



Fleet 3 Dashboard for PC User Guide

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For Fleet Dual-View camera model AX1031 and Fleet interior camera mode AX1032.

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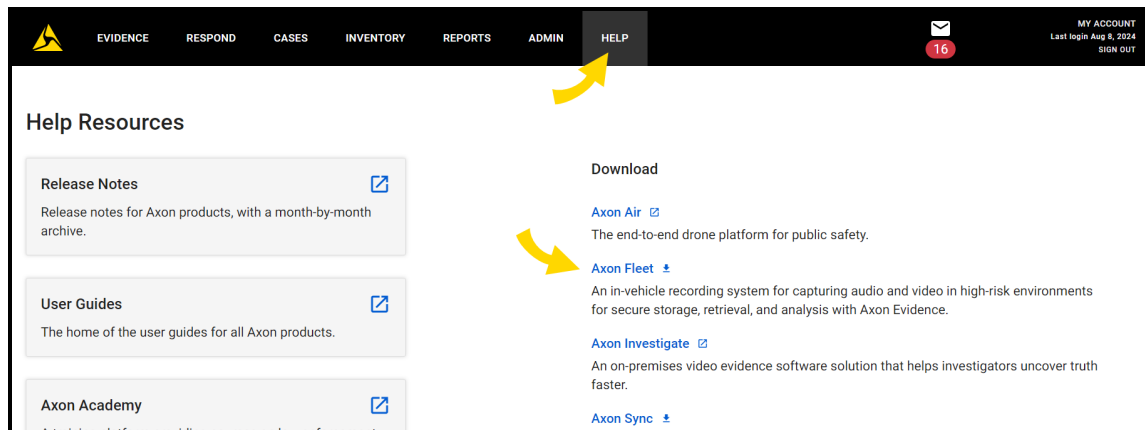
Introduction

Use Axon Dashboard to control and support Axon Fleet 3 cameras from a mobile digital computer/terminal (MDC/T) in a police vehicle. Dashboard lets you start and stop camera recording, play recordings, and add metadata to videos. It also supports the Axon Automatic License Plate Recognition (ALPR) system notifications and responses. Additionally, Dashboard provides the same functions as the Axon View mobile app for Axon body and Flex cameras, eliminating the need for both. Axon Fleet Dashboard requires that the MDC be connected to the Fleet hub.

Download

The Fleet Dashboard application must be installed by a user with Admin privileges on the MDC. Both the MDC and hub require internet access for sign-in and registration.

1. In Axon Evidence, select **Help** and then **Axon Fleet**.



2. Install and run the Dashboard application.
3. Sign into Dashboard using your Axon Evidence credentials.
 - The first sign-in registers the devices to your Axon Evidence account.
 - On first sign-in, the hub may take up to an hour to check for hub and Dashboard updates. Force this update check any time using the **Restart** link on the **Settings** page.
 - An update can take up to 90 minutes to download, depending on connection speed. Once downloaded, a dialogue in Fleet Dashboard shows that an update is available. Accept the update. A Dashboard update typically completes within 15 minutes.

System requirements

Axon Fleet Dashboard has the following minimum specifications for PC:

- **Operating system** – Windows 10 or later
- **Processor** – Intel Core i5-11th Gen or newer
- **Memory** – 8 GB RAM or more
- **Storage** – 10 GB of free space
- **Display** – 1024x768 or higher
- **Network** – 1 Gbps ethernet port or 1 Gbps USB3 ethernet adapter

While hardware with lower specs may still function, meeting these requirements will ensure the best possible experience with Axon Fleet Dashboard.

Tip The Dashboard user interface requires your device to use a screen zoom setting of no more than 125%. Higher zoom settings may cause display errors. If screen text or elements are overlapping, reduce your device's screen zoom level (terminology will differ between manufacturers) in system settings.

Sign in and out

Axon Dashboard lets two officers sign into the same session. Video evidence recorded when two officers are signed in will have dual ownership when uploaded to Axon Evidence, allowing both officers equal access.

If no officer is signed in when Dashboard uploads a file to Axon Evidence, it will use the last officers who were signed in.

First user sign-in

1. Open Axon Dashboard.
2. If signing in for the first time:
 - a. Enter your agency's Axon Evidence URL and select **Continue**.
 - b. Enter your Axon Evidence **Username** and **Password** and select **Sign in**.
3. If the hub is not yet assigned to this vehicle:
 - a. Select **Create new vehicle**.
 - b. Enter the **Vehicle ID** and select **Continue**.

The screenshot shows the Axon Dashboard interface. At the top, the Axon logo is visible. The main content area is titled '1. Create or assign a vehicle to the Hub'. It contains two radio buttons: 'Create new vehicle' (which is selected) and 'Assign existing vehicle to Hub'. Below this, there is a section titled '2. Create vehicle'. This section includes a text input field labeled 'VEHICLE NAME' with the text 'Vehicle 12425' entered. At the bottom of this section is a blue button labeled 'CREATE'.

4. If the vehicle already exists in Axon Evidence:
 - a. Select **Assign existing vehicle to Hub**.
 - b. Choose the vehicle name.
 - c. Select **Create** .

The Axon Dashboard connects with Axon Evidence and retrieves the information associated with the vehicle so it can connect to the vehicle cameras and Fleet hub.

Camera status appears after you sign in.

Second user sign-in

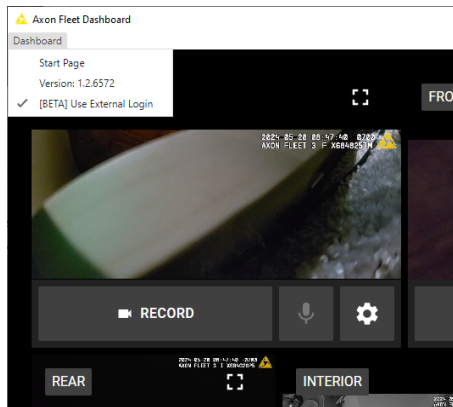
To sign in a second user:

1. Go to the **Settings** page.
2. Tap **Add Officer**.
3. Enter the Axon Evidence **Username** and **Password** and select **Sign In**.

Sign in with IWA

If your agency uses Integrated Windows Authentication (IWA), toggle on the external login option in each installed Dashboard app.

