



Axon Auto- Transcribe User Guide

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Contents

What's new	1
Auto-Transcribe overview	2
Workflow	3
Accuracy	4
Auto-Transcribe licensing	4
Starter Packs	5
Auto-Transcribe plans	5
Axon AI	6
Administration	7
Settings	7
Audit trail	8
Permissions	9
Transcripts on the evidence details page	12
AI transcript summary	13
Jump to a moment using the Auto-Transcript	14
Search the Auto-Transcript	15
Search with common keywords	16
View Miranda warnings	18
Language support	20
Transcript language	20
Select language	21
Change language	21
Translate transcript	22
Translations for multilingual transcripts	23
Generate translation	23
Download translation	24
Remove translation	24
Request an Auto-Transcript	25
Single Auto-Transcript	25
Bulk Auto-Transcripts	26
Download transcripts	29
Formatting options	29
Bulk download	37
Download for basic roles	38

Share transcripts	39
Evidence shares	39
Case shares	39
Transcription Assistant	41
Evidence navigation	41
Jump to a moment	42
Search	42
Markers	43
Media player controls	44
Text confirmation and editing	45
Undo/Save changes	47
Keyboard shortcuts	48
Manage speakers	49
Transcript verification	52
Settings	54
Foot pedal support	55
Dictation Assistant	57
Requirements	57
Using Dictation in Axon Evidence	57
Voice commands	59
Keyword search across transcripts	60
Keyword search mechanics	61
Evidence search	61
Case page search	65

What's new

This guide includes the following updates:

- [Explanation of a new View evidence video and images permission](#)

Auto-Transcribe overview

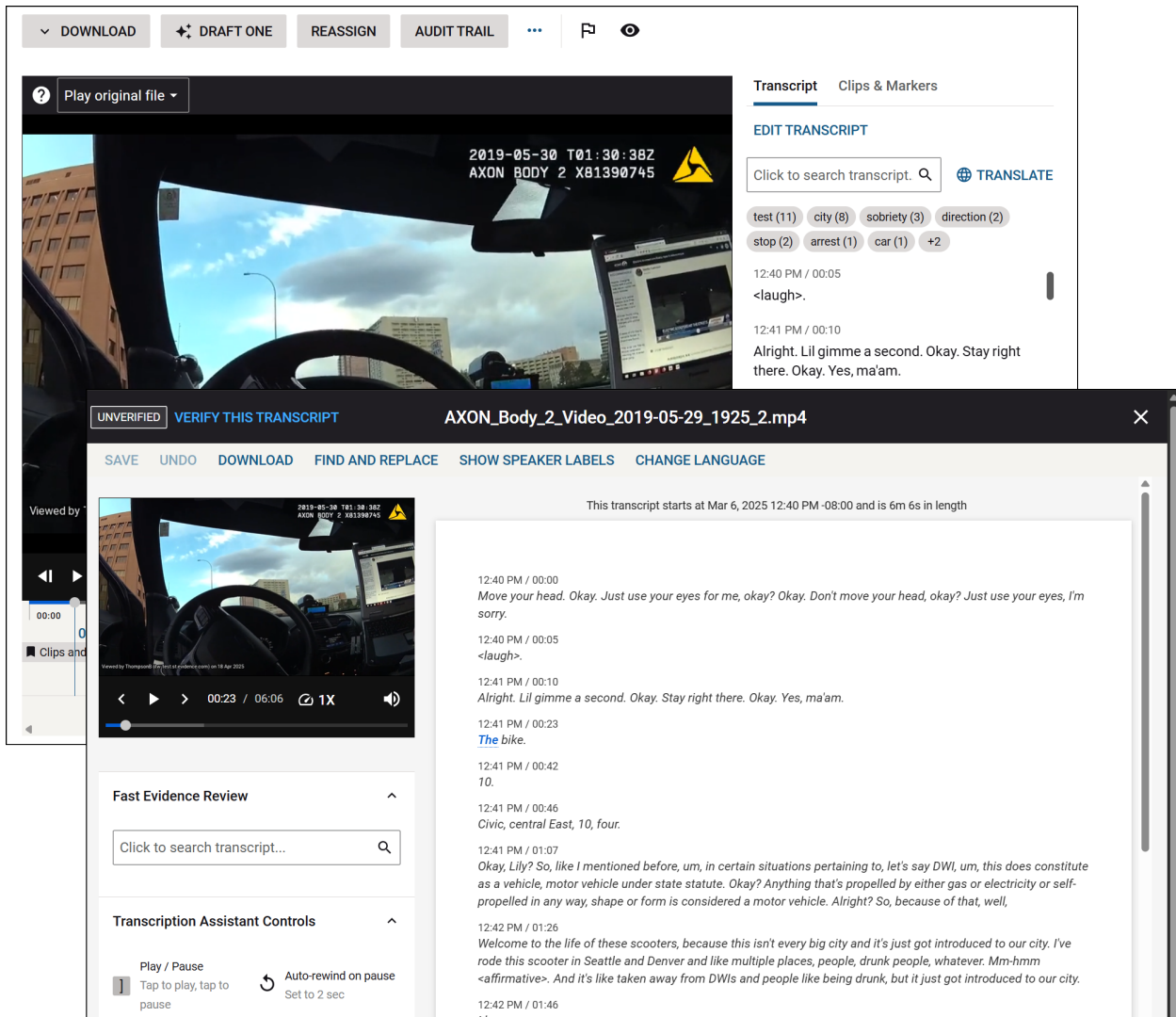
Video and audio evidence are central to every investigation, but the sheer quantity of this evidence increases the time officers and prosecutors must spend reviewing it—plus it can be mentally draining to repeatedly listen to disturbing audio or see graphic images

Axon Auto-Transcribe, with [the transcript on the evidence detail page](#) and [Transcription Assistant](#), uses artificial intelligence (AI) to accelerate the review and transcription of evidence, creating significant time and cost savings.

With Auto-Transcribe, you can use a computer-generated transcript that is ready within minutes of uploading the evidence to Axon Evidence, rather than waiting hours, days, or weeks for a human-generated transcript. You can then view the video, audio, and transcript for a piece of evidence on one screen in Axon Evidence. This "hypermedia player" enables powerful connections and efficiencies during the evidence review process.

You no longer have to watch every moment of digital evidence. Instead, review the AI Transcript Summary or scan the transcript to quickly understand what happened during the incident. Jump to a moment in the media player s by selecting a word from the transcript.

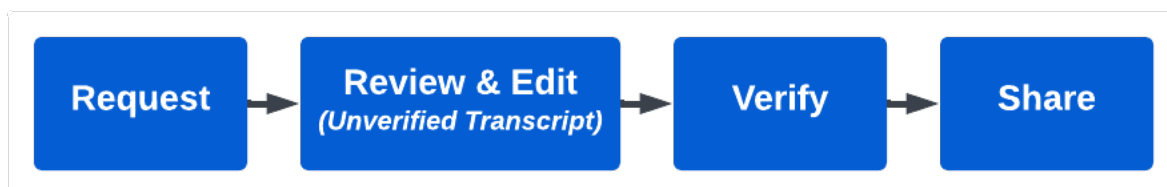
When court-ready transcripts are needed, Axon Auto-Transcribe can produce the transcript in a fraction of the time and cost compared to human transcription alone.



Watch this [video](#) to learn more about Auto Transcribe.

Workflow

The following diagram depicts the workflow you follow when using Auto-Transcribe:



1. Open a piece of evidence and request an Auto-Transcript.
 - Your agency must have [Auto-Transcribe minutes](#).
 - If your agency has Unlimited Auto-Transcribe minutes, all evidence uploaded to Axon Evidence is automatically Auto-Transcribed.
2. [View the transcript](#) on the evidence detail page.
3. Use [Transcription Assistant](#) to review, edit, save changes to, and download the Auto-Transcript.
4. [Verify](#) the transcript.
5. [Share](#) the transcript through evidence and case shares.

Auto-Transcribe can be used with any audio or video file type [supported](#) by Axon Evidence. Currently, Auto-Transcribe supports files up to 10 hours in length.

Note

Users must have the appropriate [permissions](#) to request Auto-Transcripts, use Transcription Assistant, and verify transcripts.

Accuracy

Axon Auto-Transcribe uses the best available speech recognition solution for public safety data, not only for accuracy but also to ensure equitable performance among diverse populations. Throughout its creation and development, we tested Auto-Transcribe on multiple variations of English, encompassing several local accents.

We use the highest industry standard for measuring accuracy—every letter of a word must be correct for us to consider it "accurate." On public safety data, Auto-Transcribe averages 80% accuracy, reaching levels in the high 90% range as the audio becomes clearer. Transcription Assistant makes it incredibly easy for authorized users to make corrections.

Microphone quality and recording environment are the two biggest factors in Auto-Transcript accuracy. During testing and development, we use assorted styles of body camera and interview room video to ensure that Auto-Transcribe can perform across different hardware and environmental variations.

Auto-Transcribe licensing

There are different types of Auto-Transcribe licenses your organization can use.

