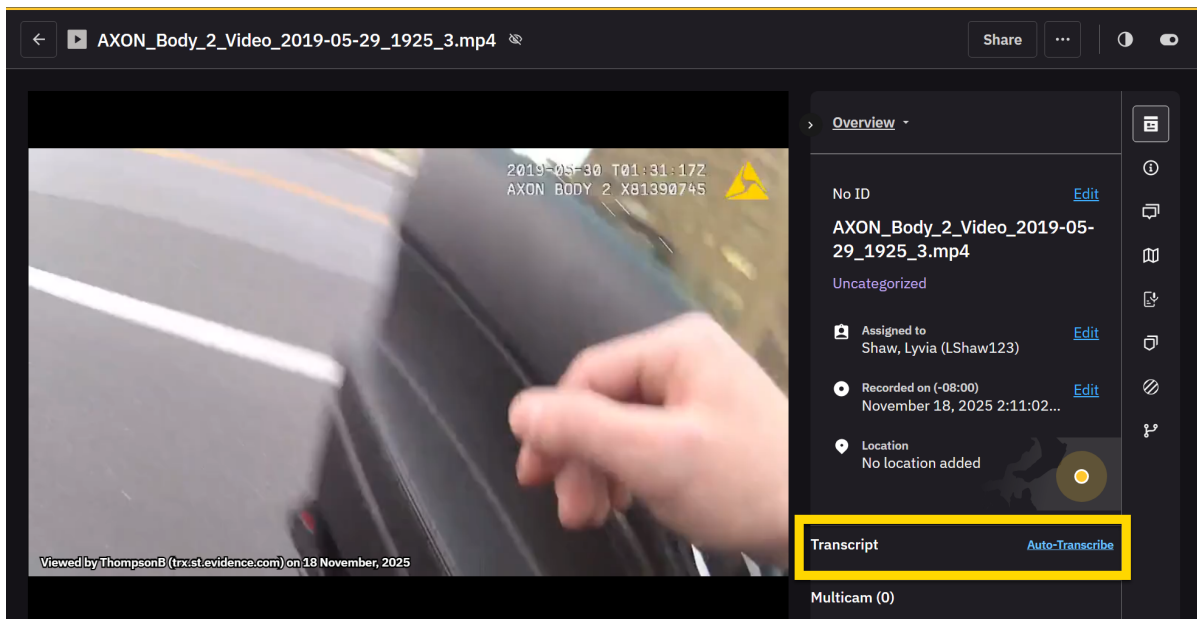
If your organization has an [Auto-Transcribe Unlimited Add-On plan](#), Auto-Transcripts are automatically created for any recordings made on Axon devices that are uploaded to Axon Evidence.

If your organization uses A la Carte Minutes, or if you need an Auto-Transcript for a recording made on a non-Axon device, you can request an Auto-Transcript for either a single piece of evidence or multiple pieces of evidence.

## Single Auto-Transcript

To request an Auto-Transcript for a single piece of evidence, take these steps:

1. Select the evidence name to open the evidence detail page.
2. In the Transcript section on the **Overview** tab, select **Auto-Transcribe**.



3. Select a [language](#) from the **Transcript Language** menu.
4. Select **Start**.

5. Select **Okay** on the confirmation window to keep working while you wait for the Auto-Transcript.
  - Auto-Transcription is performed in the system background and does not impact Axon Evidence performance.
  - A spinning wheel in the **Transcript** tab shows the Auto-Transcription is in progress. Axon Evidence will send you an email when the transcription is complete.

If your organization uses the [A la Carte Add-On plan](#), the number of available Auto-Transcribe minutes is shown when confirming the request. If your organization does not have enough minutes available, you will not be able to complete the request.

**Auto-Transcribe**

---

Press start to begin auto-transcribing your evidence. You will be able to view the auto-transcript once processing is complete.

✔ 5 minutes will be used for this file and 105 minutes are available.

---

Ready in 5 minutes

CANCEL
START

Users must have [Auto-Transcribe permissions](#) enabled for their assigned Role to request a transcript, and Auto-Transcript processing is recorded in the [Evidence and User Audit Trails](#).

## Bulk Auto-Transcripts

---

You can request transcripts for multiple files from Evidence or Case Search.

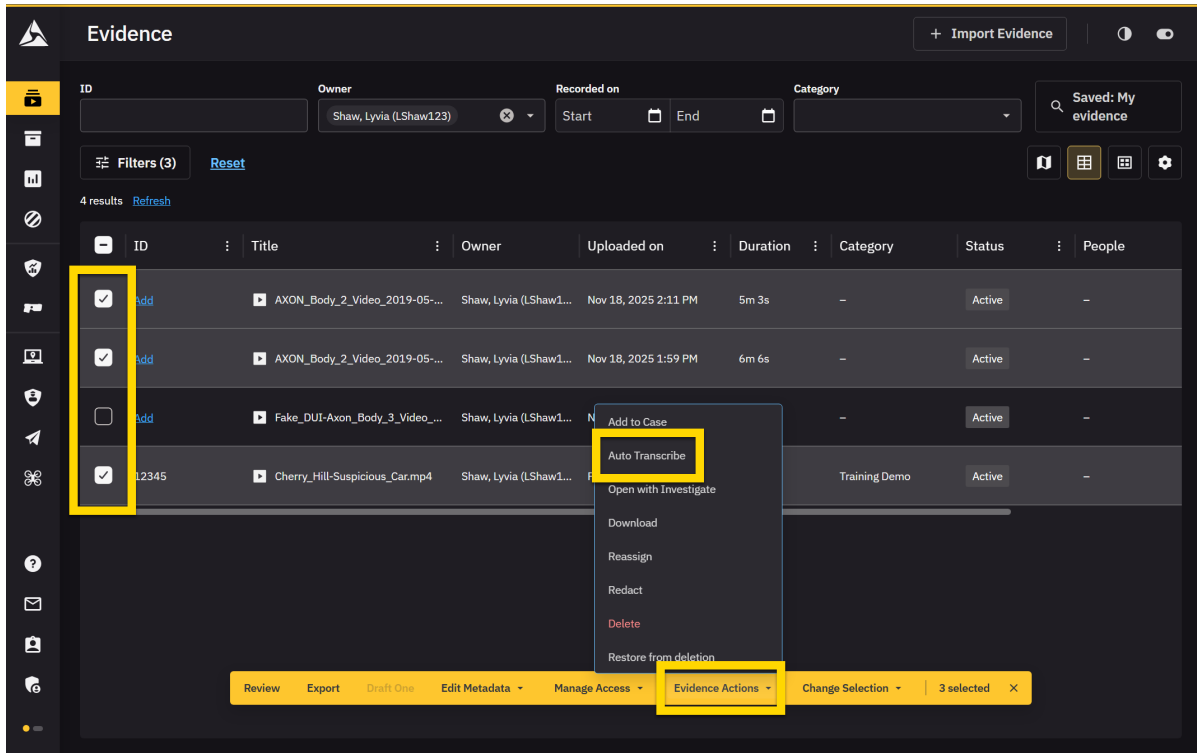
### Note

Axon Evidence does not send Auto-Transcribe completion emails for bulk Auto-Transcribe requests.

To create a bulk request from Evidence Search:

1. Select **Evidence** in the main navigation menu to open Evidence Search, and use the search options to find the video and audio files you want to Auto-Transcribe.
2. Use the checkboxes to select multiple files for Auto-Transcription.
3. Select **Evidence Actions > Auto Transcribe**.

4. Review the number of files selected.
  - If your organization uses the [A la Carte Add-On plan](#), the estimated number of minutes required for the Auto-Transcription and the number of minutes remaining at your organization are displayed.
5. Select a [language](#) from the **Transcript Language** menu.
6. Select **Start**. The evidence details page for each file will show that the Auto-Transcription is in process.



To create a bulk request from Case Search:

1. Select **Cases** in the main navigation menu to open Case Search, and use the search options to open a case containing the evidence you want Auto-Transcribed.
2. Switch to the **Evidence** tab.
3. Use the checkboxes to select multiple files for Auto-Transcription.
4. Select the **More Actions [...] > Auto-Transcribe**.
5. Review the number of files selected. If your organization uses the A la Carte Add-On plan, the estimated number of minutes required for the Auto-Transcription and the number of minutes remaining at your organization are displayed.
6. Select a language from the **Transcript Language** menu.

7. Select **Start**. The evidence detail page for each file will show that the Auto-Transcription is in process.

The screenshot displays the 'Case Evidence' page for Case 20240719. The interface includes a sidebar with navigation icons, a top navigation bar with 'SUMMARY', 'EVIDENCE (4)', and 'PROJECTS (0)', and a main content area. The 'Case Evidence' section shows a 'Folders' area with a 'Create Folder' button and a 'Filters (2)' button. Below this is a table of evidence items. Two items are selected, indicated by yellow checkmarks in the selection column. A context menu is open over these items, with the 'Auto Transcribe' option highlighted in yellow. The table has columns for 'ID', 'Title', 'Owner', 'Uploaded on', and 'Recorded on'. At the bottom, a yellow action bar shows '2 selected' and a dropdown menu with 'Auto Transcribe' highlighted.

ID	Title	Owner	Uploaded on	Recorded on
20190529	(Clip_7.1)_AXON_Body_2_Video...	Shaw, Lyvia (LShaw0...	Mar 6, 2025 12:41 PM	Mar 6, 2025 12:39 PM
98846513	AXON_Body_2_Video_2019-05-...	Shaw, Lyvia (LShaw0...	Feb 10, 2025 4:16 PM	Feb 10, 2025 4:15 PM
20240719	crowbar.jpg	Shaw, Lyvia (LShaw0...	Jul 22, 2024 11:22 AM	Jul 22, 2024 11:22 AM
20240719	safe.jpg	Shaw, Lyvia (LShaw0...	Jul 22, 2024 11:22 AM	Jul 22, 2024 11:22 AM

# Download transcripts

You can download a transcript as a Word document (DOCX) and set options to customize the appearance of the downloaded transcript from the Transcription Assistant.

Transcripts can also be downloaded in bulk.

To download the transcript, open the evidence details page, switch to the **Transcript** tab, and select the download icon. You can also download by opening [Transcription Assistant](#) and selecting **Download**.