1. Sign out of Dashboard.
2. Open Dashboard and select the **Dashboard** menu.



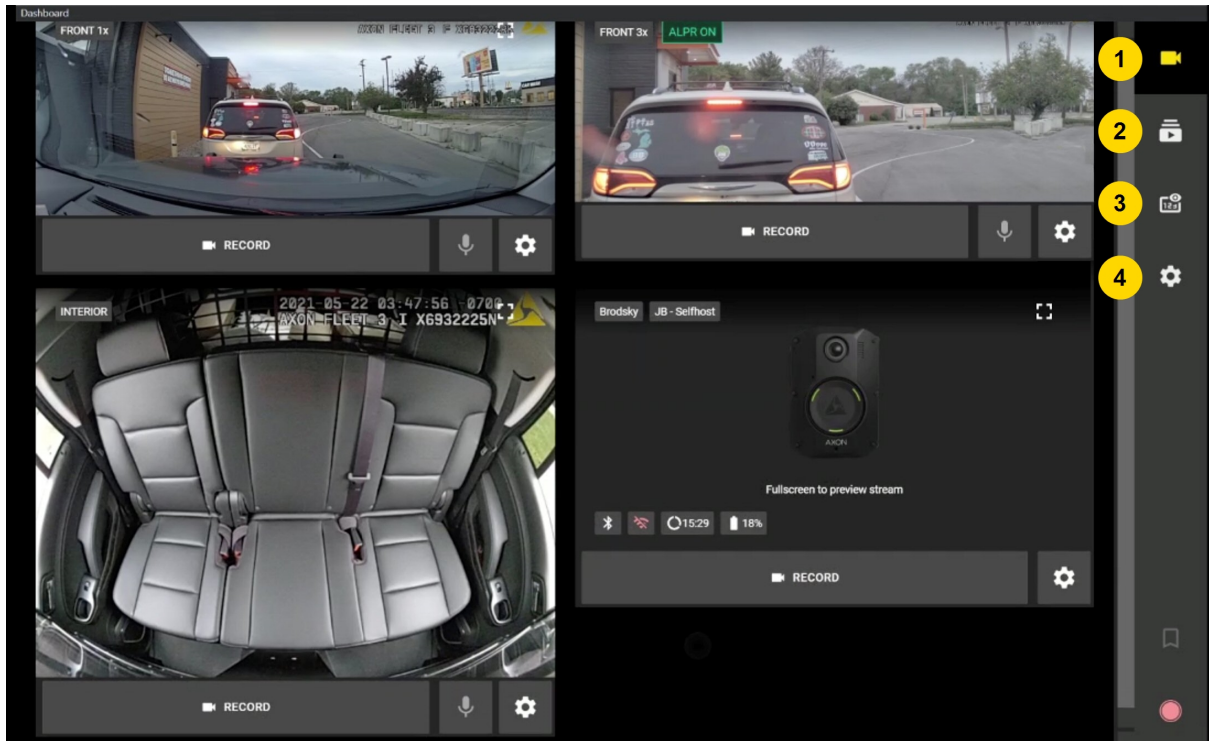
3. Select **[BETA] Use External Login** so it has a check mark.
4. Select Dashboard again and ensure the check mark remains. If it doesn't, close Dashboard and restart at step 2.

Sign out

1. Go to the **Settings** page.
2. Select **Sign Out** in the section with your information.

Overview

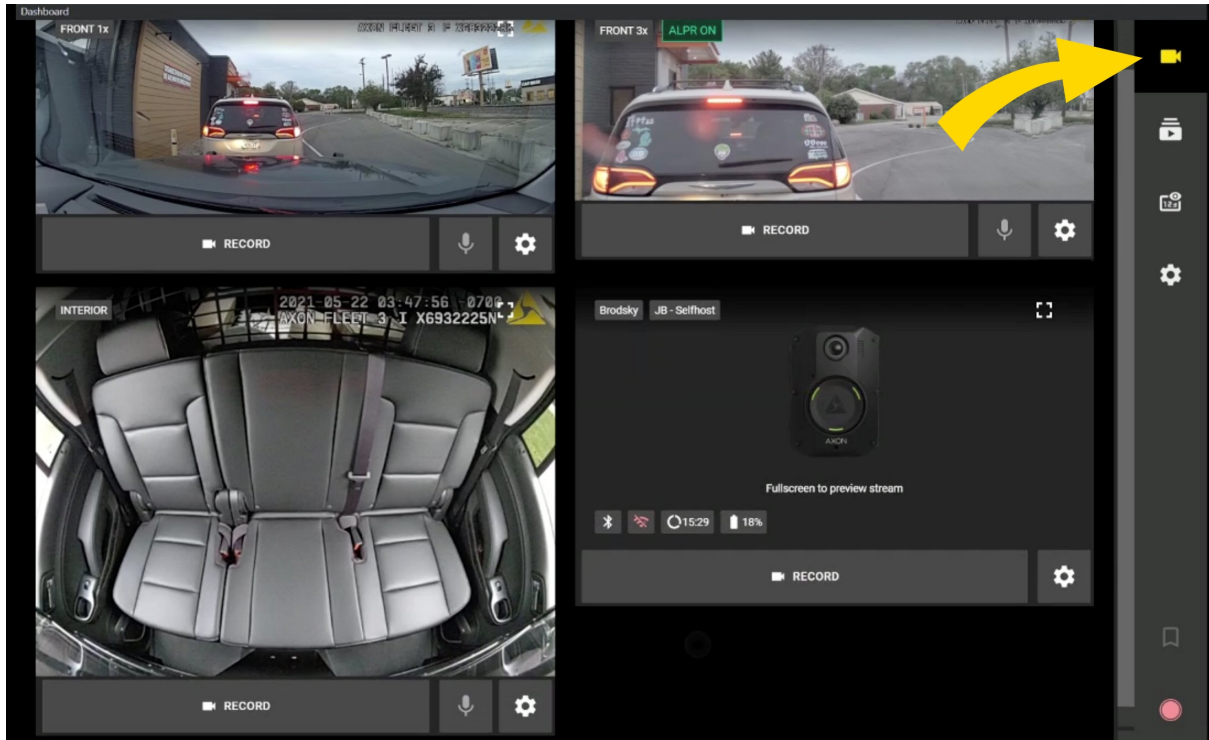
Fleet Dashboard has four tabs:



1. [Devices](#) – Shows camera status, has the manual interface to start and stop camera recording, and provides access to the camera live views. If Dashboard is paired with an Axon Body Camera, that camera also appears here.
2. [Videos](#) – Use to review and add metadata to videos, set priority upload, and check video upload status.
3. [ALPR](#) – Supports Automatic License Plate Recognition (ALPR) system notifications and responses. This tab may not be enabled at your agency.
4. [Settings](#) – Provides vehicle, user, and system information. It provides controls for Axon Fleet camera settings, along with pairing with and changing settings for Axon Body Cameras. Sign out on this tab.