Starter Packs

As part of your Axon license, you can try out Axon Auto-Transcribe using a free Auto-Transcribe Starter Pack:

Axon License	Minutes per License
Axon Pro	100
Axon Records	200
Officer Safety Plan 7+ Premium	300

Auto-Transcribe features can only be used by users who have Pro licenses.

These minutes are added to an agency pool from which all users can draw. Unused minutes expire at the end of each calendar year, but the minutes available per license resets to the amounts shown above.

Auto-Transcribe plans

To continue using Auto-Transcribe after your Starter Pack minutes are consumed, you can choose between three Auto-Transcribe plans:

- Unlimited Auto-Transcribe Add-On for Law Enforcement
- Unlimited Auto-Transcribe Add-On for [Axon Justice](#)
- A la Carte Minutes

Unlimited Auto-Transcribe Add-On for law enforcement

With the Unlimited Auto-Transcribe Add-On, agencies have unlimited access to Auto-Transcribe for a flat per-user-per-month fee. With this plan, all evidence generated from Axon Body Worn Cameras, Fleet, Capture, and Interview Room are automatically auto-transcribed. Auto-Transcripts can be requested for recordings made on other devices and uploaded to Axon Evidence.

Auto-Transcribe Add-On for Axon Justice

This add-on is a flat per-user-per-month fee for prosecutors and defense attorneys using Axon Justice. Like the Unlimited Add-On, this plan auto-transcribes all Axon Body Worn Camera, Fleet, Capture, Interview Room, and [Third Party Video Support](#) recordings that are uploaded to Axon Evidence.

The Auto-Transcribe Justice Premier Add-On is included in the Axon Justice and Axon Justice Advanced plans.

A la Carte minutes

With A la Carte minutes, your organization purchases a set number of minutes, which are pooled within your agency and consumed by all officers who use Axon Auto-Transcribe. Unused minutes expire after one year.

The number of minutes your organization has remaining are displayed when a transcript is requested. Additionally, the System Usage dashboard shows the available and used Auto-Transcribe minutes for your agency. Users assigned to a Role with the **View Unrestricted Evidence** permission set to **Any** can view the System Usage dashboard.

The screenshot shows the Axon System Usage dashboard. The navigation menu includes EVIDENCE, RECORDS, ALPR, RESPOND, CASES, INVENTORY, REPORTS, ADMIN, and HELP. The 'SYSTEM USAGE' menu item is highlighted with a yellow box. The dashboard displays the following information:

System usage

License limits

PRO LICENSES	12000	BASIC LICENSES	151	A LA CARTE STORAGE	250 GB	UNLIMITED STORAGE	?
10845	remaining	-23	remaining	-154.1 GB	remaining	0 GB	used
1155	used	174	used	404.1 GB	used		

Auto-Transcribe minutes

1,199,992 minutes total | Pro and Records minutes renew every calendar year

PRO	1200000
1199992	remaining
8	used
346 DAYS	expiring

Axon AI

Auto-Transcribe uses AI to generate transcripts.

Axon's AI-powered features use artificial intelligence to provide insights, recommendations, or analysis based on available data and user inputs. These outputs may include inaccuracies, limitations, or outdated information. These tools are designed to support—not replace—professional judgment, legal interpretation, and human oversight. Users are responsible for carefully reviewing and verifying AI-powered content before acting on it. Axon continually works to enhance AI accuracy, mitigate bias, and uphold ethical standards.

Learn more at [Axon AI](#).

Administration

Auto-Transcribe includes configurable settings, audit trails, and permissions that ensure accurate, controlled, and transparent transcript management across your organization.

Settings

Auto-Transcribe has the following settings you can configure to ensure it is used efficiently by your organization's users:

- Agency Defaults
- Languages

To configure these settings, log in to Axon Evidence, select **Admin**, and open the Auto-Transcribe Settings page, which can be found in the **Agency Settings** section.

The screenshot displays the Axon Evidence Admin interface. The top navigation bar includes links for EVIDENCE, RECORDS, STANDARDS, ALPR, RESPOND, MY90, CASES, INVENTORY, REPORTS, ADMIN (highlighted with a yellow box), and HE. The right side of the header shows 'MY ACCOUNT' with the last login date 'Aug 26, 2024' and a 'SIGN OUT' link.

The main content area is titled 'System Administration' and is divided into two columns. The left column contains 'Users' (with links for All Users, All Groups, and Command Hierarchy) and 'Agency Settings' (with links for Agency Profile, Partner Agencies, Retention Categories, Field Validation, Evidence Playback Settings, Roles & Permissions, User-Based Licenses, Ranks, Community Request Settings, Evidence Certification, Device Home, Custom Metadata, Redaction Settings, Case Settings, ALPR Settings, ALPR Policy and Usage, Draft One Settings, and Auto-Transcription Settings, which is highlighted with a yellow box). The right column is titled 'Devices and Applications' and lists 'Body Camera' with links for Axon Body 4, Axon Body 3, Axon Body Workforce, and Axon Body 2 & Flex 2.

The 'Auto-Transcription Settings' page is shown in a modal window. It has a title 'Auto-Transcription Settings' and a section for 'Agency Defaults'. Below this, it states: 'The default language will be set as the Auto-Transcript language when new users are added to the organization.' There is a dropdown menu for 'DEFAULT AUTO-TRANSCRIPT LANGUAGE' currently set to 'English (United States)'. The 'Languages' section follows, with the instruction: 'Individual users can set their Auto-Transcript language to any of the languages indicated below.' There are two radio button options: 'Allow all languages' (unselected) and 'Allow only certain languages' (selected). Below these are the 'ALLOWED LANGUAGES' which are displayed as a list of tags: English (United States) (Beta), French (Canada) (Beta), Spanish (Spain) (Beta), Multilingual English-Spanish (Beta), German (Germany) (Beta), and Italian (Italy) (Beta). A 'Select a language' input field is at the bottom.

Agency Defaults

In the Agency Defaults section, the **Default Auto-Transcript Language** setting lets you select which language is set as the default Auto-Transcript language for any user who is added to the organization.

Languages

The options in the **Languages** section let you select which languages are available in Auto-Transcribe for your organization's users. Select **Allow all languages** to let users access all available languages in their Auto-Transcripts, or select **Allow only certain languages** and set which languages are allowed.

Auto-Transcripts and translations of Auto-Transcripts are fully supported for the following languages:

- Dutch (Netherlands)
- English (United States)
- French (Canada)
- French (France)
- German (Germany)
- Italian (Italy)
- Portuguese (Brazil)
- Spanish (Spain, United States)
- Multilingual English-Spanish
 - If your organization serves a multilingual population, it is highly recommended that you set your [default language](#) to Multilingual English-Spanish to ensure that your Auto-Transcripts are generated as expected.

Over 50 additional languages are available through a 'Public Beta' program. To request that a beta language be activated for your agency, contact your CSM or Axon Sales Representative.

Audit trail

The following Auto-Transcribe activities are recorded in the [evidence](#) and [user](#) audit trails:

Audit Trail Activity	Activity Description
Auto-Transcribe Request Received	A user requested an Auto-Transcript

Audit Trail Activity	Activity Description
Auto-Transcript Created	The Auto-Transcript generation completed, and the user was able to view the Auto-Transcript on the evidence details page and in Transcription Assistant .
Evidence Transcript Accessed	A user viewed the Auto-Transcript on the evidence details page or selected Edit Transcript to view Transcription Assistant .
Evidence Transcript Downloaded	A user selected Download in Transcription Assistant or the Auto-Transcript was included in a bulk evidence download .
Evidence Transcript Edited	Changes made to the Auto-Transcript in Transcription Assistant were saved . The audit trails only records that edits were saved; the text edits themselves are not recorded.
Evidence Transcript Verified	A user verified an Auto-Transcript.
Evidence Transcript Unverified	A user unverified an Auto-Transcript
Evidence Transcript Deleted	A user deleted a piece of evidence, and the associated Auto-Transcript was also deleted.
User Performs Keyword Search Across Evidence	A user searched for a keyword across transcripts , either from Evidence search or when filtering evidence within a specific case. This event only appears in user audit trails.

Permissions

All permissions related to Auto-Transcribe can be found in the Evidence Management section and must be enabled for all Roles using Auto-Transcribe. For each of these permissions, you can set whether the permission applies to:

- Any evidence
- Their groups' & their own evidence
- Only their own evidence
- Prohibited

The ability to interact with transcripts requires a Pro license.

If you want any roles to be able to access evidence transcripts and metadata (for example, so they can use [Draft One](#)), but NOT view the underlying media, you can prohibit the View evidence video and images permission, which also appears in the Evidence Management section.

To assign a permission to a role:

1. Log in to Axon Evidence and select **Admin**.
2. In the **User Management** section of the Admin Console, select **Roles & Permissions**.
3. Select the pencil icon on the role that needs to be able to use Draft One features.
4. Select the *Allowed* option beside the necessary privileges.
5. Scroll down to the bottom of the screen and select **Save**.

For more information, see [Roles and Permissions](#).

View transcripts

If you have permission to view a piece of evidence, you will automatically also be able to view the transcript. Viewing evidence is controlled by the following permissions:

- View Unrestricted Evidence
- View Restricted Evidence
- View Confidential Evidence

If you have a Pro license and permission to view a piece of evidence, but the *Auto-Transcribe* permission is not enabled for your Role, you will only [see the transcript on the evidence detail page](#) if a transcript has been created for that piece of evidence.