The screenshot displays the Axon Auto-Transcribe interface. At the top, a video player shows a traffic stop scene with a timestamp of 2019-05-30 T01:25:11Z and AXON BODY 2 X81390745. The interface is in the 'Transcript' tab, with a 'Download' icon highlighted in a yellow box. Below the video player, there are options to 'Save', 'Undo', 'Download', 'Find and Replace', 'Show Speaker Labels', and 'Change Language'. The 'Download' button is also highlighted in a yellow box. The transcript text is displayed on the right side of the interface, starting with '09:06 AM / 00:29 <silence>' and continuing with a dialogue between a police officer and a woman riding an electric scooter.

## Formatting options

The following information is displayed at the top of the document, before the transcript text begins:

- Evidence title
- Verification status
  - Last edited by (for unverified transcripts)
  - Verified by (for verified transcripts)
- Transcript start date/time and length

**Evidence Title: (Clip 4.1) AXON\_Body\_2\_Video\_2019-05-29\_1925.mp4**

**This transcript is unverified.**

*An unverified transcript may have been generated through a combination of speech-to-text technology and human edits. As a result, it may contain errors, so please refer to the corresponding evidence.*

**Last edited by Lyvia, Shaw (LShaw123)**

**This transcript starts at Jan 24, 2023 5:13 PM -08:00 and is 1m 1s in length**

1 Speaker 1 7 4, 6 P. I'll be driving that on the roadway in  
 2 the wrong direction to tr northbound lanes.  
 3  
 4 Speaker 2 Do you realize that these scooters just happened in  
 5  
 6 Speaker 1 Albuquerque? Yeah, I know. They just came out. But that doesn't mean that you can go  
 7 the wrong direction on the one way. No, I

**Evidence Title: (Clip 4.1) AXON\_Body\_2\_Video\_2019-05-29\_1925.mp4**

**This transcript has been verified by Lyvia, Shaw (LShaw123)**

**This transcript starts at Jan 24, 2023 5:13 PM -08:00 and is 1m 1s in length**

1 Speaker 1 7 4, 6 P. I'll be driving that on the roadway in  
 2 the wrong direction to tr northbound lanes.  
 3  
 4 Speaker 2 Do you realize that these scooters just happened in  
 5  
 6 Speaker 1 Albuquerque? Yeah, I know. They just came out. But that doesn't mean that you can go  
 7 the wrong direction on the one way. No, I

You can download a formatted transcript using the formatting options listed below or an unformatted transcript. If you do not select any of the formatting options, the transcript

downloads as a block of "raw" text. Although the transcript body is unformatted, the header information, including the transcript verification status, is formatted.

Evidence Title: Lily\_-\_AXON. **Formatted transcript**.mp4

This transcript has been verified by Shaw, Lyvia (LSHAW001)

This transcript starts at Nov 17, 2023 11:42 AM -08:00 and is 47m 31s in length

1 [11:43 AM / 00:29]  
 2 **Speaker 1** <silence>  
 3  
 4 [11:43 AM / 00:33]  
 5 **Speaker 2** 7 4 6 B  
 6  
 7 [11:43 AM / 00:36]  
 8 **Speaker 1** 7 4 6.  
 9  
 10 [11:43 AM / 00:39]  
 11 **Speaker 2** I'll be out with one at second in Roma. Ma'am, you can't be driving that on the roadway in  
 12 the wrong direction of travel. You know, you're going southbound in the northbound lanes.  
 13  
 14 [11:43 AM / 00:50]  
 15 **Speaker 3** Do you realize that these scooters just happened in

Evidence Title: Lily\_-\_AXON. **Unformatted transcript**.mp4

This transcript has been verified by Shaw, Lyvia (LSHAW001)

This transcript starts at Nov 17, 2023 11:42 AM -08:00 and is 47m 31s in length

<silence> 7 4 6 B 7 4 6. I'll be out with one at second in Roma. Ma'am, you can't be driving that on the roadway in the wrong direction of travel. You know, you're going southbound in the northbound lanes. Do you realize that these scooters just happened in Albuquerque? Yeah, I know. They just came out. But that doesn't mean that you can go the wrong direction on the one way. No, I know. And I was trying to, like, the roads are not made for these, So why are you on the road then? I'm saying the pathways are not made for these scooters. Mm-Hmm. . So I went on the roadway until I could find a great pathway to go. So why not use the sidewalk then? That's what I'm saying, the Pathway,

You can adjust the following transcript formatting options.

### Line number format

Sets if each line in the transcript is labeled with a number. Choose from:

- No line numbers
- Restart on each page: The first line on each page restarts at "1".

- **Continuous:** The first line of the transcript is "1", and the numbers continue until the end of the transcript.

Speaker 1 7 4, 6 P. I'll be out with one at second. Ma'am, you kept me driving that on the roadway in the wrong direction to travel. You know you're going southbound in the northbound lanes.

Speaker 2 Do you realize that these scooters just happened in

Speaker 1 Albuquerque? Yeah, I know. They just came out. But that doesn't mean that you can go the wrong direction on the one way. No, I

No line numbers

1 Speaker 1 7 4, 6 P. I'll be out with one at second. Ma'am, you kept me driving that on the roadway in the wrong direction to travel. You know you're going southbound in the northbound lanes.

2

3

4 Speaker 2 Do you realize that these scooters just happened in

5

6 Speaker 1 Albuquerque? Yeah, I know. They just came out. But that doesn't mean that you can go the wrong direction on the one way. No, I

7

With line numbers

## Line spacing

Sets the amount of space between lines. Choose from:

- Single space
- 1.5 lines
- Double space

1 Speaker 1 7 4, 6 P. I'll be out with one at second. Ma'am, you kept me driving that on the roadway in the wrong direction to travel. You know you're going southbound in the northbound lanes.

2

3

4 Speaker 2 Do you realize that these scooters just happened in

5

6 Speaker 1 Albuquerque? Yeah, I know. They just came out. But that doesn't mean that you can go the wrong direction on the one way. No, I

7

Single space

1 Speaker 1 7 4, 6 P. I'll be out with one at second. Ma'am, you kept me driving that on the roadway in the wrong direction to travel. You know you're going southbound in the northbound lanes.

2

3

4 Speaker 2 Do you realize that these scooters just happened in

5

6 Speaker 1 Albuquerque? Yeah, I know. They just came out. But that doesn't mean that you can go the wrong direction on the one way. No, I

7

1.5 lines

1 Speaker 1 7 4, 6 P. I'll be out with one at second. Ma'am, you kept me driving that on the roadway in the wrong direction to travel. You know you're going southbound in the northbound lanes.

2

3

4 Speaker 2 Do you realize that these scooters just happened in

5

6 Speaker 1 Albuquerque? Yeah, I know. They just came out. But that doesn't mean that you can go the wrong direction on the one way. No, I

7

Double space

## Indentation

Sets if the transcription text is indented. Choose from:

- No indentation
- First line
- Hanging

1	Speaker 1	7 4, 6 P. I'll be out with one at second. Ma'am, you kept me driving that on the roadway in the wrong direction to travel. You know you're going southbound in the northbound lanes.
2		
3		
4	Speaker 2	Do you realize that these scooters just happened in
5		
6	Speaker 1	Albuquerque? Yeah, I know. They just came out. But that doesn't mean that you can go
7		the wrong direction on the one way. No, I

No indentation

1	Speaker 1	7 4, 6 P. I'll be out with one at second. Ma'am, you kept me driving that on the roadway in the wrong direction to travel. You know you're going southbound in the northbound lanes.
2		
3		
4		
5	Speaker 2	Do you realize that these scooters just happened
6		
7	Speaker 1	Albuquerque? Yeah, I know. They just came out. But that doesn't mean
8		that you can go the wrong direction on the one way. No, I

First line

1	Speaker 1	7 4, 6 P. I'll be out with one at second. Ma'am, you kept me driving that on the roadway in the wrong direction to travel. You know you're going southbound in the northbound lanes.
2		
3		
4		
5	Speaker 2	Do you realize that these scooters just happened in
6		
7	Speaker 1	Albuquerque? Yeah, I know. They just came out. But that doesn't mean that you can
8		go the wrong direction on the one way. No, I

Hanging

## Show timestamps

When selected, timestamps appear above the speaker label. You can choose between three timestamp display options:

- Time of day and elapsed time (4:07 PM / 00:03:20)
- Time of day (4:07 PM)

- Elapsed time (00:03:20)

1	Speaker 1 7 4, 6 P. I'll be out with one at second. Ma'am, you kept me driving that on the roadway in
2	the wrong direction to travel. You know you're going southbound in the southbound lanes.
3	
4	Speaker 2 Do you realize that these scooters just happened in
5	
6	Speaker 1 Albuquerque? Yeah, I know. They just came out. But that doesn't mean that you can go
7	the wrong direction on the one way. No, I

No timestamps

1	[05:14 PM / 00:33]
2	Speaker 1 7 4, 6 P. I'll be out with one at second. Ma'am, you kept me driving that on the roadway in
3	the wrong direction to travel. You know you're going southbound in the northbound lanes.
4	
5	[05:14 PM / 00:50]
6	Speaker 2 Do you realize that these scooters just happened in
7	
8	[05:14 PM / 00:54]
9	Speaker 1 Albuquerque? Yeah, I know. They just came out. But that doesn't mean that you can go
10	the wrong direction on the one way. No, I

With timestamps

## Show page numbers

When selected, a page number appears in the bottom right corner of each page.