Devices tab

The **Devices** tab  shows live camera views and status in individual panels. Start or stop recording and control camera audio from these panels. If Dashboard is paired with an Axon Body Camera, that camera also appears here.

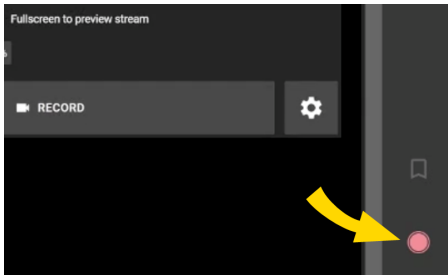


Start and stop recording

Select **Record** to start a recording for a specific camera. The button title will change to **Stop**. Select again to stop recording.

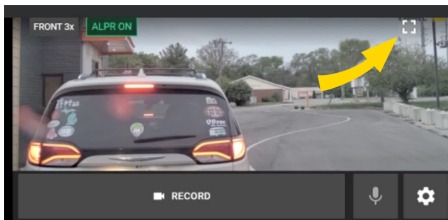


To start a recording on all cameras, select **Record All** (this does not include body cameras). Select again to stop recording on all cameras.



Full screen display

To display a camera view in full screen, select **Full Screen** .



Select **Exit Full Screen**  on the full screen view to return to the normal camera panel view.

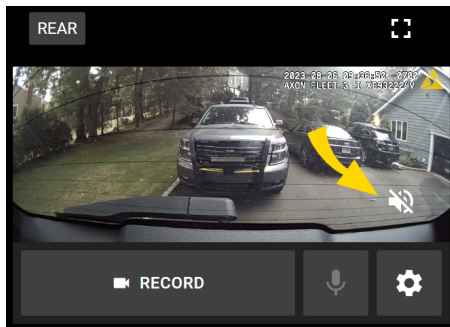
Mute audio

If your agency lets you mute and enable audio recording while the Fleet cameras are recording video, additional audio controls are available at the bottom of the associated camera panel.

Select **Mute**  to mute the audio recording for the camera. Select again to cancel mute.



To listen to the audio from any interior camera, select the Microphone  on the individual screen. Select again to toggle off.



Zoom

The Axon Fleet 3 Dual-View Camera can zoom to magnify the image in both Buffering and Event modes.

Select **Full Screen**  for the front dual-view camera.

Use **+**  and **-**  to zoom in or out of the view. The Zoom will end after 10 seconds; select **Lock**  to lock the zoomed view.



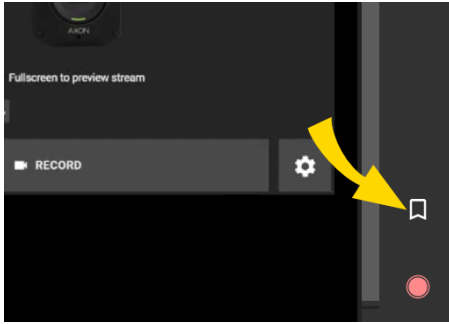
Select **Exit Full Screen**  on the full screen view to return to the normal camera panel view.

If the ALPR camera is in full screen, zoomed, or recording, ALPR will turn off until zoom or recording has stopped.

Add markers while recording

Use markers to easily find an event when replaying video. The marker appears when you play the video in Axon Evidence and is documented in the audit trail.

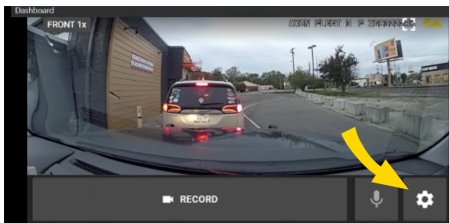
To add a marker while recording, select **Marker** at the bottom right. The marker is added to the recording for all cameras currently recording.



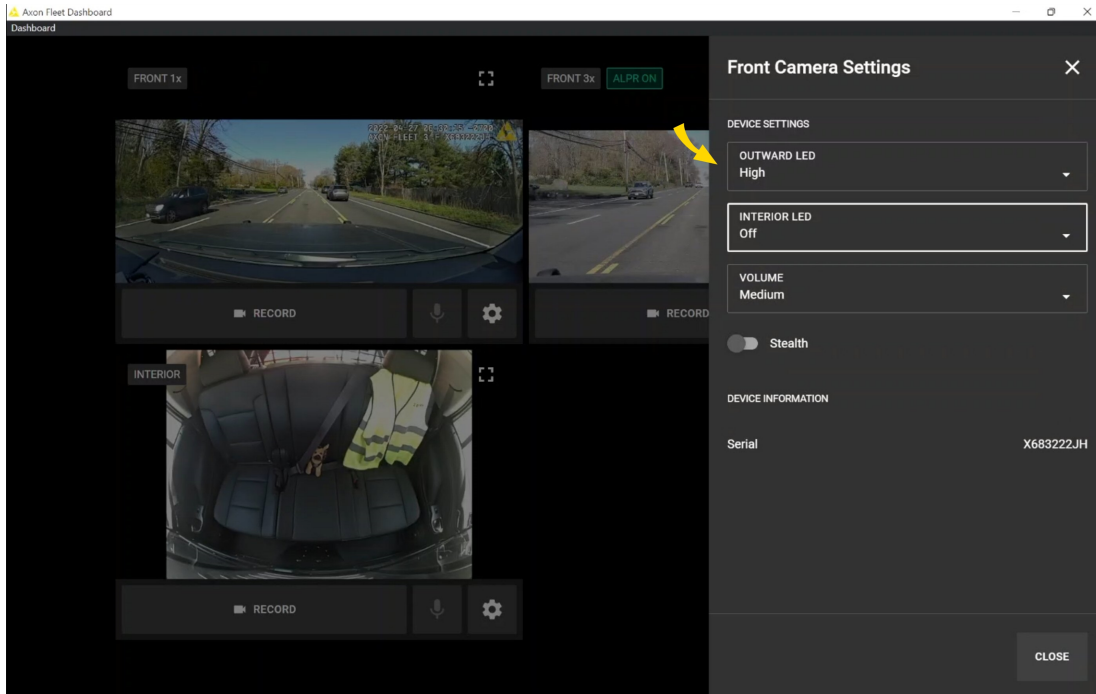
Device settings

If allowed by your agency, you can adjust the settings for Fleet 3 and paired body cameras.