If you have a Basic license and a transcript has been created for a piece of evidence, you can download the transcript from the **Transcript** tab that appears below the media player on the evidence details page.

Generate, edit, and verify transcripts

To take actions related to transcripts, you must also have the following permissions, which require a Pro license.

Permission	Description	Additional Permissions Required
Auto-Transcribe	Lets you request an Auto-Transcript If you have the <i>Auto-Transcribe</i> permission but not the <i>Edit Auto-Transcript</i> permission, you can still open Transcript Assistant to review and download transcripts.	<ul style="list-style-type: none"> • View Unrestricted Evidence
Edit Auto-Transcript	Lets you access and use Transcription Assistant to edit an Auto-Transcript	<ul style="list-style-type: none"> • View Unrestricted Evidence • Edit

Permission	Description	Additional Permissions Required
Verify & Unverify Transcript	Lets you verify and unverify an Auto-Transcript.	<ul style="list-style-type: none"> View Unrestricted Evidence Edit Auto-Transcript
Search across Transcripts	See the Search across transcripts section below.	

Search across transcripts

The *Search across Transcripts* permission lets a user search transcript keywords across multiple pieces of evidence. Searches will only include transcripts for evidence the user has List Evidence permission to access (unrestricted, restricted or confidential).

This permission behaves slightly differently compared to the rest of the Auto-Transcribe permissions. Unlike the rest of the Auto-Transcribe permissions, you can either set this permission to *Allowed* or *Prohibited*. This permission is enabled by default for all users with the default Admin or Investigator roles.

If a user has *List Restricted Evidence* permissions enabled, but not *View Restricted Evidence* permissions, they will see evidence in the search results list, but keyword matches or preview highlights will be hidden.

Note

The search across transcripts feature can only be used by organizations who have the [Auto-Transcribe Unlimited Add-On plan](#)

Generate and view translations

Once generated, a translation is not saved and can only be accessed while a user is viewing the evidence. As a result, to generate and view translations, you must have permission to view evidence. You do not need any of the other Auto-Transcribe permissions, although you must have a Pro license.

Transcripts on the evidence details page

The Auto-Transcript appears on the **Transcript** tab of the evidence details page for users with specific permissions. If you have permission to view the evidence, but the **Auto-Transcribe** permission is not enabled for your Role, you will only see the transcript if one has been generated for that piece of evidence. For more information, see [Auto-Transcribe permissions](#).

Watch this [video](#) (starting at 03:07) to learn how to view the transcript on the Evidence Detail Page.

Transcript-related actions you can take include:

- [Review the AI transcript summary](#)
- [Jump to a moment](#)
- [Search the transcript](#)
- [Search with keywords](#)
- [View Miranda warnings](#)
- [Request an Auto-Transcript](#)
- [Download the transcript](#)
- [Translate the transcript](#)
- [Open Transcription Assistant](#)
- [View Smart Detection](#)

The screenshot displays the Axon Auto-Transcribe interface for a video titled "Axon Flex 2 Video 2021-04-26 2041". The interface includes a header with metadata (TITLE, ID, CATEGORIES), a central video player, and a right-hand sidebar with management options (EDIT, MANAGE ACCESS, MANAGE SHARES, SHARING AGREEMENT). A yellow box highlights the "DOWNLOAD" menu, which includes options for Evidence, Transcript, and Translation. Another yellow box highlights the "Transcript" tab, which shows an "AI Transcript Summary" of a traffic stop incident, a search bar, and a list of transcript tags (car, stop, arrest, test, resist, hold, license).

AI transcript summary

An AI Transcript Summary is displayed at the top of the **Transcript** tab once a transcript has been generated for that piece of evidence. This brief summary is AI-generated and contains around 100 words. It summarizes the events that occurred in the transcript, including who was involved and when the event occurred.

Please note when viewing the summary:

- AI is used to analyze the source audio transcripts. Because the generated summaries may contain errors or miss relevant details, be sure to review the source evidence.
- AI summaries are designed for quick evidence review and cannot be [edited in the same fashion as the transcript](#).

- AI summaries can only be generated for evidence files that have audio comprised of understandable words and a resulting transcript containing at least 100 words. Summaries cannot be created for images, documents, and video frames.

To help Axon improve this feature, select the **More Actions [...]** menu to indicate if the summary contains useful or not useful content.

The screenshot displays the Axon Auto-Transcribe interface. On the left is a video player showing a dashcam view from a police vehicle. The video title is "2020-04-16 T18:50:50Z AXON FLEX 2 X83054772". A police officer icon is overlaid on the top left of the video. The video player includes standard playback controls and a timeline from 00:00 to 11:00. Below the video player is a "Clips and Markers" section with a "+ ADD CLIP OR MARKER" button.

On the right side, there are three main sections:

- Transcript**: Shows an "AI Transcript Summary" with a "PROVIDE FEEDBACK" menu. The menu options are "Useful Content" (checked) and "Not Useful" (unchecked). Below the menu is a preview of the transcript text: "A traffic stop c... officer (Speake... (Speaker 2) fo... bar. The driver... harassment ar... encounter invc... Walmart. The driver called for someone to record the interaction. The officer requested the driver's license and registration, leading to a confrontation where the driver resisted exiting the vehicle. The officer called for backup, and the driver was eventually arrested. The driver mentioned being on medication, which might have affected their behavior. Field sobriety tests were conducted, but the driver struggled to complete them."
- EDIT TRANSCRIPT**: Includes a search bar "Click to search transcript. Q" and a "TRANSLATE" button. Below are tags for "car (15)", "stop (11)", "arrest (6)", "test (5)", "resist (3)", "hold (2)", and "license (2)". There is also a "+5" tag.
- UNVERIFIED**: A section for unverified transcript segments. One segment is visible: "9:05 AM / 00:22" with the text "You didn't stop behind the stop bar on 2nd St."

Jump to a moment using the Auto-Transcript

Auto-Transcripts are time-synced with the video or audio file. As you play a file, the blue word in the transcript aligns to the current point in playback.

To jump to a specific moment in the file, select a word or timestamp in the Auto-Transcript.

The screenshot displays the Axon Auto-Transcribe interface. On the left, a video player shows a scene with a police car and a person. The video title is "2019-05-30 101:37:202 AXON BODY 2 X81390745". Below the video, it says "Viewed by ThompsonB (tw-test.st.evidence.com) on 11 Feb 2025". The video player controls show a progress bar at 12:08 / 47:30. On the right, the transcript panel is visible, with tabs for "Transcript", "People", and "Clips & Markers". The transcript includes the following text:

9:17 AM / 12:02
Dude, whether I fail or not, you're gonna fucking do what you want. So

9:17 AM / 12:05
No, I'm not actually, 'cause if you don't fail these tests, then I have no reason to arrest you. So face me a lily. This next test that you're gonna do is a walking test so you can keep your uh

9:18 AM / 12:13
Oh, perfect. There's a line

9:18 AM / 12:15
<lat...>, keep your wedges on. You can take 'em off. It's up to you. What do you wanna do? No, I want 'em on. Do me a favor, put your left foot on the yellow line. Now put your right foot in front of your left foot with your heels and toes touching. Just like this.

9:18 AM / 12:25

A yellow arrow points from the word "lily" in the transcript to the 12:08 timestamp on the video player's progress bar.

Search the Auto-Transcript

When viewing the Auto-Transcript from the evidence detail page, use the search box that appears above the transcript to find where specific words were spoken in the evidence.

The system searches for exact matches after each character is entered. Matches are highlighted in the Auto-Transcript. If the Auto-Transcript contains more than one match, the number of matches displays beside your search term. Use the arrows to jump up and down to each occurrence of that search term.

If your search term does not appear in the Auto-Transcript, the number of matches displays 0/0 and the arrows are inactive.

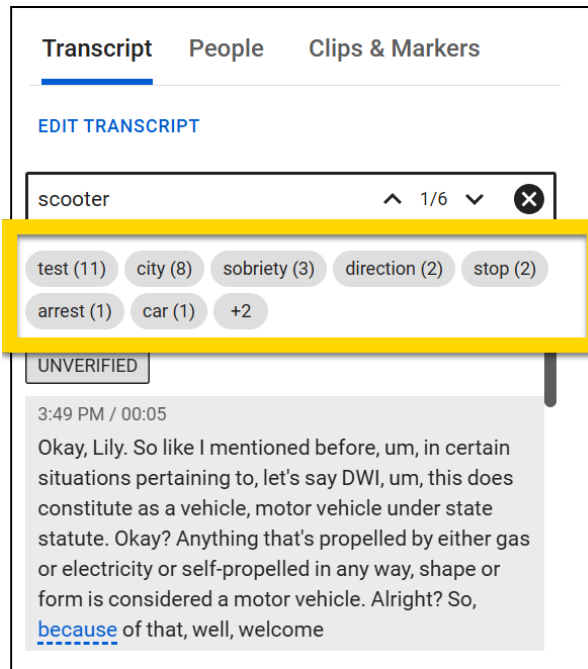
The screenshot shows the 'Transcript' tab selected. Below the tabs is a yellow-bordered box containing an 'EDIT TRANSCRIPT' link and a search input field with 'scooter' entered. To the right of the search field are up and down arrows, '1/6', and a close button. Below the search field is a list of keywords: 'test (11)', 'city (8)', 'sobriety (3)', 'direction (2)', 'stop (2)', 'arrest (1)', 'car (1)', and '+2'. A 'UNVERIFIED' label is present. The transcript text shows two instances of the word 'scooter' highlighted in yellow.