**Evidence Title: AXON\_Body\_2\_Video\_2019-05-29\_1925.mp4**

**This transcript is unverified.**

**An unverified transcript may have been generated through a combination of speech-to-text technology and human edits. As a result, it may contain errors, so please refer to the corresponding evidence.**

**Last edited by Lyvia, Shaw (LShaw123)**

**This transcript starts at Jan 24, 2023 5:13 PM -08:00 and is 47m 31s in length**

1 Speaker 1 7, 4, 6 P. I'll be out with one at second. Ma'am, you kept me driving that on the roadway in  
 2 the wrong direction to travel. You know, you're going southbound in the northbound lanes.  
 3  
 4 Speaker 2 Do you realize that these scooters just happened in  
 5  
 6 Speaker 1 Albuquerque? Yeah, I know. They just came out. But that doesn't mean that you can go |  
 7 the wrong direction on the runway.  
 8  
 9 Speaker 2 No, I know. And I was trying to, like, the roads are not made for these,

40  
 41 Speaker 1 Seven four. Six pd. Do you have another unit? The Canadian two negative code.  
 42  
 43 Speaker 2 Well, let me stop my scooter here.  
 44  
 45 Speaker 1 Sure.  
 46  
 47 Speaker 2 Because this is so

1

### Include line breaks between speaker blocks

Sets if a line break is included between speakers.

<p>1 Speaker 1 7 4, 6 P. I'll be out with one at second. Ma'am, you kept me driving that on the roadway in                  2 the wrong direction to travel. You know you're going southbound in the r                  3 Speaker 2 Do you realize that these scooters just happened in                  4 Speaker 1 Albuquerque? Yeah, I know. They just came out. But that doe                  5 the wrong direction on the one way. No, I</p>	<p><b>No line break</b></p>
<p>1 Speaker 1 7 4, 6 P. I'll be out with one at second. Ma'am, you kept me driving that on the roadway in                  2 the wrong direction to travel. You know you're going southbound in the r                  3                  4 Speaker 2 Do you realize that these scooters just happened in                  5                  6 Speaker 1 Albuquerque? Yeah, I know. They just came out. But that doesn't mean that you can go                  7 the wrong direction on the one way. No, I</p>	<p><b>With line break</b></p>

## Include vocal sounds

If there are non-word vocal sounds, such as laughing or inaudible sounds, words are included in angle brackets (e.g., <laugh>, <inaudible>), indicating the non-word audio is present at that point in the transcript.

## Bold speaker names

When selected, speaker names are bolded.

1	Speaker 1	7 4, 6 P. I'll be out with one at second. Ma'am, you kept me driving that on the roadway in the wrong direction to travel. You know you're going southbound in the northbound lanes.	No bolding
2			
3			
4	Speaker 2	Do you realize that these scooters just happened in	With bolding
5			
6	Speaker 1	Albuquerque? Yeah, I know. They just came out. But that doesn't mean that you can go the wrong direction on the one way. No, I	
7			

## Colon after speaker names

When selected, a colon (:) appears after the speaker name. If **Bold speaker names** is selected, the colon is also bolded.

1	Speaker 1	7 4, 6 P. I'll be out with one at second. Ma'am, you kept me driving that on the roadway in the wrong direction to travel. You know you're going southbound in the northbound lanes.	No colon
2			
3			
4	Speaker 2:	Do you realize that these scooters just happened in	With colon
5			
6	Speaker 1:	Albuquerque? Yeah, I know. They just came out. But that doesn't mean that you can go the wrong direction on the one way. No, I	
7			

# Bulk download

When you download multiple pieces of evidence at the same time (bulk download), you can include Auto-Transcripts in the download. To do this:

1. Select multiple pieces of evidence to download.
2. Select **Evidence Actions > Download**.
3. Check the **Transcripts** checkbox and adjust other bulk download settings as needed.
4. Select **Download**.

The screenshot shows the Axon Evidence interface with the following elements:

- Table of Evidence:** A table with columns for ID, Title, Owner, Uploaded by, and Uploaded. Two items are selected with checkboxes:
 

ID	Title	Owner	Uploaded by	Uploaded
20240719	crowbar.jpg	Shaw, Lyvia (LShaw0...	Shaw, Lyvia (L...	Aug 26, 2024
20240719	safe.jpg	Shaw, Lyvia (L...		2024
20240722	crowbar.jpg	Shaw, Lyvia (L...		2024
23456	2019-05-30_Traffic Stop	Shaw, Lyvia (L...		2024
	(Clip 1.1) AXON_Body_2_Video_...	Shaw, Lyvia (L...		2025 12:37 PM Jul 22, 2024 9:05 AM 4m 19s
- Context Menu:** A menu is open over the selected item with 'Download' highlighted.
- Download Evidence Dialog:** A dialog box titled 'Download evidence' is open, showing:
  - FORMAT:** ZIP (selected), ISO
  - INCLUDE:**
    - Table of Contents
    - Transcripts
    - Audit Trails
  - Info:** These files will be bundled into a single file. An email sent to bthompson@axon.com will provide a link to download the file. It will expire in 3 days.
  - Buttons:** Cancel, Download
- Bottom Bar:** Shows 'Evidence Actions' and '2 selected'.

# Share transcripts

Auto-Transcripts can be shared along with evidence or case shares.

## Evidence shares

When a piece of evidence containing an Auto-Transcript is shared either inside or outside your agency, the Auto-Transcript is also shared.

To manage who can access the evidence and Auto-Transcript, open the evidence details page and select either **Manage Access** or **Manage Shares**. See [Evidence details page - Share](#) for more information about evidence access control lists and sharing evidence.

The screenshot displays the Axon Evidence interface. On the left, a video player shows a traffic stop scene with a timestamp of 00:00 / 47:30. The video title is "2019-05-30\_Traffic Stop". Below the video player, there are sections for "Markers and Clips" and "Suggested Moments", with a "Detect People" button. On the right, a details panel for the evidence item "2019-05-30\_Traffic Stop" is visible. A share menu is open, highlighting the "Share" button and options: "Internal", "Manage Access", "External", and "Manage Shares". The details panel includes information such as "Assigned to Shaw, Lyvia (LShaw001)", "Recorded on (-07:00) July 22, 2024 9:05:51 AM", and "Location Scottsdale, AZ, USA". A transcript summary is also visible, stating "A police officer stopped a woman riding an electric scooter southbound in the northbound...".

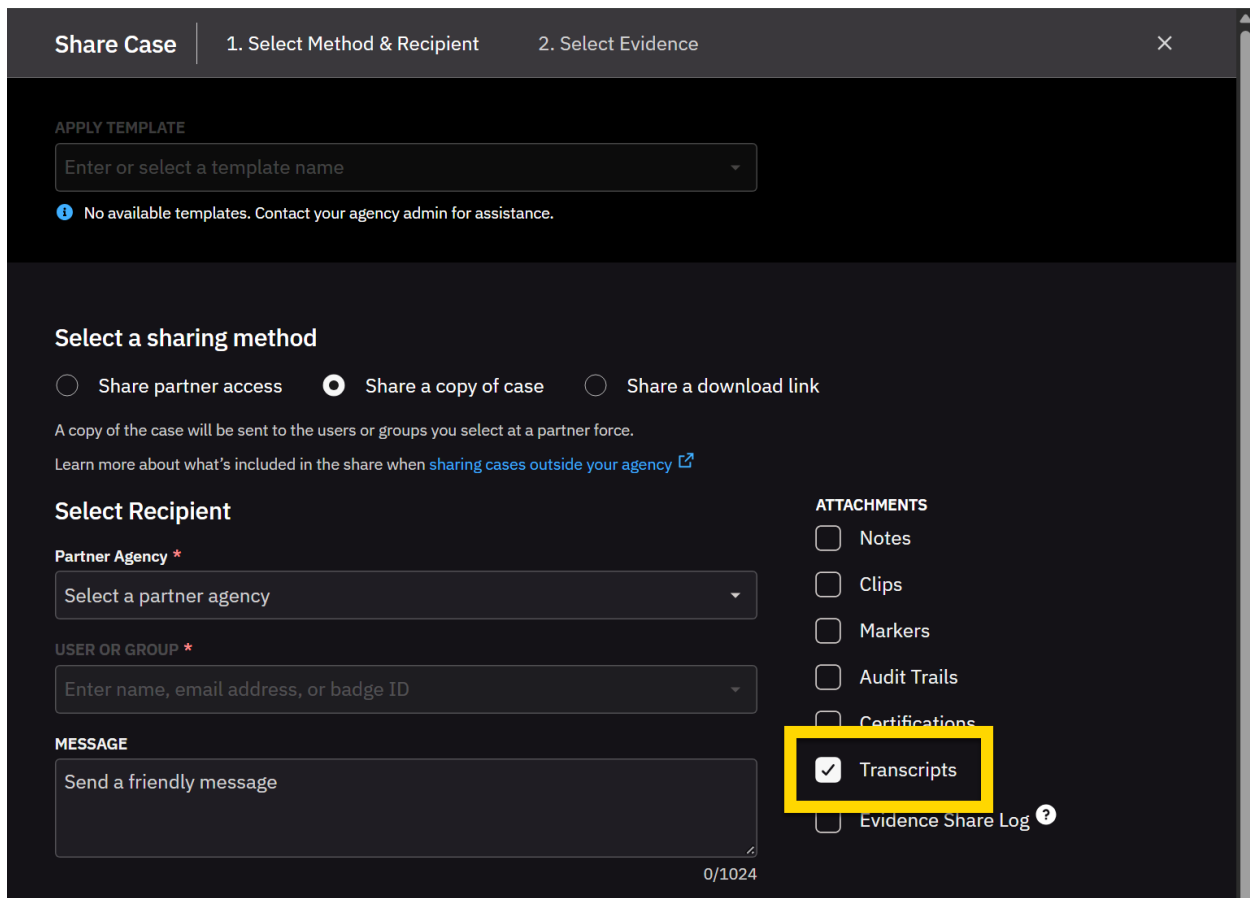
© 2025 Axon Enterprise, Inc. All rights reserved. [Privacy Policy](#). v2025-11-18.5254591 Axon Evidence October 2025 CHROME 142.

# Case shares

When a case containing an Auto-Transcript is shared either inside or outside your agency, you can select whether the share should include any Auto-Transcripts associated with the case evidence.

When sharing using the **Share Partner Access** method, if Auto-Transcripts have been generated for the shared evidence, they will be included in the share. You can select to include Transcripts when sharing using the **Share a copy of case** or **Share a download link** share options.

For more information about case sharing, see [Case share overview](#).