Select **Settings**  for the desired camera.



Adjust camera settings as needed.



Fleet 3 cameras

- Volume
- Outward LED
- Inward LED
- Stealth mode

Body cameras

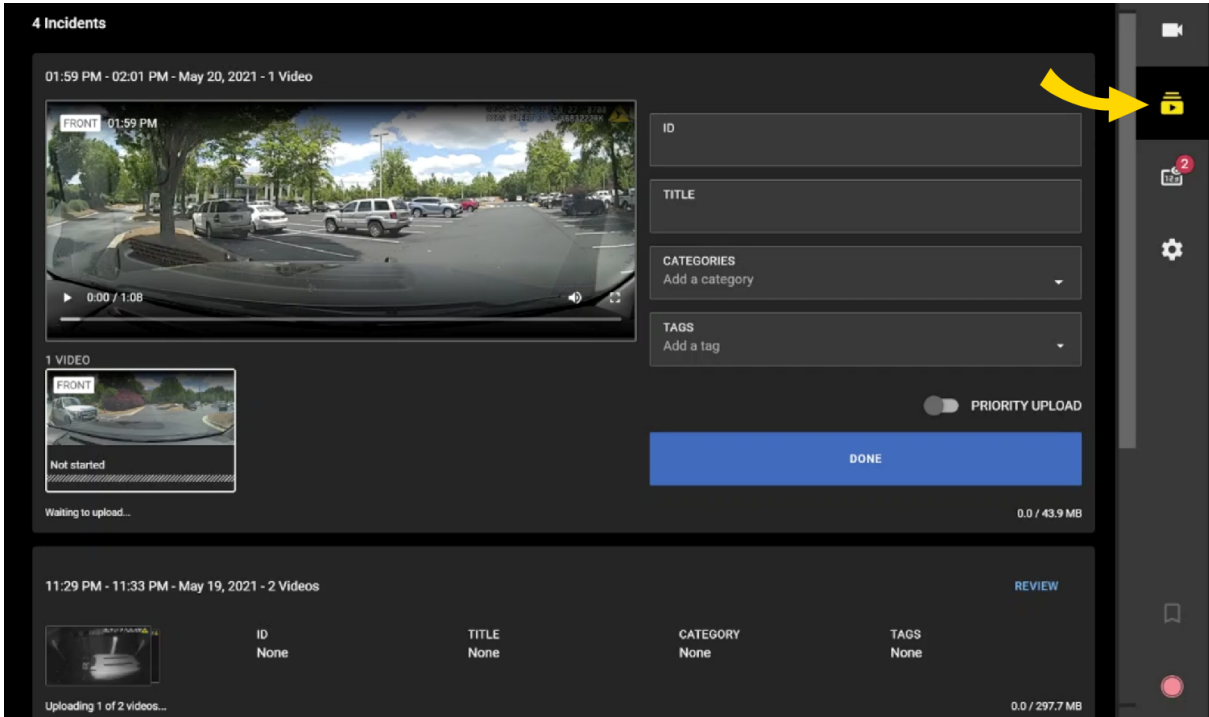
- Volume – Sets the volume of the camera's audio prompts used to report camera status.
- Vibration – Toggles vibrations (haptic feedback) used to report camera status.
- LED brightness (Axon Body 3 only) – Sets the brightness of the triad (ring) LED and the top LED.
- Stealth – Toggles Stealth mode. When on, the camera will not beep or vibrate, regardless of other settings, and all camera lights are off.
- Orientation (Axon Flex 2 cameras only) – Sets whether the camera is mounted on left or right side of the body to ensure proper video orientation.
- Remove camera pairing.

The camera serial number also appears on the **Settings** tab.

Save changes to exit.

Videos tab

Use the **Videos**  tab to play recordings, add metadata, or prioritize uploads.



The screenshot displays the 'Videos' tab interface. At the top, it shows '4 Incidents'. The main area features a video player for a selected incident (01:59 PM - 02:01 PM - May 20, 2021 - 1 Video). Below the player is a '1 VIDEO' section with a thumbnail labeled 'Not started' and 'Waiting to upload...'. To the right of the video player is a metadata form with fields for ID, TITLE, CATEGORIES (Add a category), and TAGS (Add a tag). Below these fields is a 'PRIORITY UPLOAD' toggle and a 'DONE' button. At the bottom, there is a table listing other incidents. A yellow arrow points to the 'Videos' icon in the sidebar.

Thumbnail	ID	TITLE	CATEGORY	TAGS	Actions
	None	None	None	None	REVIEW

Uploading 1 of 2 videos... 0.0 / 297.7 MB

This tab displays recordings on the cameras within the review period (set by your agency).

Recordings with overlapping recording times or that start within one minute of the previous recording's end are automatically grouped together into an **incident**. Incidents are sorted by date and time. You can remove recordings from incidents if needed.

Play a recording

Move between different videos using the scroll bar.

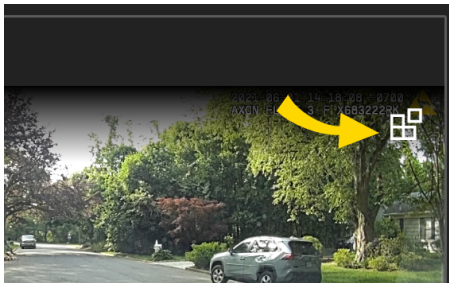
1. On the **Videos** tab, select a video, then **Play**  to play it. Once the video is playing, the play icon becomes **Pause**.



2. Drag the end of the progress bar to rewind or fast-forward the video.
3. Use the **Volume**  and **Full Screen**  features as needed.