Search with common keywords

During processing, the system searches the Auto-Transcript for common keywords. These words are shown above the Auto-Transcript. The number in parentheses beside the word indicates how many times that word appears in the Auto-Transcript. Select **+Number** to reveal additional words.

Select a word to highlight all instances of that word in the Auto-Transcript. The word will appear in the search box, and you can use the arrows to jump between each instance.

You can also [search for keywords across multiple pieces of evidence](#), either from the Evidence search page or a case page.



Common Keywords List

The common keywords include:

Address	Apartment	Arrest	Axon
Car	Cellphone	Channel	Charge
Child	CID	Citation	City
Complainant	Consent	County	Court
Crime	Custody	Date of birth	Deputy
Description	Detain	Direction	Driver
Drug	EMS	Evidence	Felony
Firearm	FSU	Gun	Handcuff
Handgun	Highway	Hold	Hurt
ID	Identification	Knife	License
Location	Marijuana	Miranda	Narrative
NCIC	Occupant	Officer	Pain

Passenger	Patrol	Phone	Pistol
Plate	Pursuit	Resist	Restrain
Rifle	Scene	Search	SFST
Shot	Shotgun	Sobriety	Speed
Statement	Stop	Summon	Suspect
Tag	Taser	Test	Traffic
Transport	Travel	Trooper	Truck
Victim	Warrant	Weapon	

View Miranda warnings

The Miranda Warning Detector automatically creates a marker in the media when Auto-Transcribe detects that a Miranda warning is spoken. The detection happens automatically while a file is Auto-Transcribed.

Warning

The ability to detect a Miranda warning is directly correlated to the quality of the associated Auto-Transcript and is not 100% accurate. The Miranda Warning Detector is enabled for all Auto-Transcribe customers in the United States.

AXON Demo Site
20230210-1
Feb 10, 2023 12:19:20 PM
S.Lyvia (LShaw123)

2023-02-10 13:18:50 -0700
AXON BODY 3 X60AB844Z

Viewed by ThompsonB (Demo evidence.com) on 14 Feb 2023

01:28 / 01:47 1X

10s 20s 30s 40s 50s 1m 1m30s 1m40s

Clips & Markers Redactions Transcript Overlays

ADD MARKER ADD CLIP EXPORT MARKERS

Miranda Warning detected by Auto-Transcribe
01:28 - Marker

DOWNLOAD

Transcript People Clips & Markers

Click to search transcript...

court (1)

UNVERIFIED

12:18 PM / 01:00
Tech teams run on notion. It's a collection of building blocks, text, images, tables, and database.

12:19 PM / 01:28
You have the right to remain silent. Anything you say can and will be used against you in a court of law. You have the right to an attorney. If you cannot afford an attorney, one will be provided for you. Do you understand the rights I have just read to you? With these rights in mind, do you wish to speak to me?

Waxing Moon Massage Therapy
Approx. Address

SIGNED TO:
Lyvia, Shaw (LShaw123)

Language support

Auto-Transcribe creates transcripts in the language selected during transcription, and also lets you generate on-demand translations into another supported language for easier evidence review.

Transcript language

Users can select a language when requesting an Auto-Transcript, and change the language of an existing Auto-Transcript.

Administrators can control which languages are available for the organization from the [Auto-Transcribe Settings](#) page in Axon Evidence Admin.

Auto-Transcripts and translations of Auto-Transcripts are fully supported for the following languages:

- Dutch (Netherlands)
- English (United States)
- French (Canada)
- French (France)
- German (Germany)
- Italian (Italy)
- Portuguese (Brazil)
- Spanish (Spain, United States)
- Multilingual English-Spanish
 - If your organization serves a multilingual population, it is highly recommended that you set your [default language](#) to Multilingual English-Spanish to ensure that your Auto-Transcripts are generated as expected.

Over 50 additional languages are available through a 'Public Beta' program. To request that a beta language be activated for your agency, contact your CSM or Axon Sales Representative.

Before making any AI generally available at Axon, we want to deeply understand how it performs across ethical dimensions such as gender, race, age, and accent. This work is in progress but can take several months to complete. Therefore, we want to set your expectation that performance and accuracy may not be acceptable with certain demographics — hence the "Beta" label. Once the ethical assessment is complete, we'll make a determination on removing the Public Beta label and graduating to General Availability.

Select language

Automatically transcribed files (e.g., body camera and Axon Capture recordings when on the Unlimited plan), appear in the [default language defined](#) by the organization's administrator.

For files not automatically transcribed, you can select which language the transcript should be transcribed into.

Note

If any file in a bulk Auto-Transcribe request has an existing transcript (regardless of its language), that file will be skipped and the Auto-Transcript will not be overwritten.

Change language

You can re-transcribe a file into another language. When re-transcribing a file, you will see a dialog warning you that any edits you made to the original transcript will be lost. This does not charge the user any additional minutes.

To re-transcribe a file:

1. Open [Transcription Assistant](#) and select **Change Language**.
2. Choose the new language from the **Transcript Language** menu.
3. Select **Start**.

The screenshot shows the Axon transcription interface for a file named "2019-05-30_Traffic Stop". The interface includes a video player on the left, a transcript on the right, and a menu at the top. The "Change Language" button in the menu is highlighted with a yellow box. The transcript text is as follows:

09:06 AM / 00:29
<silence>

09:06 AM / 00:33
7 4 6 B

09:06 AM / 00:36
7 4 6.

09:06 AM / 00:39
I'll be out with one at second in Roma. Ma'am, you can't be driving that on the roadway in the wrong direction of travel. You know, you're going southbound in the northbound lanes.

09:06 AM / 00:50
Do you realize that these scooters just happened in

09:06 AM / 00:54
Albuquerque? Yeah, I know. They just came out. But that doesn't mean that you can go the wrong direction on the one way. No.

09:06 AM / 00:57

Translate transcript

Once a transcript has been created for an audio or video evidence file, you can generate a translation.

Auto-Transcripts and translations of Auto-Transcripts are fully supported for the following languages:

- Dutch (Netherlands)
- English (United States)
- French (Canada)
- French (France)
- German (Germany)
- Italian (Italy)
- Portuguese (Brazil)
- Spanish (Spain, United States)
- Multilingual English-Spanish
 - If your organization serves a multilingual population, it is highly recommended that you set your [default language](#) to Multilingual English-Spanish to ensure that your Auto-Transcripts are generated as expected.

Over 50 additional languages are available through a 'Public Beta' program. To request that a beta language be activated for your agency, contact your CSM or Axon Sales Representative.

Once created, you can interact with a translation just as you would the transcript (select text to jump to a moment, search, use common keywords, etc.).

Translations can be [downloaded](#) once generated. You can also [remove](#) a translation and "revert" to the original transcript.

This [video](#) explains how to translate a transcript.

When working with translations, keep the following in mind:

- Translations are only available to Auto-Transcribe Unlimited customers.
- Additional languages will become available once they have undergone testing and evaluation to ensure accuracy and bias prevention.
- Transcripts containing both Spanish and English or "Spanglish" can be translated as long as the Multilingual English-Spanish language model is used to generate the original transcript.
- Translations are AI-generated and unverified, so they may contain errors.
- Translations are intended for on-demand quick evidence review. They can't be [edited](#) and [verified](#) like regular transcripts.

- Translations are single-session; if you leave the evidence details page after generating a translation and return to it later, the translation will no longer appear and must be regenerated.
- After generating a translation, you can download it as a DOCX file.
- Translations can't be created for documents, images, or video frames.

Translations for multilingual transcripts

High quality translations rely on transcripts having been created using the correct transcription language model.

For example, say an organization has configured English (United States) as the default transcription language model for all evidence items. When a piece of evidence containing both English and Spanish audio is uploaded, all audio is transcribed using the English (United States) language model. As a result, the English portions of the audio are transcribed correctly, but the Spanish portions are nonsensical or blank.

When this transcript is translated it into Spanish, the English portions are translated into Spanish as expected, but because the original Spanish portions were nonsensical/blank, the translation contains nonsensical/blank portions and not the expected Spanish.

There are several ways to prevent this problem:

- In [Auto-Transcription Settings](#), set the organization's default transcription language model to Multilingual English-Spanish.
- Keep the default transcription language model of English (United States) and [manually re-transcribe evidence](#) that contains mixed-language audio using the multilingual language model before using the translation feature.