The screenshot shows the 'Share Case' dialog box with the following elements:

- Share Case** | 1. Select Method & Recipient | 2. Select Evidence
- APPLY TEMPLATE**
  - Enter or select a template name
  - No available templates. Contact your agency admin for assistance.
- Select a sharing method**
  - Share partner access
  - Share a copy of case
  - Share a download link

A copy of the case will be sent to the users or groups you select at a partner force.  
Learn more about what's included in the share when [sharing cases outside your agency](#)
- Select Recipient**
  - Partner Agency \***
    - Select a partner agency
  - USER OR GROUP \***
    - Enter name, email address, or badge ID
- MESSAGE**
  - Send a friendly message
  - 0/1024
- ATTACHMENTS**
  - Notes
  - Clips
  - Markers
  - Audit Trails
  - Certifications
  - Transcripts
  - Evidence Share Log ?

# Transcription Assistant

Users with specific [permissions](#) can use Transcription Assistant to edit and verify the content of an Auto-Transcript.

To open Transcription Assistant, open the evidence details page, switch to the **Transcript** tab, and select the pencil icon. To close Transcription Assistant and return to the evidence details page, select the **X** in the upper right corner.

The screenshot displays the Axon Transcription Assistant interface. At the top, a video player shows a traffic stop scene with a transcript overlay. The transcript text includes: "2019-05-30 T01:25:11Z AXON BODY 2 X81390745". A yellow box highlights the pencil icon in the top right corner of the transcript panel. Below the video player, there are navigation options: Save, Undo, Download, Find and Replace, Show Speaker Labels, and Change Language. A search bar is present in the 'Fast Evidence Review' section. The main transcript area shows a list of timestamps and text: "09:06 AM / 00:29 <silence>", "09:06 AM / 00:33 7 4 6 B", "09:06 AM / 00:36 7 4 6.", "09:06 AM / 00:39 I'll be out with one at second in Roma. Ma'am, you can't be driving that on the roadway in the wrong direction of travel. You know, you're going southbound in the northbound lanes.", "09:06 AM / 00:50 Do you realize that these scooters just happened in", "09:06 AM / 00:54 Albuquerque? Yeah, I know. They just came out. But that doesn't mean that you can go the wrong direction on the one way. No.", "09:06 AM / 00:57". A yellow box highlights the 'X' icon in the top right corner of the transcript panel.

Watch this [video](#) to learn about Transcription Assistant.

## Evidence navigation

In Transcription Assistant, you can use various tools to navigate through a piece of evidence including:

- [Jump to a moment](#)
- [Search](#)
- [Markers](#)
- [Media Player controls](#)

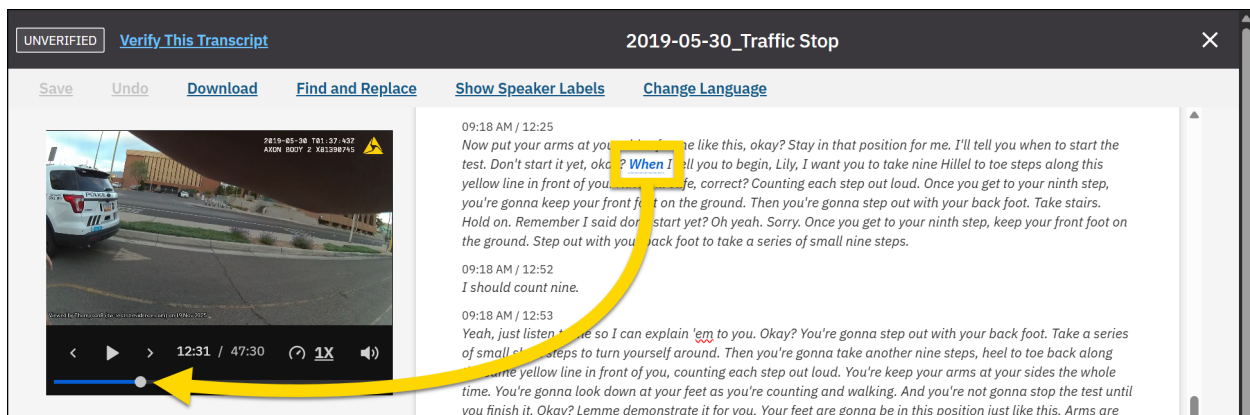
## Jump to a moment

In Transcription Assistant, the search bar and keywords appear below the media player on the left side of the screen, leaving the bulk of the screen for the Auto-Transcript.

As on the evidence detail page, the Auto-Transcript is time-synced with the video or audio file, even after you have made edits. When you play the file, the word that aligns to the current point in the media turns blue. You can jump to a specific point in the media by selecting a word in the Auto-Transcript.

### Note

You can adjust Transcription Assistant Settings so that a double-click, rather than a single-click, jumps through the evidence file.



## Search

Use the search box to find words in the Auto-Transcript.

The system searches for exact matches after each character is entered. Matches are highlighted in the Auto-Transcript. If the Auto-Transcript contains more than one match, the number of matches displays beside your search term. Use the arrows to jump up and down to each occurrence of that search term.

If your search term does not appear in the Auto-Transcript, the number of matches displays 0/0 and the arrows are inactive.

The screenshot displays the Axon Auto-Transcribe interface for a video titled "2019-05-30\_Traffic Stop". The interface includes a video player on the left and a transcript on the right. The transcript shows a conversation with several instances of the word "scooter" highlighted in yellow. A search bar in the "Fast Evidence Review" section at the bottom left shows the search term "scooter" and the result "1/36".

You can also use your browser's text search capability to search the transcript. Simultaneously press the **CTRL + F** keys (PC) or **CMD + F** (Mac) to show the browser text search field. Type the text you want to find into the field and use the browser controls to move between instances of the text on the page.

You can also [search for keywords across multiple pieces of evidence](#), either from the evidence search page or a case page.

## Markers

The Markers list shows all the markers associated with the media. Select the arrow to expand the list and show all markers. Select a marker to jump to that point in the Auto-Transcript and media.

See [Clips and markers](#) for more information.

The screenshot displays the Axon Auto-Transcribe interface for a video file named "AXON\_Body\_2\_Video\_2019-05-29\_1925.mp4". The interface includes a video player on the left and a transcript on the right. The video player shows a car's side view with a timestamp of 20:40 / 47:30 and a 1X speed setting. The transcript on the right contains the following text:

05:16 PM / 02:26  
We were just going to Central to another bar.

05:16 PM / 02:29  
Who's we?

05:16 PM / 02:30  
Um, I was with like four other people on the scooter. Okay. I have left me now.

05:16 PM / 02:36  
Huh. All right. Well, um, as you can see, there's another scooter coming that way, and they're traveling the right direction to travel on the sidewalk.

05:16 PM / 02:44  
I'm

05:16 PM / 02:45  
Sorry. So that's how it should be because somebody's gonna turn left and they could have

05:16 PM / 02:48  
Struck you. I understand. I do. Okay. I really do. It's just that the sidewalk doesn't have like a, an off ramp for the scooter.

05:16 PM / 02:56  
Well, the sidewalks have to happen. It's all you.

05:16 PM / 02:58  
I know. And you know that,

05:16 PM / 02:59  
I know. Scooters are new. Electric scooters are new to the city.

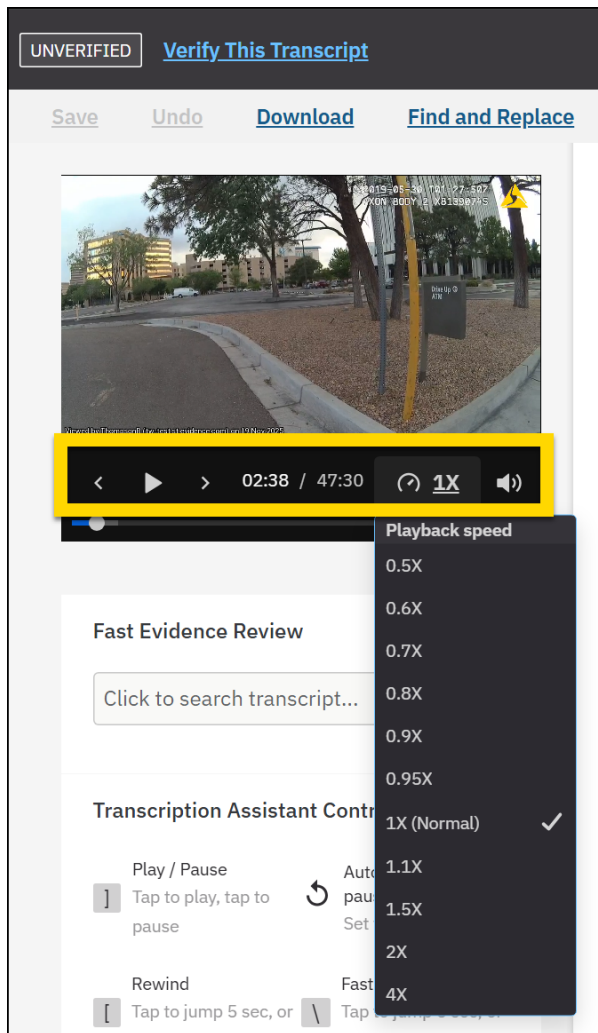
05:16 PM / 03:03  
Yes. To get to Mar Brewery. They, it's not accessible in, in reality. Well, sidewalk, because they don't have, because they don't have the upper ramps and the down ramps and the

The "Markers (2)" section is highlighted with a yellow box and contains the following entries:

- Marker (AXON\_Body\_2\_Video\_2019-05-29\_1925.mp4)  
02:42 - MARKER
- Marker (AXON\_Body\_2\_Video\_2019-05-29\_1925.mp4)  
20:41 - MARKER