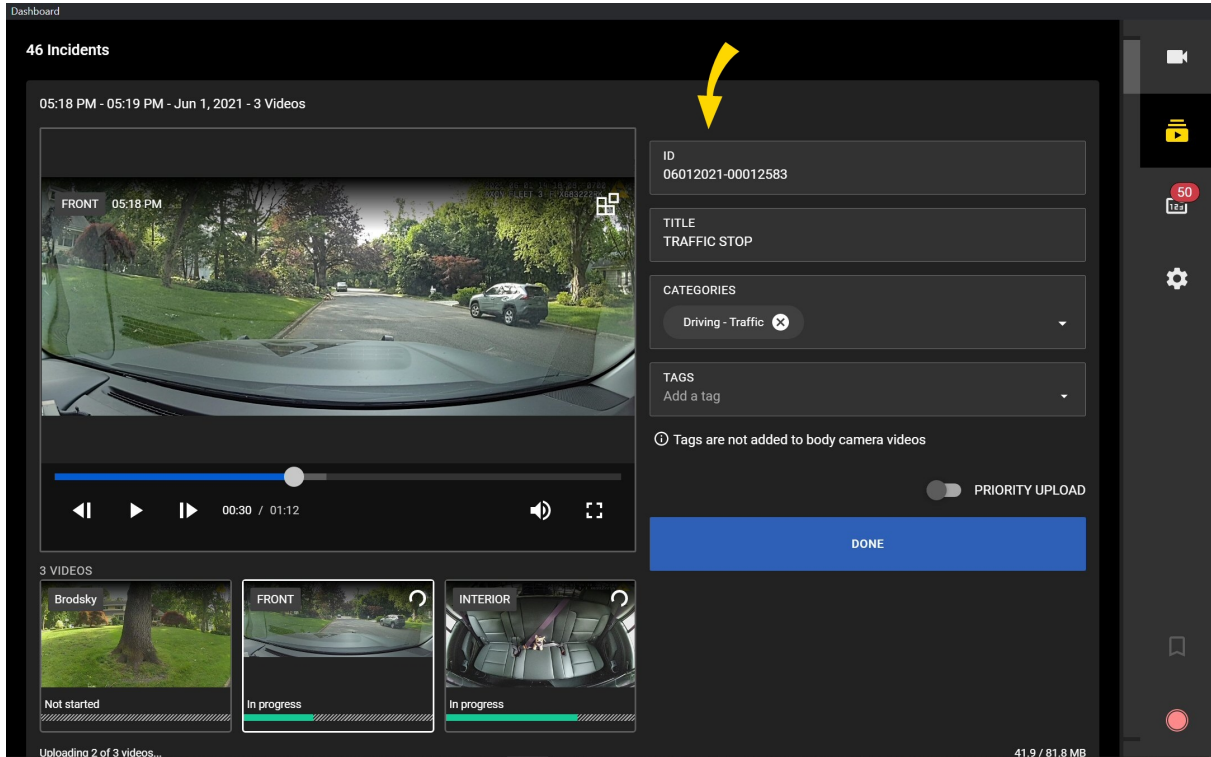
Remove video from incident

To remove a recording from an incident group, select **Remove** .



Apply metadata

Applying metadata to an incident applies it to all recordings within it. Add metadata any time during the review period (defined by your agency).



Metadata includes:

- **ID** – Enter the case ID to apply to this recording.
- **Title** – Enter the title to apply to this recording.
- **Categories** – Select **Categories** and then the category to apply to this recording.
 - Start typing to see matching categories.
 - You can assign multiple categories.
 - To remove a category, select the **X**.
- **Tags** – Select **Tags** and then the tag to apply to this recording.
 - Create a new tag by typing the name of the category.
 - You can add multiple tags.
 - To remove a tag, select the **X**.
 - Tags are not added as metadata to body camera videos, even if the camera video is part of an incident group.

Priority Upload

Optionally, toggle **Priority Upload** on to move this video to the top of the upload queue.

This option lets you place paired body camera video in the upload queue. Use to transfer important video to Axon Evidence without waiting to place your camera in an Axon Dock.

Use Priority Upload for body camera videos only to upload critical videos. The wireless upload from the camera is slower than the transfer rate in an Axon Dock and places additional load on the camera's battery, causing it to deplete at a faster rate.

Select **Done** when you've finished adding metadata.

Videos upload to Axon Evidence based on your agency's settings in Axon Evidence.

ALPR tab

The **ALPR**  tab shows system hit record and read record information. For a complete discussion of the Automatic License Plate Recognition feature, see the **ALPR User Guide**; the PDF is available at [my.Axon](#), or start with the first [online topic](#).

This feature may not be enabled at your agency.