Generate translation

To generate a translation:

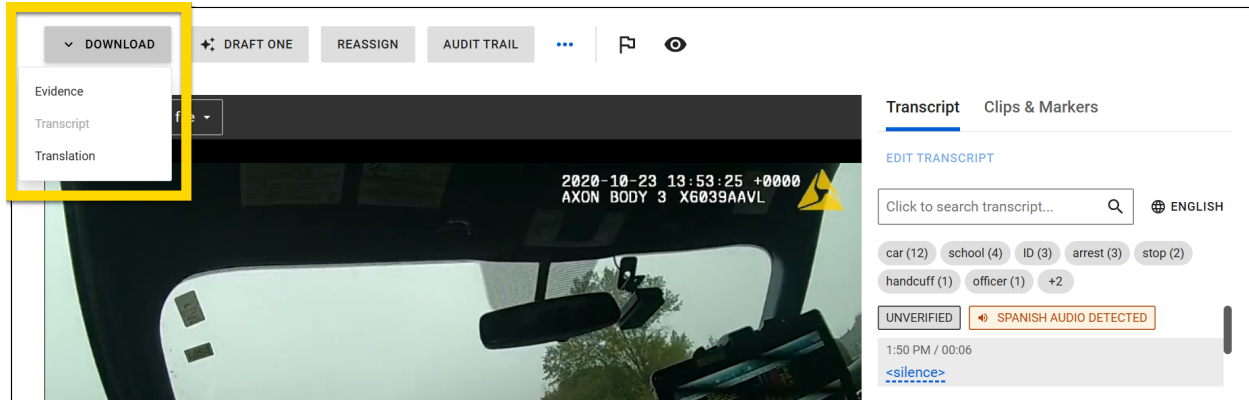
1. Open the evidence details page for an audio or video file.
2. In the **Transcript** tab beside the media player, select **Translate**.
3. Select a language in the **Translate to** field.
4. Select **Apply**.
5. The translation will appear in the **Transcript** tab.

Because the translation is designed for on-demand quick evidence review, you cannot edit it. As a result, when viewing the translation, you cannot select **Edit Transcript** to open [Transcript Assistant](#) and make edits as you would when viewing the original transcript.

If you leave the evidence details page and later come back to it, the translation will no longer appear, and you must generate a new one.

Download translation

Because translations are not saved and must be regenerated each time you access the evidence, it can be helpful to download and save them. To do this, select **Download > Translation**.



Both the transcript and the translation are NOT available at the same time for download. If you want to download the transcript after you have generated a translation, you must first remove the translation.

Remove translation

If you want to view the original transcript after translating it, either to access Transcription Assistant or if you want to download the transcript:

1. Select the current language of the translation that is displayed in the **Transcript** tab.
2. Select **Remove Translation**.

Request an Auto-Transcript

If your organization has an [Auto-Transcribe Unlimited Add-On plan](#), Auto-Transcripts are automatically created for any recordings made on Axon devices that are uploaded to Axon Evidence.

If your organization uses A la Carte Minutes, or if you need an Auto-Transcript for a recording made on a non-Axon device, you can request an Auto-Transcript for either a single piece of evidence or multiple pieces of evidence.

Watch this [video](#) to learn how to request Auto-Transcripts.

Single Auto-Transcript

To request an Auto-Transcript for a single piece of evidence, take these steps:

1. Select the evidence name to open the evidence detail page.
2. In the Transcript section, select **Auto-Transcribe in 5 Minutes**.

The screenshot displays the evidence detail page for 'AXON_Body_2_Video_2019-05-29_1925_3.mp4'. The interface includes a header with 'EDIT' and 'Manage Access' (35 users), and a sidebar with 'Manage Shares' (0 shares). The main content area features a video player with a 'Play original file' button and a timestamp of '2019-05-30 T01:31:17Z AXON BODY 2 X81390745'. The 'Transcript' tab is active, and the '+ AUTO-TRANSCRIBE IN 5 MINUTES' button is highlighted. Below the video player, there are sections for 'EVIDENCE CERTIFICATIONS (0)' with '+ ADD NEW CERTIFICATE' and '+ UPLOAD SCANNED CERTIFICATE' options, and a 'METADATA' section showing 'ASSIGNED TO: Shaw, Lyvia (LShaw001)'.

3. Select a [language](#) from the **Transcript Language** menu.
4. Select **Start**.

5. Select **Okay** on the confirmation window to keep working while you wait for the Auto-Transcript.
 - Auto-Transcription is performed in the system background and does not impact Axon Evidence performance.
 - A spinning wheel in the **Transcript** tab shows the Auto-Transcription is in progress. Axon Evidence will send you an email when the transcription is complete.

If your organization uses the [A la Carte Add-On plan](#), the number of available Auto-Transcribe minutes is shown when confirming the request. If your organization does not have enough minutes available, you will not be able to complete the request.

Auto-Transcribe

Press start to begin auto-transcribing your evidence. You will be able to view the auto-transcript once processing is complete.

✔ 5 minutes will be used for this file and 105 minutes are available.

Ready in 5 minutes

CANCEL
START

Users must have [Auto-Transcribe permissions](#) enabled for their assigned Role to request a transcript, and Auto-Transcript processing is recorded in the [Evidence and User Audit Trails](#).

Bulk Auto-Transcripts

You can request transcripts for multiple files from Evidence or Case Search.

Note

Axon Evidence does not send Auto-Transcribe completion emails for bulk Auto-Transcribe requests.

To create a bulk request from Evidence Search:

1. Select **Evidence** in the main navigation menu to open Evidence Search, and use the search options to find the video and audio files you want to Auto-Transcribe.
2. Use the checkboxes to select multiple files for Auto-Transcription.
3. Select **More Actions [...] > Auto-Transcribe**.

4. Review the number of files selected.
 - If your organization uses the [A la Carte Add-On plan](#), the estimated number of minutes required for the Auto-Transcription and the number of minutes remaining at your organization are displayed.
5. Select a [language](#) from the **Transcript Language** menu.
6. Select **Start**. The evidence details page for each file will show that the Auto-Transcription is in process.

The screenshot displays the Axon Evidence management interface. At the top, the 'EVIDENCE' tab is highlighted in the navigation bar. Below the navigation bar, there are search filters for ID, TITLE, USER OR GROUP (set to 'Shaw, Lyvia (LSh...)', DATE (Start to End), CATEGORY, TAG, CASE ID, TRANSCRIPT KEYWORD, and CUSTOM METADATA. A 'SEARCH' button is visible. The main content area shows a table of evidence files with columns for Title, Owner, Uploaded By, Uploaded On, Recorded On, and Category. Three files are selected, indicated by checked checkboxes. A 'More Actions' menu is open, showing 'Auto transcribe' as the selected option. Other actions include Download, Reassign, Review, Legacy redaction tools, Redact, Delete, Import evidence, Export results, and Restore from deletion.

	Title	Owner	Uploaded By	Uploaded On	Recorded On	Category
<input checked="" type="checkbox"/>	AXON_Body_2_Video_2019...	Shaw, Lyvia (LShaw001)	Shaw, Lyvia (LShaw001)	Feb 10, 2025 4:16 PM	Feb 10, 2025 4:15 PM	-
<input type="checkbox"/>	Privilege Sets Demo	Shaw, Lyvia (LShaw001)	Shaw, Lyvia (LShaw001)	Dec 18, 2024 1:08 PM	Dec 18, 2024 1:08 PM	-
<input type="checkbox"/>	CFS Module Overview_2024...	Shaw, Lyvia (LShaw001)	Shaw, Lyvia (LShaw001)	Oct 22, 2024 10:49 AM	Oct 22, 2024 10:49 AM	Productiv...
<input type="checkbox"/>	release-notes-problems.mp4	Shaw, Lyvia (LShaw001)	Shaw, Lyvia (LShaw001)	Aug 27, 2024 4:44 PM	Aug 27, 2024 4:44 PM	-
<input checked="" type="checkbox"/>	Cherry_Hill-Suspicious_Car...	Shaw, Lyvia (LShaw001)	Shaw, Lyvia (LShaw001)	Aug 26, 2024 10:20 AM	Aug 26, 2024 10:20 AM	-
<input checked="" type="checkbox"/>	AXON_Body_2_Video_2019...	Shaw, Lyvia (LShaw001)	Shaw, Lyvia (LShaw001)	Jul 22, 2024 9:13 AM	Jul 22, 2024 9:05 AM	-

To create a bulk request from Case Search:

1. Select **Cases** in the main navigation menu to open Case Search, and use the search options to open a case containing the evidence you want Auto-Transcribed.
2. Switch to the **Evidence** tab.
3. Use the checkboxes to select multiple files for Auto-Transcription.
4. Select the **More Actions [...]** in the **Case Evidence** section, then **Auto-Transcribe**.
5. Review the number of files selected. If your organization uses the A la Carte Add-On plan, the estimated number of minutes required for the Auto-Transcription and the number of minutes remaining at your organization are displayed.
6. Select a language from the **Transcript Language** menu.