## Media player controls

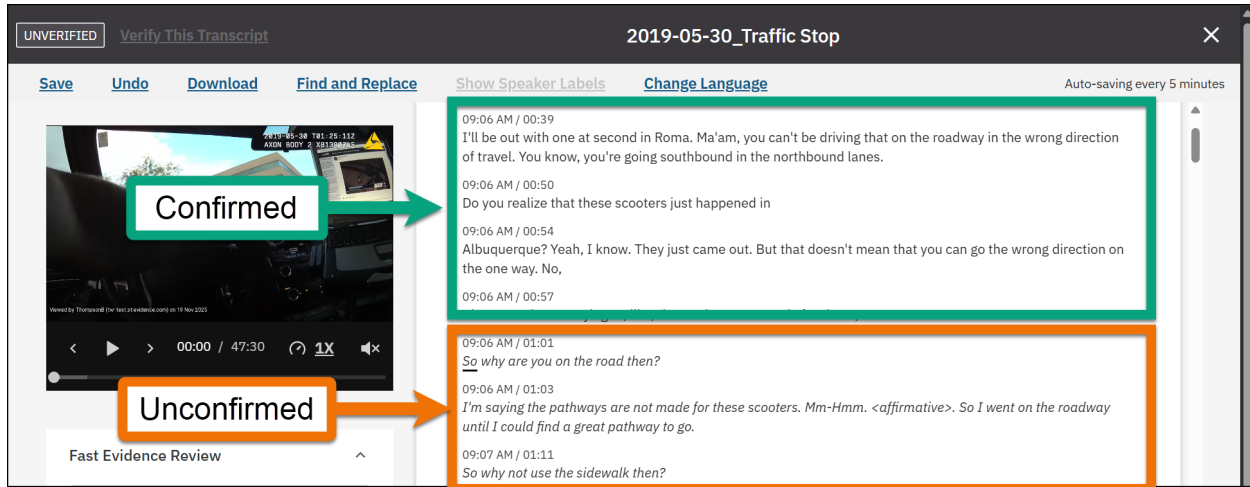
Use the arrow icons on the media player to jump forward or backward five seconds. Adjust how quickly the media plays by selecting the speedometer icon. Select the speaker icon to mute the player or adjust the volume.



## Text confirmation and editing

Auto-Transcripts are machine-generated and may require some human input to confirm they are accurate. You can use Transcription Assistant to edit and confirm the machine-generated text.

Unconfirmed (suggested) text is italicized. When the text or punctuation has been confirmed, the italics are removed, and the text appears in regular formatting.



You can edit and confirm the suggested text while a transcript is [unverified](#).

To confirm text, click into the Auto-Transcript and start playing the media. When the underlined word or punctuation is correct, press the **Tab** key to confirm. You can pause the media and continue to confirm words by pressing **Tab** until you "catch up" with the media. Once your cursor reaches the point in the Auto-Transcript that matches the paused point in the media, you must play the media again to continue confirming text.

### Note

To confirm long strings of words, press and hold the **Tab** key. This confirms text and punctuation up to the moment at which the media is paused.

When the suggested text is incorrect, type the correct word or words into Transcription Assistant.

As you enter corrected text, Transcription Assistant looks ahead in the Auto-Transcript for matching words, up to what you've listened to so far. If a word match is found, the words that match are underlined and a gray dashed underline appears under the text between the matching words.

Press the **Tab** key to confirm the word you are typing and remove the underlined suggested text in between your cursor and the current point in the media playback. This allows you to keep listening and confirming text without worrying about manually removing incorrect suggestions.

## Undo/Save changes

Transcription Assistant automatically saves your changes every five minutes. You can manually save changes by:

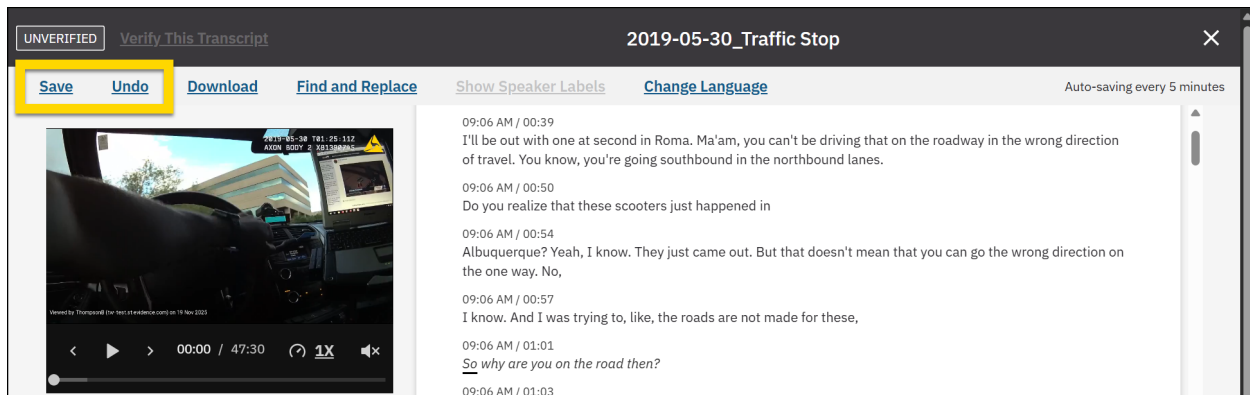
- Selecting **Save**
- Pressing **CTRL** (PC) / **COMMAND** (Mac) + **S** on your keyboard

You can undo the previous twenty-five changes, even if the Auto-Transcript was saved. You can undo a change by:

- Selecting **Undo**
- Pressing **CTRL** (PC) / **COMMAND** (Mac) + **Z** on your keyboard

### Note

The [Evidence and User Audit Trails](#) show when an Auto-Transcript was edited.

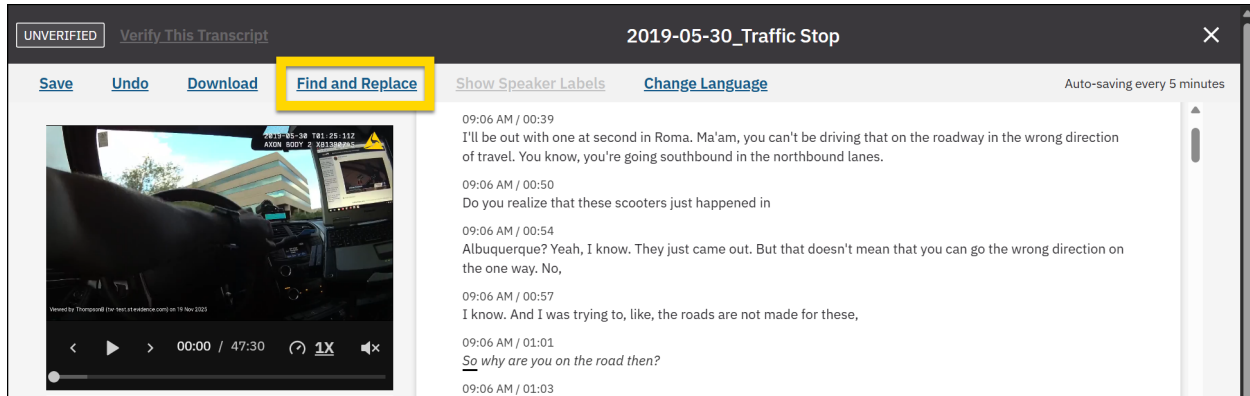


## Find and replace

Select **Find and Replace** to change multiple words at once.

Enter the word you want to change in the **Find** field and the word you want to change it to in the **Replace With** field. When searching for a word to replace, you can ignore the case (capitalized or lowercase) or search only for whole words.

Select **Replace All** to change all words matching your search.



## Keyboard shortcuts

Use these keyboard shortcuts to quickly review evidence and edit the Auto-Transcript:

**TAB**

Press the **Tab** key to confirm the suggested word. Hold to remove suggested text between the cursor and the current point in the media playback.

**]**

Press the **Right Bracket** key to play or pause the media. After pausing, the media is auto-rewound based on the amount specified in Transcription Assistant Settings. (The default is 2 seconds.)

**[**

Press the **Left Bracket** key to rewind the media based on the amount specified in Transcription Assistant Settings. (The default is 5 seconds.)

**/**

Press the **Forward Slash** key to fast-forward the media based on the amount specified in Transcription Assistant Settings. (The default is 5 seconds.)

CTRL

CMD

S

Press **CTRL (PC) / CMD (Mac) + S** to save your changes. Transcription Assistant automatically saves your changes every five minutes.

CTRL

CMD

Z

Press **CTRL (PC) / CMD (Mac) + Z** to undo a change. You can undo the previous twenty-five changes, even if the Auto-Transcript was saved.

## Manage speakers

The initial Auto-Transcript inserts a line break in the text whenever it detects a speaker change. However, as with speech-to-text, these speaker assignments may not be accurate. Transcription Assistant lets you change speaker names, split speaker sections, and merge speaker sections.

You can show and edit speaker labels by using the **Show/Hide Speaker Labels** option. By default, speaker labels are not shown in the transcript on the evidence detail page or in Transcription Assistant.

The image displays two screenshots of the Transcription Assistant interface for a transcript titled "2019-05-30\_Traffic Stop".

The top screenshot shows the interface with the "Show Speaker Labels" button highlighted in a yellow box. The transcript text is as follows:

```

09:06 AM / 00:29
<silence>
09:06 AM / 00:33
7 4 6 B
09:06 AM / 00:36
7 4 6.
09:06 AM / 00:39
I'll be out with one at second in Roma. Ma'am, you can't be driving that on the roadway in the wrong direction of travel. You know, you're going southbound in the northbound lanes.
09:06 AM / 00:50
Do you realize that these scooters just happened in

```

The bottom screenshot shows the interface with the "Hide Speaker Labels" button highlighted in a yellow box. The transcript text is as follows:

```

Speaker 1 09:06 AM / 00:29
<silence>
Speaker 2 09:06 AM / 00:33
7 4 6 B
Speaker 1 09:06 AM / 00:36
7 4 6.
Speaker 2 09:06 AM / 00:39
I'll be out with one at second in Roma. Ma'am, you can't be driving that on the roadway in the wrong direction of travel. You know, you're going southbound in the northbound lanes.