Dashboard

ALPR

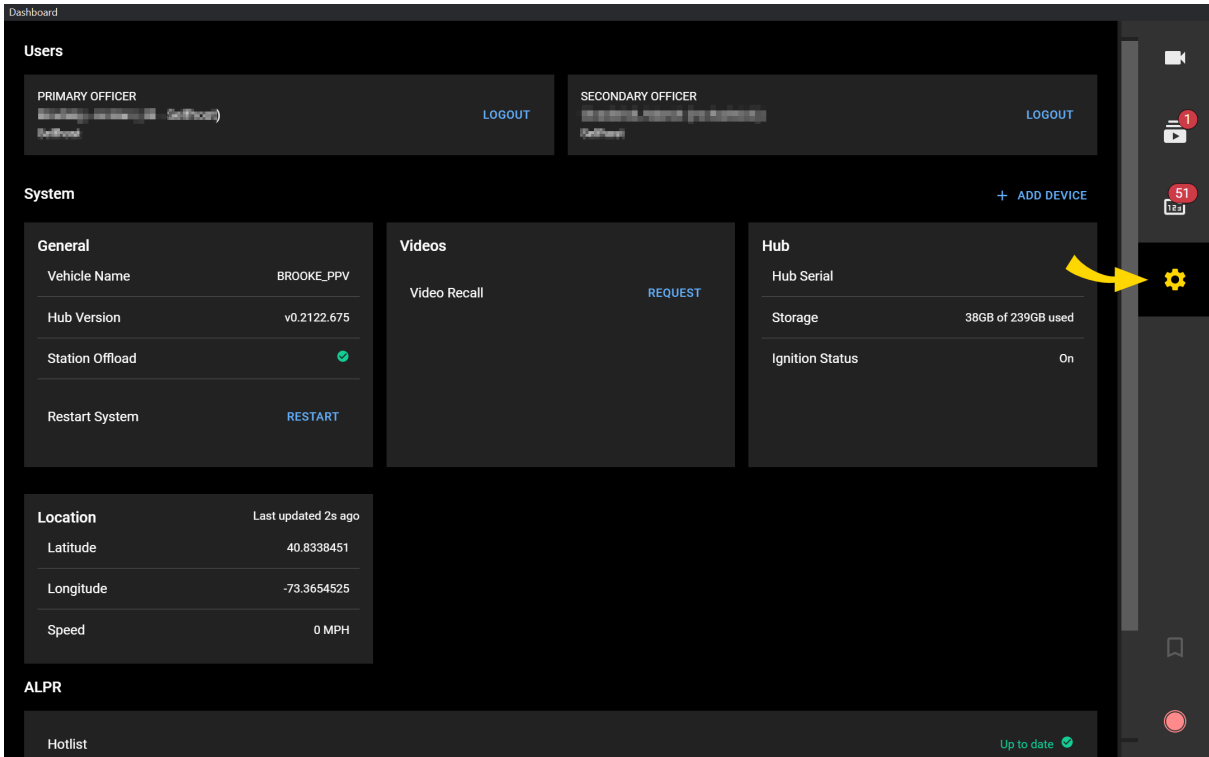
Hits All Reads

Time	Plate	Vehicle	Info	Status
Jun 02, 2021				
16:41:54	ALU 7675	2010 Lexus RX350	Abandoned Vehicle	Review
16:41:54	ALU 7675	2018 Volvo S90 T5	Narcotics	Correct
11:41:39	ALU 7675	2018 Volvo S90 T5	Narcotics	Incorrect
11:41:39	ALU 7675	2010 Lexus RX350	Abandoned Vehicle	Review
10:23:18	ALU 7675	2010 Lexus RX350	Abandoned Vehicle	Correct
10:23:18	ALU 7675	2018 Volvo S90 T5	Narcotics	Review
Jun 01, 2021				
21:31:24	ALU 7675	2018 Volvo S90 T5	Narcotics	Review
21:31:23	ALU 7675	2010 Lexus RX350	Abandoned Vehicle	Correct

Right sidebar icons: Video, List, ALPR (4), Settings, Bookmark, Record.

Settings tab

The **Settings**  tab provides information about your Fleet 3 system, Fleet 3 cameras, body cameras paired with Fleet Dashboard, current location, and ALPR information. This page also lets you sign out and initiate pairing with Axon body cameras.



The screenshot shows the Fleet 3 Dashboard with the Settings tab selected. The dashboard is organized into several sections:

- Users:** Displays information for the Primary Officer and Secondary Officer, including their names and phone numbers, and a LOGOUT button for each.
- System:** Contains three main panels:
 - General:** Shows Vehicle Name (BROOKE_PPV), Hub Version (v0.2122.675), Station Offload status (checked), and a Restart System button.
 - Videos:** Shows Video Recall status and a REQUEST button.
 - Hub:** Shows Hub Serial, Storage (38GB of 239GB used), and Ignition Status (On).
- Location:** Shows the current location with Latitude (40.8338451), Longitude (-73.3654525), and Speed (0 MPH). It also indicates the location was last updated 2s ago.
- ALPR:** Shows the Hotlist status and a green checkmark indicating it is up to date.

A yellow arrow points to the gear icon in the top right corner, which is the Settings tab.

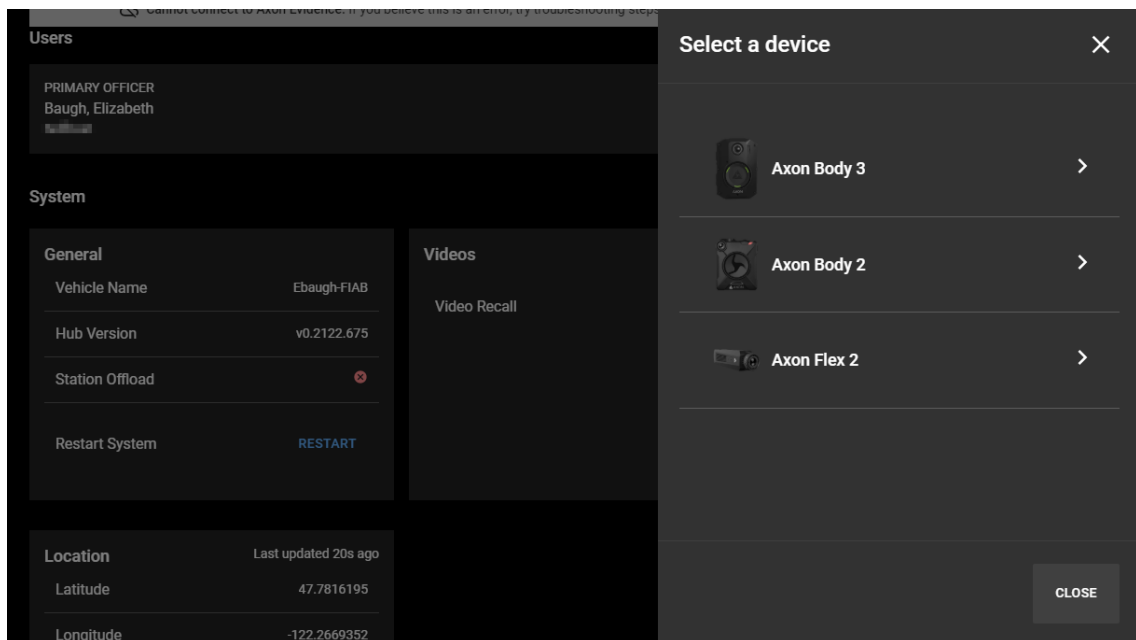
Body cameras

Fleet Dashboard provides the same function as the Axon View mobile app for Axon Body 4, Body 3, Body 2, and Flex 2 cameras, eliminating the need to use both.