7. Select **Start**. The evidence detail page for each file will show that the Auto-Transcription is in process.

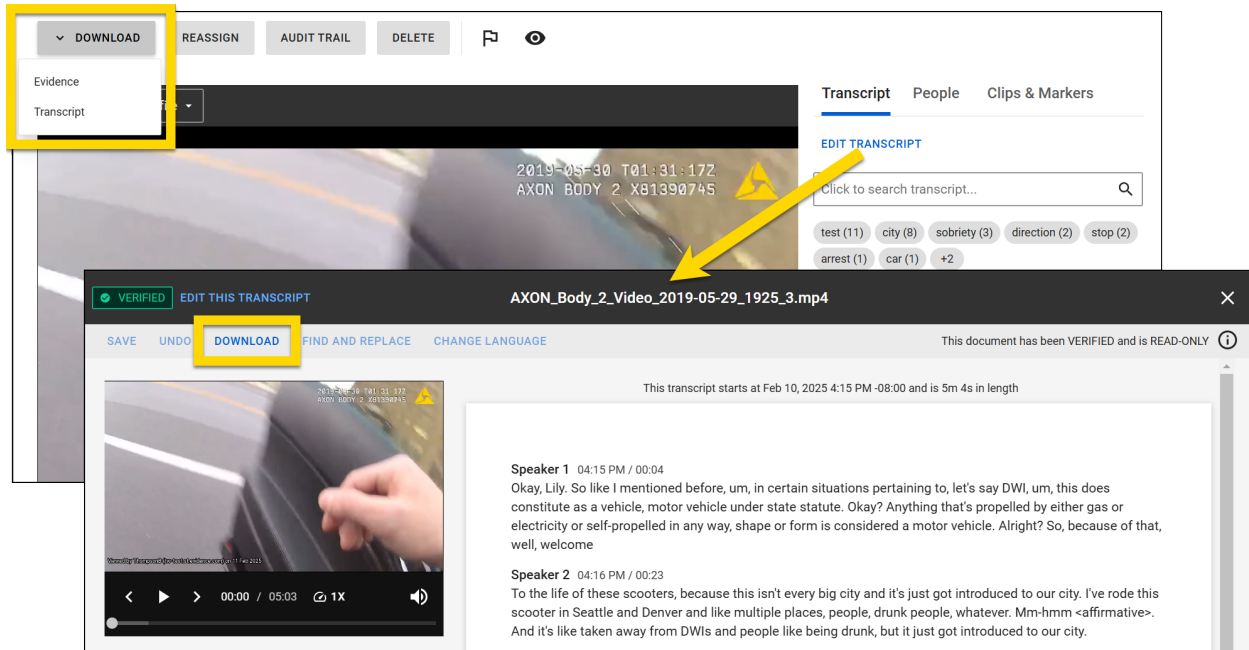
The screenshot displays the 'Case Evidence' interface. On the left, there are filters for 'Quick Views' (Video: 4), 'RECORDED BY' (LShaw001 Shaw, Lyvia: 3; CJacobson004 Jacobson, Chloe: 1), 'ID' (None: 4), and 'TRANSCRIPT KEYWORD'. The main area shows a table of evidence items with columns for Title, Owner, Uploaded By, and Upload Date. A context menu is open over the first row, with 'Auto-Transcribe' highlighted. The table data is as follows:

	Title	Owner	Uploaded By	Upload Date
<input checked="" type="checkbox"/>	AXON_Body_2_Video_2019-...	Shaw, Lyvia (LShaw001)	Shaw, Lyvia (LS...	Feb 10, 2024
<input checked="" type="checkbox"/>	Park Vandalism.mp4	Jacobson, Chloe (CJac...	Jacobson, Chlo...	Sep 19, 2023
<input checked="" type="checkbox"/>	Cherry_Hill-Suspicious_Car...	Shaw, Lyvia (LShaw001)	Shaw, Lyvia (LS...	Aug 26, 2024 10:20 AM
<input checked="" type="checkbox"/>	AXON_Body_2_Video_2019-...	Shaw, Lyvia (LShaw001)	Shaw, Lyvia (LS...	Jul 22, 2024 9:13 AM

Download transcripts

You can download a transcript as a Word document (DOCX) and set options to customize the appearance of the downloaded transcript from the Transcription Assistant. Transcripts can also be downloaded in bulk.

To download the transcript, open the evidence and select **Download > Transcript**. You can also download by opening [Transcription Assistant](#) and selecting **Download**.



Formatting options

The following information is displayed at the top of the document, before the transcript text begins:

- Evidence title
- Verification status
 - Last edited by (for unverified transcripts)
 - Verified by (for verified transcripts)

- Transcript start date/time and length

Evidence Title: (Clip 4.1) AXON_Body_2_Video_2019-05-29_1925.mp4

This transcript is unverified.

An unverified transcript may have been generated through a combination of speech-to-text technology and human edits. As a result, it may contain errors, so please refer to the corresponding evidence.

Last edited by Lyvia, Shaw (LShaw123)

This transcript starts at Jan 24, 2023 5:13 PM -08:00 and is 1m 1s in length

1 Speaker 1 7 4, 6 P. I'll be driving that on the roadway in
 2 the wrong direction to tr northbound lanes.
 3
 4 Speaker 2 Do you realize that these scooters just happened in
 5
 6 Speaker 1 Albuquerque? Yeah, I know. They just came out. But that doesn't mean that you can go
 7 the wrong direction on the one way. No, I

Evidence Title: (Clip 4.1) AXON_Body_2_Video_2019-05-29_1925.mp4

This transcript has been verified by Lyvia, Shaw (LShaw123)

This transcript starts at Jan 24, 2023 5:13 PM -08:00 and is 1m 1s in length

1 Speaker 1 7 4, 6 P. I'll be driving that on the roadway in
 2 the wrong direction to tr northbound lanes.
 3
 4 Speaker 2 Do you realize that these scooters just happened in
 5
 6 Speaker 1 Albuquerque? Yeah, I know. They just came out. But that doesn't mean that you can go
 7 the wrong direction on the one way. No, I

You can download a formatted transcript using the formatting options listed below or an unformatted transcript. If you do not select any of the formatting options, the transcript

downloads as a block of "raw" text. Although the transcript body is unformatted, the header information, including the transcript verification status, is formatted.

Evidence Title: Lily_-_AXON. **Formatted transcript**.mp4

This transcript has been verified by Shaw, Lyvia (LSHAW001)

This transcript starts at Nov 17, 2023 11:42 AM -08:00 and is 47m 31s in length

1 [11:43 AM / 00:29]
 2 **Speaker 1** <silence>
 3
 4 [11:43 AM / 00:33]
 5 **Speaker 2** 7 4 6 B
 6
 7 [11:43 AM / 00:36]
 8 **Speaker 1** 7 4 6.
 9
 10 [11:43 AM / 00:39]
 11 **Speaker 2** I'll be out with one at second in Roma. Ma'am, you can't be driving that on the roadway in
 12 the wrong direction of travel. You know, you're going southbound in the northbound lanes.
 13
 14 [11:43 AM / 00:50]
 15 **Speaker 3** Do you realize that these scooters just happened in

Evidence Title: Lily_-_AXON. **Unformatted transcript**.mp4

This transcript has been verified by Shaw, Lyvia (LSHAW001)

This transcript starts at Nov 17, 2023 11:42 AM -08:00 and is 47m 31s in length

<silence> 7 4 6 B 7 4 6. I'll be out with one at second in Roma. Ma'am, you can't be driving that on the roadway in the wrong direction of travel. You know, you're going southbound in the northbound lanes. Do you realize that these scooters just happened in Albuquerque? Yeah, I know. They just came out. But that doesn't mean that you can go the wrong direction on the one way. No, I know. And I was trying to, like, the roads are not made for these, So why are you on the road then? I'm saying the pathways are not made for these scooters. Mm-Hmm. . So I went on the roadway until I could find a great pathway to go. So why not use the sidewalk then? That's what I'm saying, the Pathway,

You can adjust the following transcript formatting options.

Line number format

Sets if each line in the transcript is labeled with a number. Choose from:

- No line numbers
- Restart on each page: The first line on each page restarts at "1".

- **Continuous:** The first line of the transcript is "1", and the numbers continue until the end of the transcript.

Speaker 1 7 4, 6 P. I'll be out with one at second. Ma'am, you kept me driving that on the roadway in the wrong direction to travel. You know you're going southbound in the northbound lanes.

Speaker 2 Do you realize that these scooters just happened in

Speaker 1 Albuquerque? Yeah, I know. They just came out. But that doesn't mean that you can go the wrong direction on the one way. No, I

No line numbers

1 Speaker 1 7 4, 6 P. I'll be out with one at second. Ma'am, you kept me driving that on the roadway in the wrong direction to travel. You know you're going southbound in the northbound lanes.

2

3

4 Speaker 2 Do you realize that these scooters just happened in

5

6 Speaker 1 Albuquerque? Yeah, I know. They just came out. But that doesn't mean that you can go the wrong direction on the one way. No, I

7

With line numbers

Line spacing

Sets the amount of space between lines. Choose from:

- Single space
- 1.5 lines
- Double space

1 Speaker 1 7 4, 6 P. I'll be out with one at second. Ma'am, you kept me driving that on the roadway in the wrong direction to travel. You know you're going southbound in the northbound lanes.

2

3

4 Speaker 2 Do you realize that these scooters just happened in

5

6 Speaker 1 Albuquerque? Yeah, I know. They just came out. But that doesn't mean that you can go the wrong direction on the one way. No, I

7

Single space

1 Speaker 1 7 4, 6 P. I'll be out with one at second. Ma'am, you kept me driving that on the roadway in the wrong direction to travel. You know you're going southbound in the northbound lanes.