```

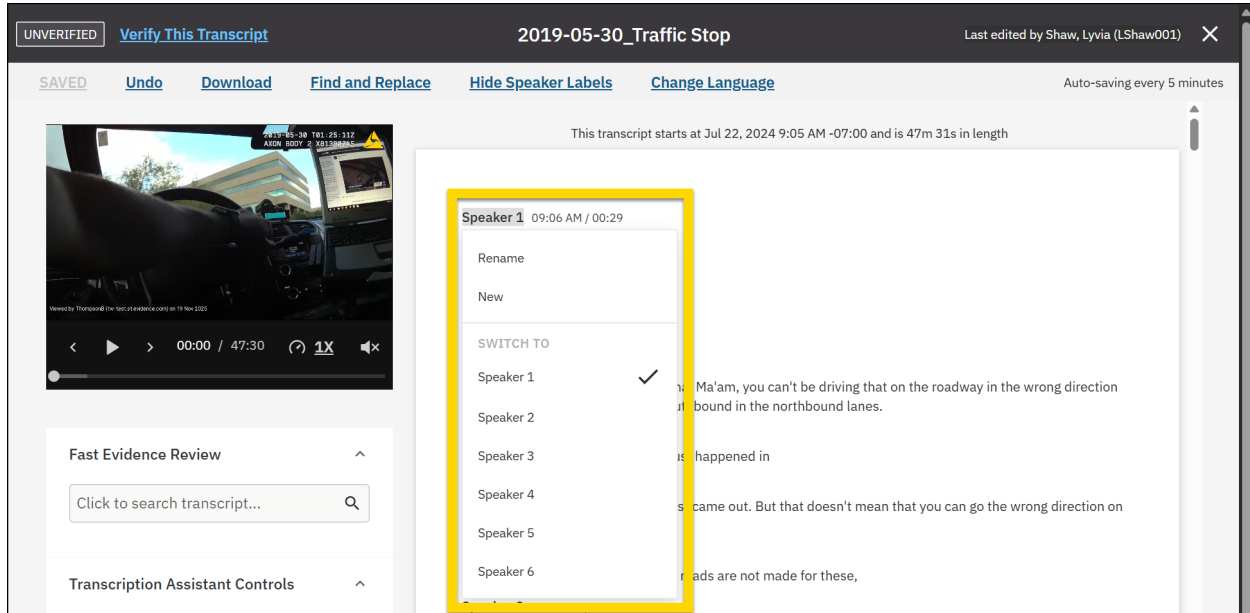
## Change speaker names

To adjust a speaker name, select the label then an action.

- **Rename:** Change the speaker name throughout the entire Auto-Transcript.

*Example:* If you rename **Speaker 1** to **John Doe**, all **Speaker 1** labels in the transcript are updated to **JohnDoe**.

- **New:** Add a new speaker name and assigns that section of text to the new speaker.
- **Switch to:** Assign that section of text to an existing speaker.



## Split speaker sections

You can split a section of text into two and assign a different speaker to each section. To do this, click into the Auto-Transcript at the point you want the split to occur and press **Enter**.

The new text section will be assigned to the same speaker as the following section.

**Speaker 1** 05:15 PM / 01:14  
Because you were this way when I saw you north of the Lomis, you were coming southbound in the wrong direction to travel. So you were going southbound on a one-way.

**Speaker 2** 05:15 PM / 01:25  
I was just trying to avoid the leaps of a, of the crosswalk or *of the sidewalk that you say.*



**Speaker 1** 05:15 PM / 01:14  
Because you were this way when I saw you north of the Lomis, you were coming southbound in the wrong direction to travel.

**Speaker 2** 05:15 PM / 01:20  
So you were going southbound on a one-way.

**Speaker 2** 05:15 PM / 01:25  
I was just trying to avoid the leaps of a, of the crosswalk or *of the sidewalk that you say.*

## Merge speaker sections

To merge two sections of text and assign them to the same speaker:

- Place your cursor at the beginning of a section you want to merge with the preceding section and press **Backspace**.


OR

- Place your cursor at the end of a section you want to merge with the following section and press **Delete**.

**Speaker 1** 05:15 PM / 01:14  
Because you were this way when I saw you north of the Lomis, you were coming southbound in the wrong direction to travel.

**Speaker 2** 05:15 PM / 01:20  
So you were going southbound on a one-way.

**Speaker 1** 05:15 PM / 01:25  
I was just trying to avoid the leaps of a, of the crosswalk or *of the sidewalk that you say.*



**Speaker 1** 05:15 PM / 01:14  
Because you were this way when I saw you north of the Lomis, you were coming southbound in the wrong direction to travel. So you were going southbound on a one-way.

**Speaker 2** 05:15 PM / 01:25  
I was just trying to avoid the leaps of a, of the crosswalk or *of the sidewalk that you say.*

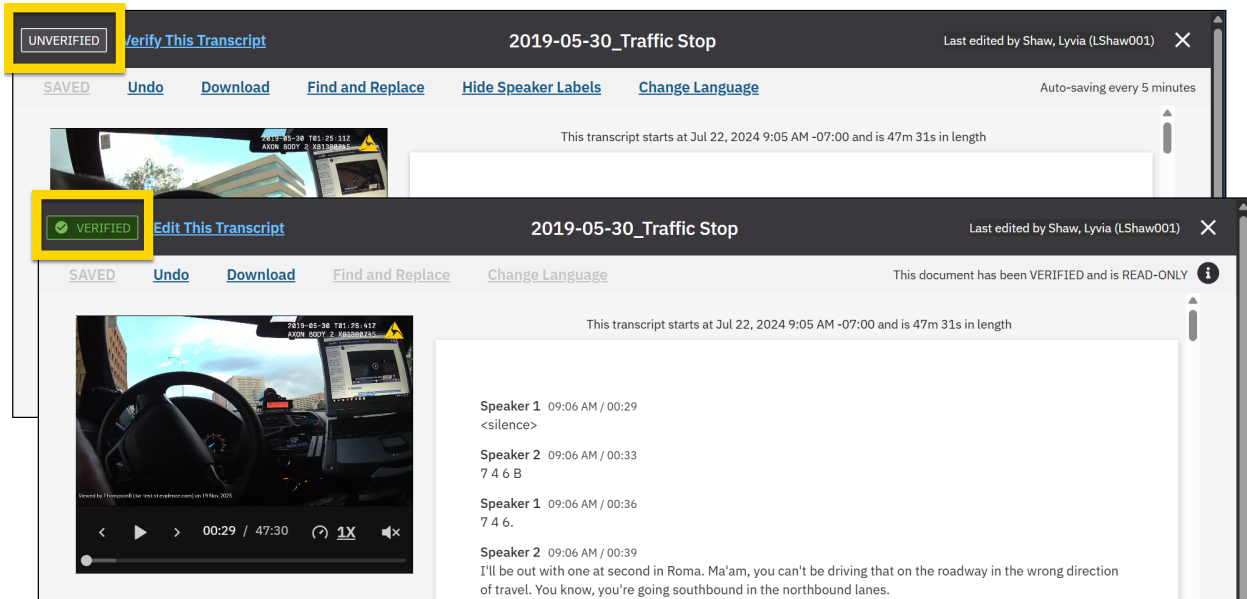
## Transcript verification

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Transcripts are generated using a combination of speech-to-text technology and human input. Transcript verification requires human input, and once verified, a transcript can be unverified.

The transcript can be in one of the following states:

- **Unverified:** An unverified Auto-Transcript has not yet been marked as verified by a human and should not be considered a source of truth. Auto-Transcripts can be edited when they are in the Unverified state.
- **Verified:** A verified transcript has been reviewed, edited, and approved by a human. Once a transcript is verified, it is no longer editable. However, users with the specific [permissions](#) can revert a transcript to unverified if edits need to be made.



## Verify transcript

To verify a transcript, take these steps:

1. Select the pencil icon on the evidence details page to open Transcription Assistant.
2. Review and confirm the speakers and text in the transcript.
3. Select **Verify This Transcript** in the top toolbar.
4. Select **Verify** in the dialog box that appears to confirm that you want to verify the transcript.
5. The transcription state changes to Verified, and the event is recorded in the Evidence Audit Trail.

## Unverify transcript

In some situations, you may need to unverify a transcript so that it can be edited. To do this:

1. Select the pencil icon on the evidence details page to open Transcription Assistant.
2. Select **Edit This Transcript**.
3. Select **Unverify** to confirm that you want to unverify the transcript.
4. The transcription state changes to Unverified, and the event is recorded in the Evidence Audit Trail.

**Note**

You must have specific [permissions](#) to unverify transcripts.

## Settings

Adjust the Transcription Assistant Keyboard Settings to better suit your workflow:

1. Select the pencil icon on the evidence details page to open Transcription Assistant.
2. Select **Settings**. (This appears below the Transcription Assistant Controls section.)
3. Adjust the options for each of the controls.
  - **Jump Playback:** Set if a single or double-click jumps to the selected point in the Auto-Transcript and media.
  - **Play/Pause:** Set if tapping or holding the **Right Bracket ]** plays the media.
  - **Rewind:** Set how many seconds (1-5) the media rewinds when the **Left Bracket [** key is pressed.
  - **Auto-rewind on pause:** Set how many seconds (0-5) the media automatically rewinds after it is paused.
  - **Fast-forward:** Set how many seconds (1-5) the media advances when the **Backslash \** key is pressed.
4. Select **Done**.

The screenshot displays the Axon Auto-Transcribe interface for a transcript titled "2019-05-30\_Traffic Stop". At the top, it shows a "VERIFIED" status and the text "This document has been VERIFIED and is READ-ONLY". Below this, there are navigation options: "SAVED", "Undo", "Download", "Find and Replace", and "Change Language". A video player on the left shows a traffic stop scene with a timestamp of 00:29 / 47:30. The transcript content on the right is as follows:

This transcript starts at Jul 22, 2024 9:05 AM -07:00 and is 47m 31s in length

Speaker 1 09:06 AM / 00:29  
<silence>

Speaker 2 09:06 AM / 00:33  
7 4 6 B

Speaker 1 09:06 AM / 00:36  
7 4 6 .

Speaker 2 09:06 AM / 00:39  
I'll be out with one at second in Roma. Ma'am, you can't be driving that on the roadway in the wrong direction of travel. You know, you're going southbound in the northbound lanes.

Speaker 3 09:06 AM / 00:50  
Do you realize that these scooters just happened in

Speaker 2 09:06 AM / 00:54  
Albuquerque? Yeah, I know. They just came out. But that doesn't mean that you can go the wrong direction on the one way. No.

Speaker 3 09:06 AM / 00:57  
I know. And I was trying to, like, the roads are not made for these.