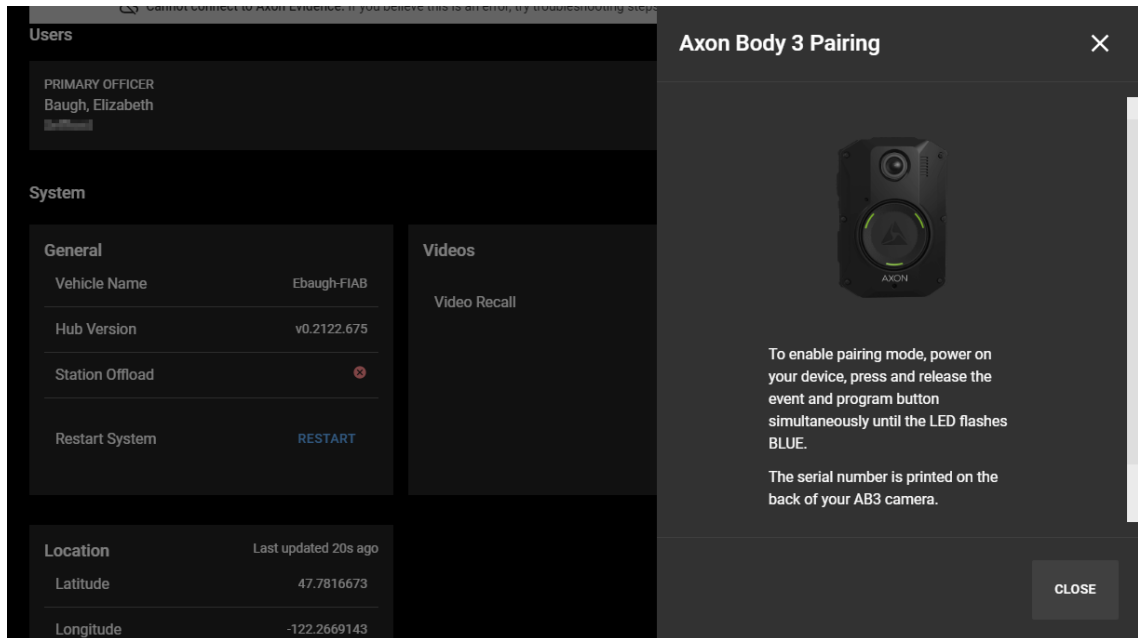
After you pair your device with Dashboard, you can use it to review and add metadata to videos recorded by both Fleet 3 and body cameras at the same time, as well as change camera settings.

Pair a body camera

1. Ensure the Axon Body-Worn Camera (BWC) is assigned to you.
2. Turn the camera on.
3. In Dashboard, select **Settings** .
4. In the **Users** section, select **Add device**.
5. Select the Axon camera.



- Follow the on-screen instructions to put your camera in pairing mode.



The pairing instructions will disappear when the camera is detected and starts connecting. Once connected, Dashboard returns to the Devices page and displays information about your camera.

Unpair a body camera

- Go to the **Devices**  tab.
- Select **Settings**  for the camera.
- Select **Remove camera**.

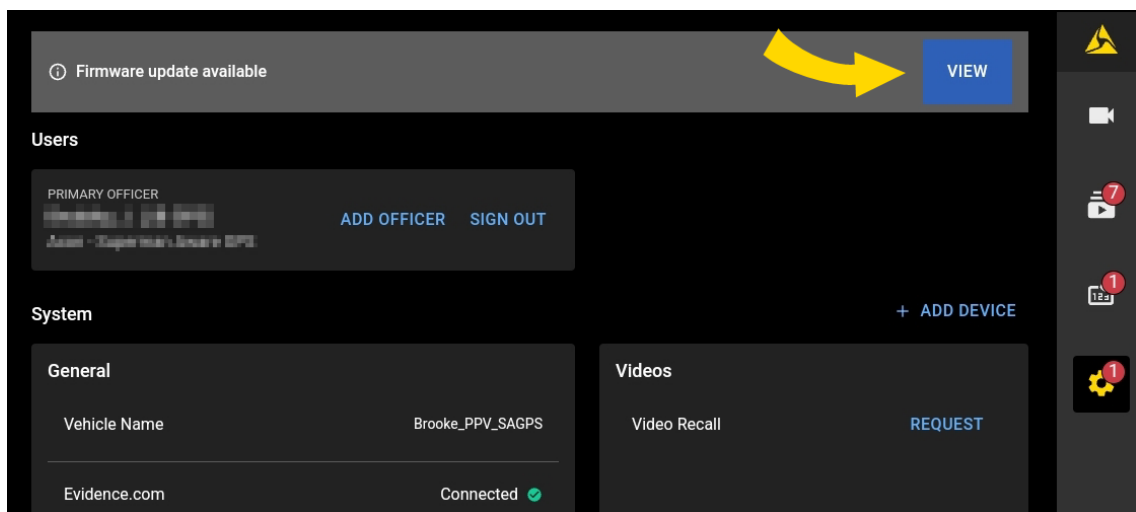
Camera updates

While Fleet Dashboard is connected to Axon Evidence, it will automatically check for and apply any updated configuration settings every 10 minutes. This ensures your Dashboard and Fleet systems always have the most current settings.

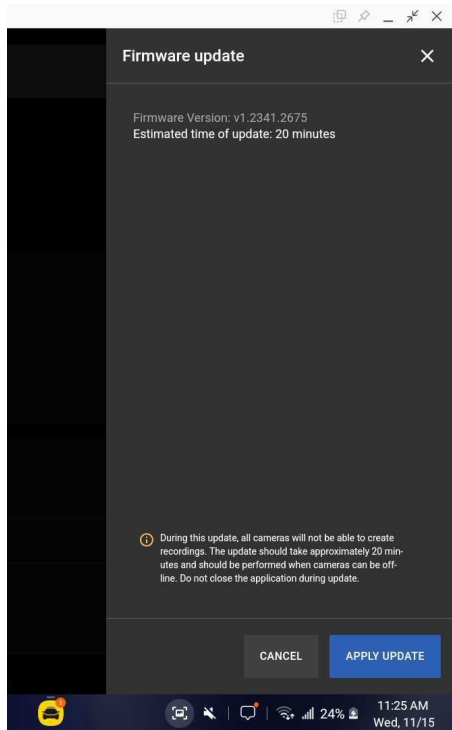
Axon periodically distributes updates for Dashboard software and Fleet 3 camera firmware. The system automatically downloads available updates and displays an update message on the **Settings** tab. Install updates at the beginning of a shift.

To update firmware:

1. Go to the **Settings** tab and **View** the update.



2. Review the update information and when you are ready, select **Apply Update**.



Video recall

Officers make every effort to capture video evidence using the automatic and manual means of activation. In the heat of the moment, it can be difficult or even unsafe for an officer to activate Fleet cameras.