2

3

4 Speaker 2 Do you realize that these scooters just happened in

5

6 Speaker 1 Albuquerque? Yeah, I know. They just came out. But that doesn't mean that you can go the wrong direction on the one way. No, I

7

1.5 lines

1 Speaker 1 7 4, 6 P. I'll be out with one at second. Ma'am, you kept me driving that on the roadway in the wrong direction to travel. You know you're going southbound in the northbound lanes.

2

3

4 Speaker 2 Do you realize that these scooters just happened in

5

6 Speaker 1 Albuquerque? Yeah, I know. They just came out. But that doesn't mean that you can go the wrong direction on the one way. No, I

7

Double space

Indentation

Sets if the transcription text is indented. Choose from:

- No indentation
- First line
- Hanging

1	Speaker 1	7 4, 6 P. I'll be out with one at second. Ma'am, you kept me driving that on the roadway in the wrong direction to travel. You know you're going southbound in the northbound lanes.
2		
3		
4	Speaker 2	Do you realize that these scooters just happened in
5		
6	Speaker 1	Albuquerque? Yeah, I know. They just came out. But that doesn't mean that you can go
7		the wrong direction on the one way. No, I

No indentation

1	Speaker 1	7 4, 6 P. I'll be out with one at second. Ma'am, you kept me driving that on the roadway in the wrong direction to travel. You know you're going southbound in the northbound lanes.
2		
3		
4		
5	Speaker 2	Do you realize that these scooters just happened
6		
7	Speaker 1	Albuquerque? Yeah, I know. They just came out. But that doesn't mean
8		that you can go the wrong direction on the one way. No, I

First line

1	Speaker 1	7 4, 6 P. I'll be out with one at second. Ma'am, you kept me driving that on the roadway in the wrong direction to travel. You know you're going southbound in the northbound lanes.
2		
3		
4		
5	Speaker 2	Do you realize that these scooters just happened in
6		
7	Speaker 1	Albuquerque? Yeah, I know. They just came out. But that doesn't mean that you can
8		go the wrong direction on the one way. No, I

Hanging

Show timestamps

When selected, timestamps appear above the speaker label. You can choose between three timestamp display options:

- Time of day and elapsed time (4:07 PM / 00:03:20)
- Time of day (4:07 PM)

- Elapsed time (00:03:20)

1	Speaker 1 7 4, 6 P. I'll be out with one at second. Ma'am, you kept me driving that on the roadway in
2	the wrong direction to travel. You know you're going southbound in the southbound lanes.
3	
4	Speaker 2 Do you realize that these scooters just happened in
5	
6	Speaker 1 Albuquerque? Yeah, I know. They just came out. But that doesn't mean that you can go
7	the wrong direction on the one way. No, I

No timestamps

1	[05:14 PM / 00:33]
2	Speaker 1 7 4, 6 P. I'll be out with one at second. Ma'am, you kept me driving that on the roadway in
3	the wrong direction to travel. You know you're going southbound in the northbound lanes.
4	
5	[05:14 PM / 00:50]
6	Speaker 2 Do you realize that these scooters just happened in
7	
8	[05:14 PM / 00:54]
9	Speaker 1 Albuquerque? Yeah, I know. They just came out. But that doesn't mean that you can go
10	the wrong direction on the one way. No, I

With timestamps

Show page numbers

When selected, a page number appears in the bottom right corner of each page.

Evidence Title: AXON_Body_2_Video_2019-05-29_1925.mp4

This transcript is unverified.

An unverified transcript may have been generated through a combination of speech-to-text technology and human edits. As a result, it may contain errors, so please refer to the corresponding evidence.

Last edited by Lyvia, Shaw (LShaw123)

This transcript starts at Jan 24, 2023 5:13 PM -08:00 and is 47m 31s in length

1 Speaker 1 7, 4, 6 P. I'll be out with one at second. Ma'am, you kept me driving that on the roadway in
 2 the wrong direction to travel. You know, you're going southbound in the northbound lanes.
 3
 4 Speaker 2 Do you realize that these scooters just happened in
 5
 6 Speaker 1 Albuquerque? Yeah, I know. They just came out. But that doesn't mean that you can go |
 7 the wrong direction on the runway.
 8
 9 Speaker 2 No, I know. And I was trying to, like, the roads are not made for these,

40
 41 Speaker 1 Seven four. Six pd. Do you have another unit? The Canadian two negative code.
 42
 43 Speaker 2 Well, let me stop my scooter here.
 44
 45 Speaker 1 Sure.
 46
 47 Speaker 2 Because this is so

1

Include line breaks between speaker blocks

Sets if a line break is included between speakers.

1 Speaker 1 7 4, 6 P. I'll be out with one at second. Ma'am, you kept me driving that on the roadway in
 2 the wrong direction to travel. You know you're going southbound in the n
 3 Speaker 2 Do you realize that these scooters just happened in
 4 Speaker 1 Albuquerque? Yeah, I know. They just came out. But that doe
 5 the wrong direction on the one way. No, I

No line break

1 Speaker 1 7 4, 6 P. I'll be out with one at second. Ma'am, you kept me driving that on the roadway in
 2 the wrong direction to travel. You know you're going southbound in the n
 3
 4 Speaker 2 Do you realize that these scooters just happened in
 5
 6 Speaker 1 Albuquerque? Yeah, I know. They just came out. But that doesn't mean that you can go
 7 the wrong direction on the one way. No, I

With line break

Include vocal sounds

If there are non-word vocal sounds, such as laughing or inaudible sounds, words are included in angle brackets (e.g., <laugh>, <inaudible>), indicating the non-word audio is present at that point in the transcript.

Bold speaker names

When selected, speaker names are bolded.

1	Speaker 1	7 4, 6 P. I'll be out with one at second. Ma'am, you kept me driving that on the roadway in the wrong direction to travel. You know you're going southbound in the northbound lanes.	No bolding
2			
3			
4	Speaker 2	Do you realize that these scooters just happened in	With bolding
5			
6	Speaker 1	Albuquerque? Yeah, I know. They just came out. But that doesn't mean that you can go the wrong direction on the one way. No, I	
7			

Colon after speaker names

When selected, a colon (:) appears after the speaker name. If **Bold speaker names** is selected, the colon is also bolded.

1	Speaker 1	7 4, 6 P. I'll be out with one at second. Ma'am, you kept me driving that on the roadway in the wrong direction to travel. You know you're going southbound in the northbound lanes.	No colon
2			
3			
4	Speaker 2:	Do you realize that these scooters just happened in	With colon
5			
6	Speaker 1:	Albuquerque? Yeah, I know. They just came out. But that doesn't mean that you can go the wrong direction on the one way. No, I	
7			

Bulk download

When you download multiple pieces of evidence at the same time (bulk download), you can include Auto-Transcripts in the download. To do this:

1. Select multiple pieces of evidence to download.
2. Select **More Actions [...]** > **Download**.
3. Check the **Transcripts** checkbox and adjust other bulk download settings as needed.
4. Select **Download**.

The screenshot displays the 'Evidence' interface with a table of items. Four items are selected, indicated by checked checkboxes in the first column. A 'Bulk Download' dialog box is open in the foreground, showing the following details:

- Bulk Download** (4 Files, 404.5 MB Est. File Size)
- These files will be bundled into a single file. An email sent to bthompson@axon.com will provide a link to download the file. It will expire in 3 days.
- DOWNLOAD FORMAT:** ZIP (selected), ISO
- INCLUDE:**
 - Table of Contents
 - Transcripts
 - Audit Trails
- Buttons: CANCEL, DOWNLOAD

In the background, the 'Evidence' table shows the following items:

ID	Title	Owner	Uploaded By	Uploaded On	Recorded On	Category
<input checked="" type="checkbox"/>	+ ADD AXON_Body_2_Video_201					
<input checked="" type="checkbox"/>	240802 20240802_2-7-2025.pdf					
<input checked="" type="checkbox"/>	+ ADD Privilege Sets Demo					
<input checked="" type="checkbox"/>	380 dder.jpg					
<input type="checkbox"/>	PRO240000011 Release-Notice-Technical					
<input type="checkbox"/>	PRO240000011 knife.jpg					

Download for basic roles

If you have a Basic license, you can download Auto-Transcripts from the **Transcript** tab below the media player on the evidence detail page.