Speaker 2 09:06 AM / 01:01

In the bottom left corner, a "Settings" button with a gear icon is highlighted with a yellow box. Other buttons include "Edit This Transcript", "Fast Evidence Review", "Transcription Assistant Controls", and "How Does This Work?".

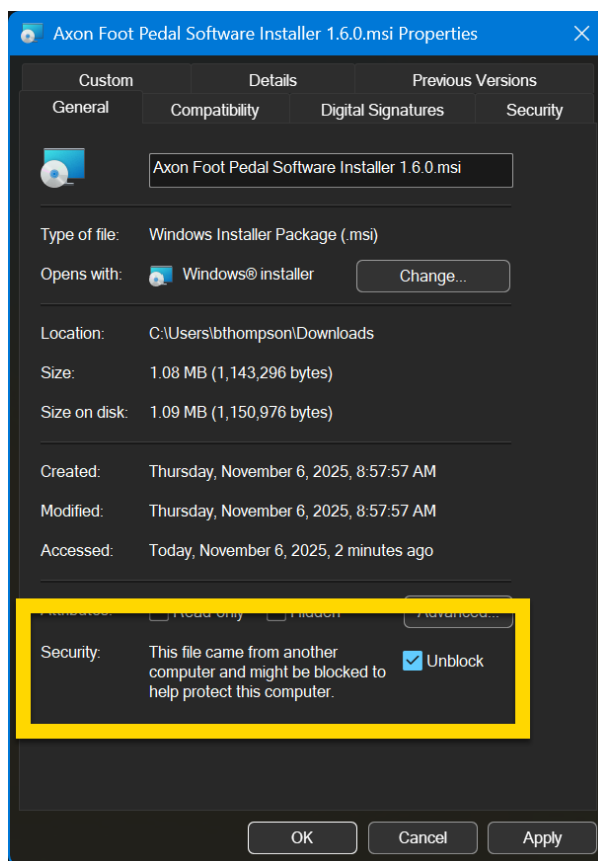
# Foot pedal support

Foot pedal usage is supported in Transcription Assistant. You must install the Axon Foot Pedal application to use your foot pedal with Transcription Assistant.

1. Download the [Axon Foot Pedal Installation file](#). The Axon Foot Pedal application can be installed on a per-user or per-machine (with administrator rights) basis.
2. Install the file.

If your computer blocks you from installing the file, you may need to adjust the security settings on the file to allow it to install. To do this:

1. Find the location on your computer where you saved the file.
2. Right-click on the file and select **Properties**.
3. In the **Security** section at the bottom of the tab, select the **Unblock** checkbox.
4. Select **Apply**.
5. Now, when you attempt to install the file, your computer will not block the installation.



Once the Axon Foot Pedal Software is installed and running, your foot pedal controls are mapped to the [Transcription Assistant keyboard shortcuts](#):

- **Center pedal:** Play/pause
- **Right pedal:** Fast-forward

- **Left pedal:** Rewind

# Keyword search across transcripts

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Transcript Keyword Search is a time-saving feature in Axon Evidence that allows you to quickly search all transcribed evidence to find a specific moment when something was said.

If your organization has an [Auto-Transcribe Unlimited Add-On plan](#), you can search by keyword across all transcribed evidence you have access to. This search functionality appears on the evidence search page, the case page, and in the [Axon app](#).

## Note

Keyword search can't be used from the case search page. It can only be used from the **Evidence** tab on a specific case page to search for a keyword in all transcripts that have been added to that case.

This functionality only appears for users with specific [permissions](#). Whenever a user searches for keywords across transcripts, an event is logged in the user [audit trail](#).

The top screenshot shows the 'Evidence' search interface. A search filter for 'Audio transcript' is active, and the keyword 'scooter' is entered. The results table shows 7 items:

Matched on	ID	Title	Owner	Upload
-	20190529	AXON_Body_2_Video_2019-05-...	Shaw, Lyvia (LShaw0...	Shaw, L
-	20190529	AXON_Body_2_Video_2019-05-...	Shaw, Lyvia (LShaw0...	Shaw, L
Transcript (16)	20190529	(Clip_7.1)_AXON_Body_2_Video...	Shaw, Lyvia (LShaw0...	Shaw, L
Transcript (2)	20240802	Axon Capture Video 2025-02-13 ...	Shaw, Lyvia (LShaw0...	Shaw, L
Transcript (6)	98846513	AXON_Body_2_Video_2019-05-...	Shaw, Lyvia (LShaw0...	Shaw, L
Transcript (21+)	123456	2019-05-30_Traffic Stop	Shaw, Lyvia (LShaw0...	Shaw, L

The bottom screenshot shows the 'Case Evidence' interface for Case 20240719. A search filter for 'Audio transcript' is active, and the keyword 'scooter' is entered. The results table shows 2 items:

Matched on	ID	Title	Owner	Uploaded by
Transcript (16)	20190529	(Clip_7.1)_AXON_Body_2_Video...	Shaw, Lyvia (LShaw0...	Shaw, Lyvia (L...
Transcript (6)	98846513	AXON_Body_2_Video_2019-05-...	Shaw, Lyvia (LShaw0...	Shaw, Lyvia (L...

## Keyword search mechanics

Keep the following mechanics in mind when searching for keywords across evidence:  
**Keyword search supports exact text matches, not phonetic matches.**

For example, a search for “John” will return transcripts with “John”, “Johnathan”, or “john”, but not “Jon” or “jawn”).

### **Keyword search supports phrase matches.**

You can search for an entire phrase rather than only single words. Evidence with a matching phrase will be ranked higher in the results than evidence with some, but not all, matching words in the query.

### **Keyword search works with all other filters.**

You can also narrow down your search using the ID, User or Group, Date, etc. filters in addition to the **Transcript** filter.

### **Keyword search respects your Evidence List permissions.**

For example, if your *List Unrestricted Evidence* permission is set to “Only Their Own”, you can only search transcripts for your own evidence.

If you have *List Restricted Evidence permissions* enabled, but not *View Restricted Evidence permissions*, you will see evidence in the search results list, but keyword matches or preview highlights will be hidden.

### **All transcript keyword searches are logged in the user audit trail.**

For more information, see [Auto-Transcribe audit trail](#).

### **Keyword search only searches evidence that has a transcript.**

It is possible that your organization may have some evidence that does not have a transcript, even if you have the [Auto-Transcribe Unlimited Add-On plan](#). If your organization wants all of your evidence to be back filled with a transcript, see the [keyword search FAQs](#).

## Evidence search

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To use search for keywords across evidence from evidence search, take these steps:

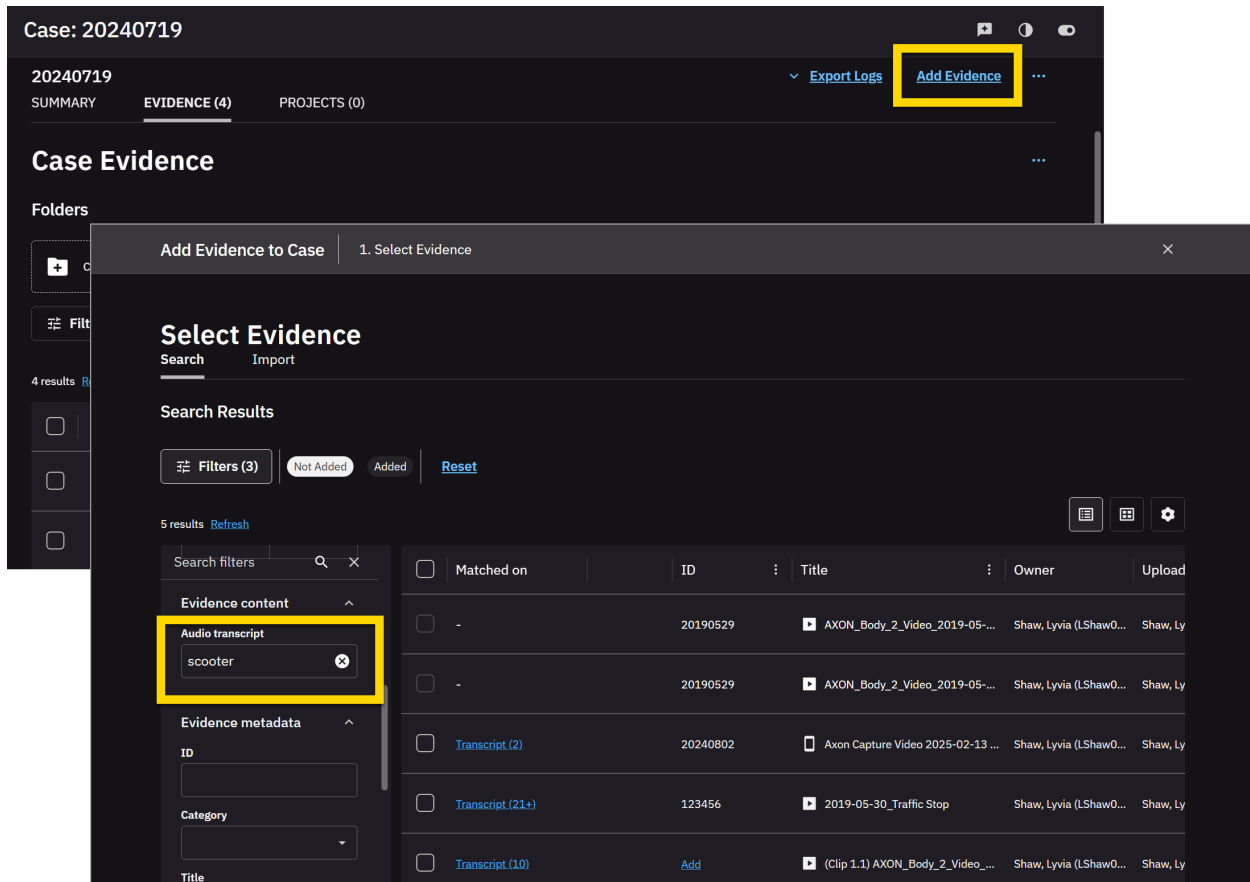
1. Enter a keyword or string of keywords in the **Audio transcript** filter.
  - You may need to select the **Filters** button to find this filter. See [Find evidence](#) for more information about using filters.
2. In the **Matched on** column, select **Transcript** to reveal a thumbnail preview of each point in the evidence transcript where the keyword appears. The portion of the transcript with the keyword highlighted is also displayed.