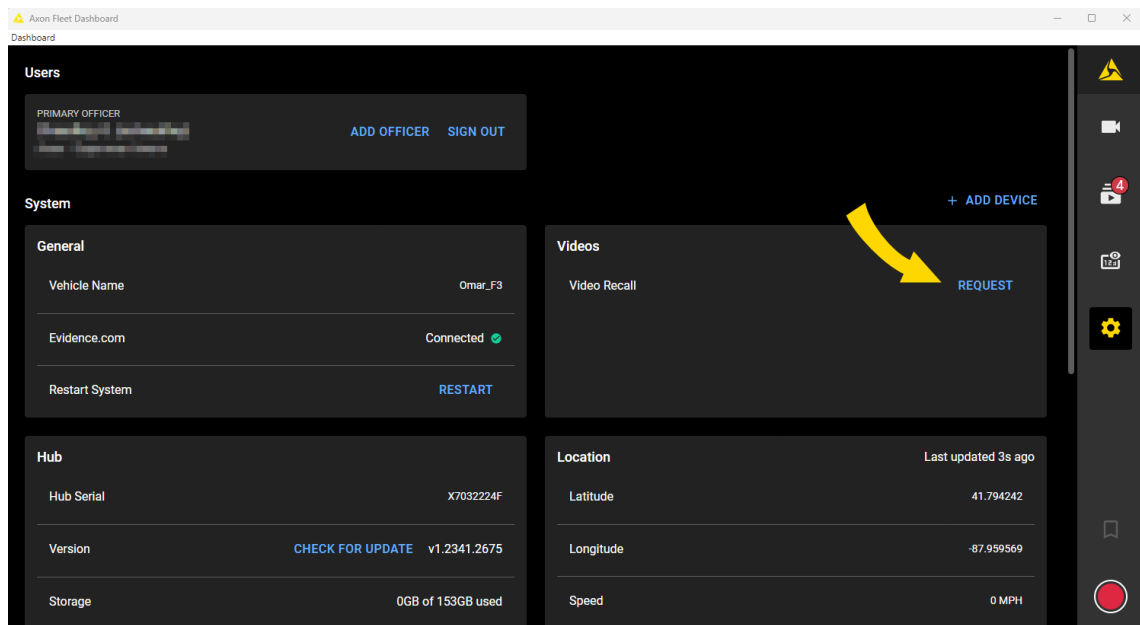
Building on the success of our Signal activation technology, Axon Fleet 3 offers a new video recall feature that lets you to retain and retrieve the last 24 hours of video in case of a missed recording. Critical evidence won't be missed and communities receive another layer of accountability.

Video recall must be enabled by an admin in Axon Evidence agency settings. Video captured with Video Recall has a lower resolution and no audio.

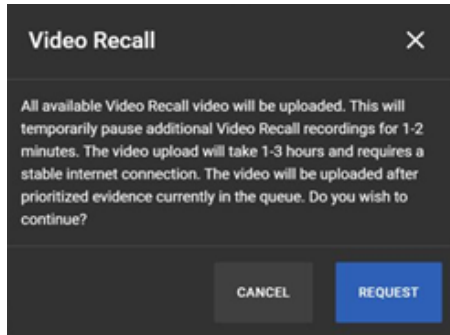
Priority evidence will upload before video recall files. The hub will upload 30-minute video recall segments for each camera to Axon Evidence. Your vehicle must be powered on and have good Wi-Fi connectivity to ensure successful and timely data upload.

View recalled video queue

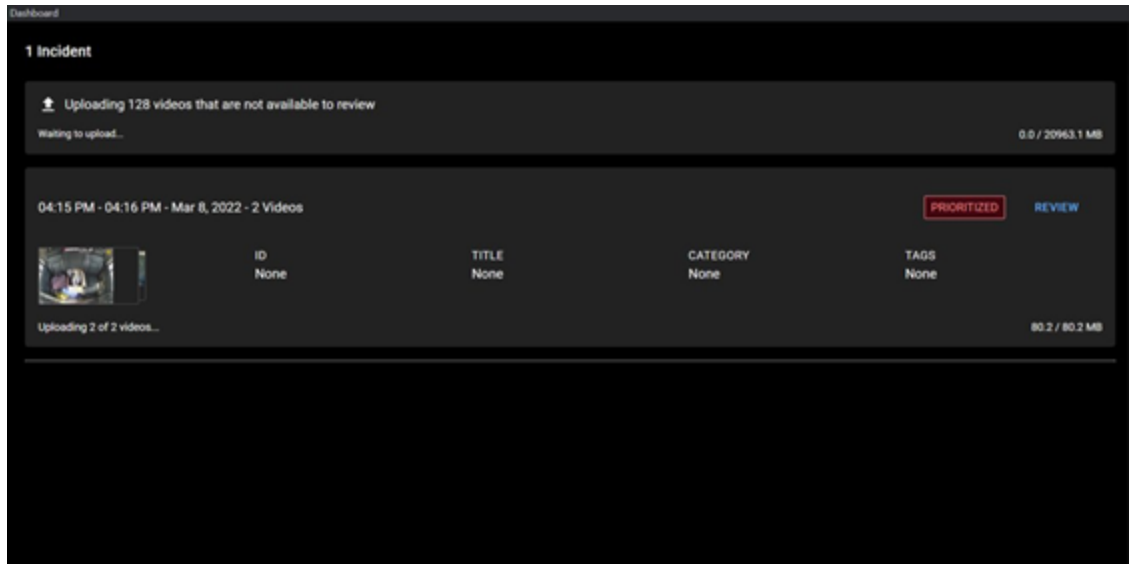
1. Select the **Settings**  tab.
2. In the **Video Recall** section, select **Request**.



3. Select **Request** on the Video Recall pop-up.



4. Scheduled recording uploads appear in a queue.



Recalled video in Axon Evidence

Locate recordings by searching for evidence by vehicle name or hub serial number. Video Recall file names will start with **Video Recall**.

The screenshot displays the Axon Evidence interface for a video recall. A yellow arrow points to the title "Video Recall - Axon Fleet 3 Dual-View Camera Video 2022-...". The video player shows a street scene with a car. The right sidebar contains metadata including "Manage Access" (284), "Manage Shares" (0), "REVIEW ASSISTANT" (+ AUTO-TRANSCRIBE), "METADATA" (ASSIGNED TO: Cap. Brodsky, Jordan (JL) - Selfhost), "RECORDED ON: Jan 11, 2022 1:19 PM -07:00", "UPLOADED ON: Jan 11, 2022 1:24 PM -07:00", "UPLOADED BY: Cap. Brodsky, Jordan (JL) - Selfhost", and "DELETION SCHEDULED FOR: Unscheduled".

Recalled video will also be tagged as such.

The screenshot shows the Axon Evidence interface for tagging a video recall. A yellow arrow points to the "TAGS" section where "Video Recall" is selected. The form includes fields for "DESCRIPTION", "NOTES", "TESTING", "VEHICLEID", "SOURCE", "CASES", "CATEGORIES", and "TAGS".