The screenshot shows the 'Evidence' interface. At the top, there is a search bar with the keyword 'scooter' and a 'Saved: My evidence' button. Below the search bar, there are filters for 'Owner' (Shaw, Lyvia), 'Recorded on' (Start and End dates), and 'Category'. A 'Filters (3)' button is visible. The main area displays a list of 7 results. One result is highlighted with a yellow arrow pointing to a detailed view of a video clip. The detailed view shows a video thumbnail with a transcript overlay. The transcript text is: 'realize that these scooters just happened in Albuquerque? Yeah, made for these scooters. Mm-hmm. So I went on the me stop my scooter here.'

Matched on	ID	Title	Owner	Uploaded by
-	20190529	AXON_Body_2_Video_2019-05-...	Shaw, Lyvia (LShaw0...	Shaw, Lyvia (L...
-	20190529	AXON_Body_2_Video_2019-05-...	Shaw, Lyvia (LShaw0...	Shaw, Lyvia (L...
Transcript (16)	20190529	(Clip 7.1)_AXON_Body_2_Video...	Shaw, Lyvia (LShaw0...	Shaw, Lyvia (L...
Transcript (2)	20240802	Axon Capture Video 2025-02-13 ...	Shaw, Lyvia (LShaw0...	Shaw, Lyvia (L...
Transcript (6)	98846513	AXON_Body_2_Video_2019-05-...	Shaw, Lyvia (LShaw0...	Shaw, Lyvia (L...
Transcript (21+)	123456	2019-05-30_Traffic Stop	Shaw, Lyvia (LShaw0...	Shaw, Lyvia (L...
Transcript (10)	Add	(Clip 1.1)_AXON_Body_2_Video_...	Shaw, Lyvia (LShaw0...	Shaw, Lyvia (L...

3. Select a thumbnail to open that piece of evidence to the moment that keyword appears. The keyword you entered in the Transcript Keyword search is auto-filled in the [search box](#) that appears above the transcript on the evidence detail page.
  - If you instead select **Details Page** that appears below the list of thumbnails, the evidence details page will open at the beginning of the recording.

The **Audio transcript** filter also appears and functions as outlined above when you are searching to add evidence to a case.

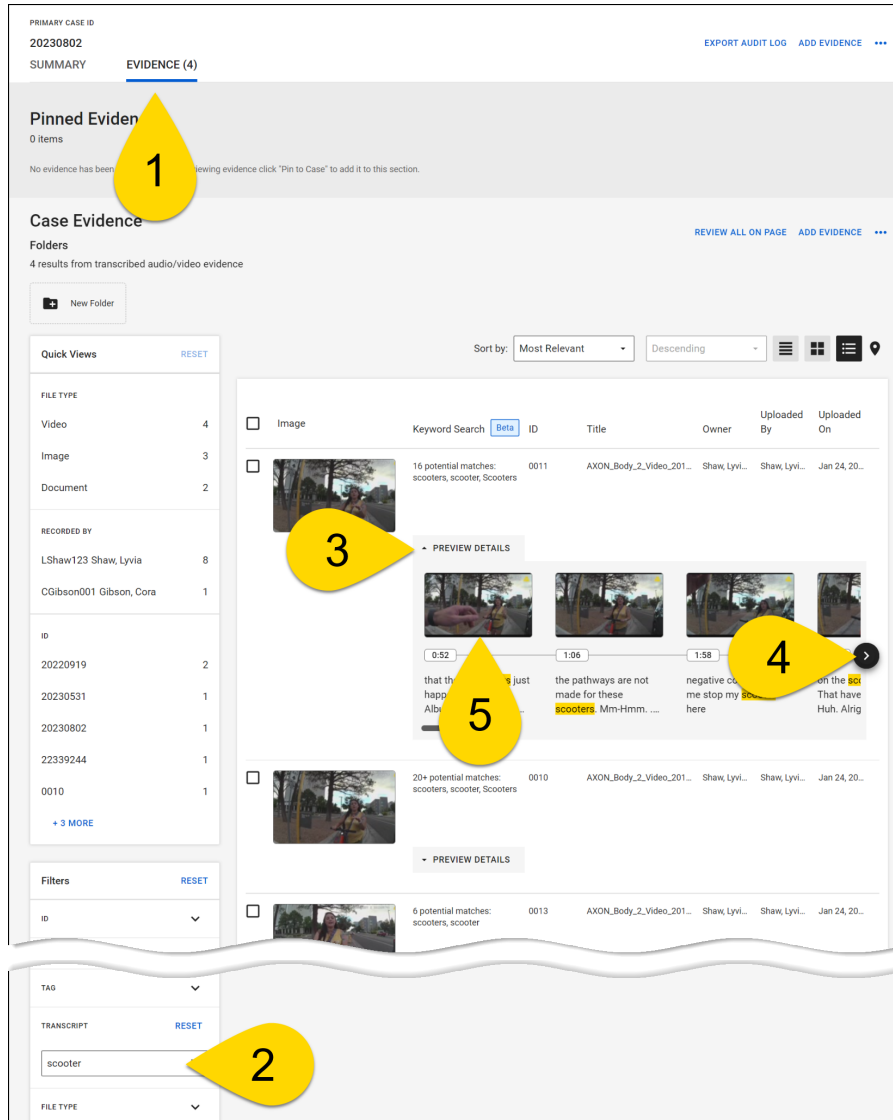


## Case page search

Keyword search can be used from an individual case page (and not the Case search page). This feature is not yet available for Axon Justice cases. To search across all evidence transcripts in a single case:

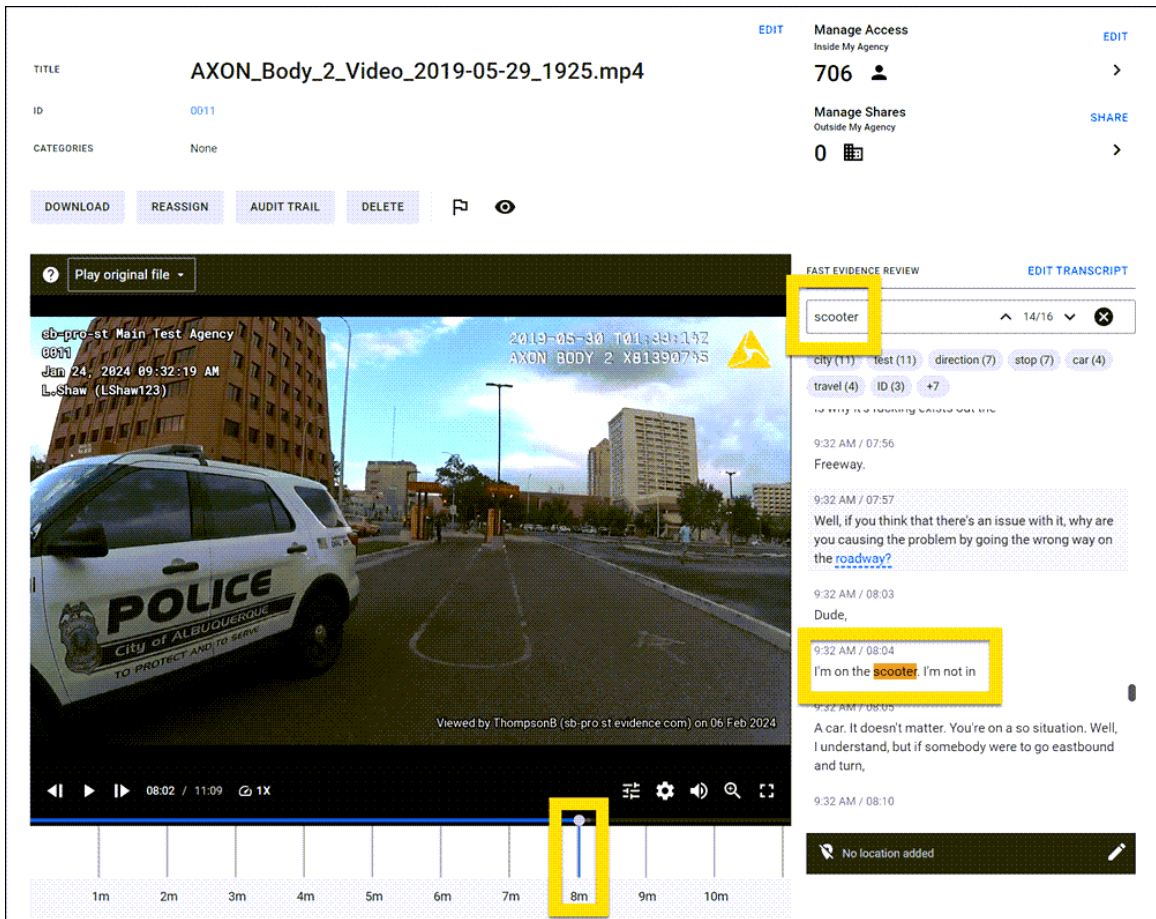
1. Open the case and switch to the **Evidence** tab.
2. Select **Filters** to reveal the filter list.
3. Enter a keyword or string of keywords in the **Audio transcript** filter.
4. In the **Keyword Search** column, select **Preview Details** to reveal a thumbnail preview of each point in the evidence transcript where the keyword appears. The portion of the transcript with the keyword highlighted is also displayed.

- Select the arrow icon to scroll to the right and view all instances in that piece of evidence in which the keyword appears. This row includes up to 20 of the most relevant matches.



- Select a thumbnail to open that piece of evidence to the moment that keyword appears. The keyword you entered in the Transcript Keyword search is auto-filled in the [search box](#) that appears above the transcript on the evidence detail page.

- If you instead select the evidence thumbnail that appears in the **Image** column, the evidence will open at the beginning of the recording.



The Detail view that includes the **Preview Details** section only appears when the **Transcription** filter is used. If you switch to Table or Grid view, you can select a **Preview**

button that will return you to the Detail table view with the **Preview Details** section already expanded.