TITLE **AXON_Body_2_Video_2019-05-29_1925.mp4**

ID [20230125](#)


CATEGORIES None

No location added

Playback original file ▾

AXON Demo Site
 20230125
 Jan 24, 2023 05:13:51 PM
 S.Lyvia (LShaw123)

2019-05-30 T01:25:11Z
 AXON BODY 2 X81390745



Viewed by OfficerThompson (Demo.evidence.com) on 14 Feb 2023

⏪ ▶ ⏩ 00:00 / 47:30 🔄 1X ⚙️ 🔍 🗉

1m 3m 5m 7m 9m 11m 13m 15m 17m 19m 21m 23m 25m 27m 29m 31m 33m 35m 37m 39m 41m 43m 45m 47m

METADATA

ASSIGNED TO:
[Lyvia, Shaw \(LShaw123\)](#)

RECORDED ON:
Jan 24, 2023 5:13 PM -08:00

UPLOADED ON:
Jan 24, 2023 5:31 PM -08:00

UPLOADED BY:
[Lyvia, Shaw \(LShaw123\)](#)

DELETION SCHEDULED FOR:
Unscheduled

FILE FORMAT:
video/mp4

FILE SIZE:
1.6 GB

EVIDENCE SERIAL NUMBER:
BS8HD8

EVIDENCE GROUP:

CUSTOM METADATA

ENCOUNTER:

ORIGINAL FILE NAME:

DELETE ON:

CCIS:

EXPORTED BY:

BEST DROP DOWN:

INCIDENT TYPE:

Clips & Markers
Transcript
Overlays

📄 (Transcript) AXON_Body_2_Video_2019-05-29_1925.mp4
 Created on 2023-02-07T00:42:20Z[UTC]

DOWNLOAD

Axon Enterprise, Inc.

38

Share transcripts

Auto-Transcripts can be shared along with evidence or case shares.

Evidence shares

When a piece of evidence containing an Auto-Transcript is shared either inside or outside your agency, the Auto-Transcript is also shared.

To manage who can access the evidence and Auto-Transcript, open the evidence details page and select either **Manage Access** or **Manage Shares**. See [Evidence details page - Share](#) for more information about evidence access control lists and sharing evidence.

The screenshot displays the Axon interface for an evidence share. The main content area shows the following details:

- TITLE:** AXON_Body_2_Video_2019-05-29_1925.mp4
- ID:** None
- CATEGORIES:** None

Below the metadata are several action buttons: **DOWNLOAD**, **REASSIGN**, **AUDIT TRAIL**, and **DELETE**. To the right, there are icons for a flag and a camera.

A yellow box highlights the **Manage Access** and **Manage Shares** sections in the top right corner:

- Manage Access:** Inside My Agency, 35 users, with an **EDIT** link.
- Manage Shares:** Outside My Agency, 0 users, with a **SHARE** link.

The video player shows a scene with a police car and a person. The timestamp is 2019-05-30 10:37:20Z, and the file name is AXON BODY 2 X81390745. The transcript sidebar on the right shows the following text:

Transcript | People | Clips & Markers

EDIT TRANSCRIPT

Click to search transcript...

test (35) stop (27) arrest (20) car (17) jail (16)
city (13) direction (9) +20

9:17 AM / 12:02
Dude, whether I fail or not, you're gonna fucking do what you want. So

9:17 AM / 12:05
No, I'm not actually, 'cause if you don't fail these tests, then I have no reason to arrest you. So face me a lily. This next test that you're gonna do is a walking test so you can keep your uh

Case shares

When a case containing an Auto-Transcript is shared either inside or outside your agency, you can select whether the share should include any Auto-Transcripts associated with the case evidence.

When sharing using the **Share Partner Access** method, if Auto-Transcripts have been generated for the shared evidence, they will be included in the share. You can select to include Transcripts when sharing using the **Share a copy of case** or **Share a download link** share options.

For more information about case sharing, see [Case share overview](#).

Share Case | 1. Select Method & Recipient | 2. Select Evidence

APPLY TEMPLATE

Enter or select a template name

No available templates. Contact your agency admin for assistance.

Select a sharing method

Share partner access Share a copy of case Share a download link

A copy of the case will be sent to the users or groups you select at a partner force.
Learn more about what's included in the share when [sharing cases outside your agency](#)

Select Recipient

PARTNER AGENCY *
Select a partner agency

USER OR GROUP *
Enter name, email address, or badge ID

MESSAGE
Send a friendly message

0/1024

ATTACHMENTS

- Notes
- Clips
- Markers
- Audit Trails
- Certifications
- Transcripts
- Evidence Share Log

Transcription Assistant

Users with specific [permissions](#) can use Transcription Assistant to edit and verify the content of an Auto-Transcript.

To open Transcription Assistant, select **Edit Transcript** in the Transcript section of the evidence detail page. To close Transcription Assistant and return to the evidence detail page, select the **X** in the upper right corner.

The screenshot displays the Transcription Assistant interface. At the top, there are navigation buttons: DOWNLOAD, REASSIGN, AUDIT TRAIL, and DELETE. Below these is a video player with a 'Play original file' button. The video title is 'AXON Body 2 Video_2019-05-29_1925_3.mp4'. A yellow box highlights the 'EDIT TRANSCRIPT' button in the top right corner of the video player. Below the video player, there is a search bar and a list of tags: test (35), stop (27), arrest (20), car (17), jail (16), city (13), direction (9), and +20. The transcript text is displayed on the right side of the interface, with a yellow box highlighting the 'X' button in the top right corner of the transcript area. The transcript content includes:

04:15 PM / 00:04
 Okay, Lily. So like I mentioned before, um, in certain situations pertaining to, let's say DWI, um, this does constitute as a vehicle, motor vehicle under state statute. Okay? Anything that's propelled by either gas or electricity or self-propelled in any way, shape or form is considered a motor vehicle. Alright? So, because of that, well, welcome

04:16 PM / 00:23
 To the life of these scooters, because this isn't every big city and it's just got introduced to our city. I've rode this scooter in Seattle and Denver and like multiple places, people, drunk people, whatever. Mm-hmm <affirmative>. And it's like taken away from DWIs and people like being drunk, but it just got introduced to our city.

04:16 PM / 00:44
 I know.

04:16 PM / 00:45
 And now you're like taking it away from us.

04:16 PM / 00:47
 Uh, I'm not, I'm actually just trying to keep you safe from driving the wrong direction on the roadway and doing the I'm

Evidence navigation

In Transcription Assistant, you can use various tools to navigate through a piece of evidence including:

- [Jump to a moment](#)
- [Search](#)
- [Markers](#)
- [Media Player controls](#)

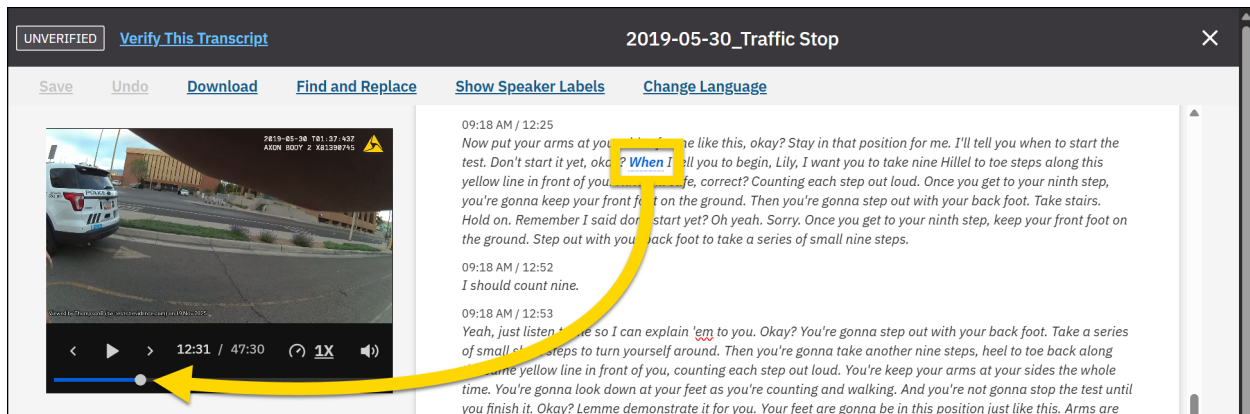
Jump to a moment

In Transcription Assistant, the search bar and keywords appear below the media player on the left side of the screen, leaving the bulk of the screen for the Auto-Transcript.

As on the evidence detail page, the Auto-Transcript is time-synced with the video or audio file, even after you have made edits. When you play the file, the word that aligns to the current point in the media turns blue. You can jump to a specific point in the media by selecting a word in the Auto-Transcript.

Note

You can adjust Transcription Assistant Settings so that a double-click, rather than a single-click, jumps through the evidence file.



Search

Use the search box to find words in the Auto-Transcript.

The system searches for exact matches after each character is entered. Matches are highlighted in the Auto-Transcript. If the Auto-Transcript contains more than one match, the number of matches displays beside your search term. Use the arrows to jump up and down to each occurrence of that search term.

If your search term does not appear in the Auto-Transcript, the number of matches displays 0/0 and the arrows are inactive.

The screenshot displays the Axon Auto-Transcribe interface for a video titled "2019-05-30_Traffic Stop". The interface includes a video player on the left and a transcript on the right. The transcript contains several instances of the word "scooter" highlighted in yellow. A search bar in the "Fast Evidence Review" section at the bottom left shows the search term "scooter" and the result "1/36".

You can also use your browser's text search capability to search the transcript. Simultaneously press the **CTRL + F** keys (PC) or **CMD + F** (Mac) to show the browser text search field. Type the text you want to find into the field and use the browser controls to move between instances of the text on the page.

You can also [search for keywords across multiple pieces of evidence](#), either from the evidence search page or a case page.

Markers

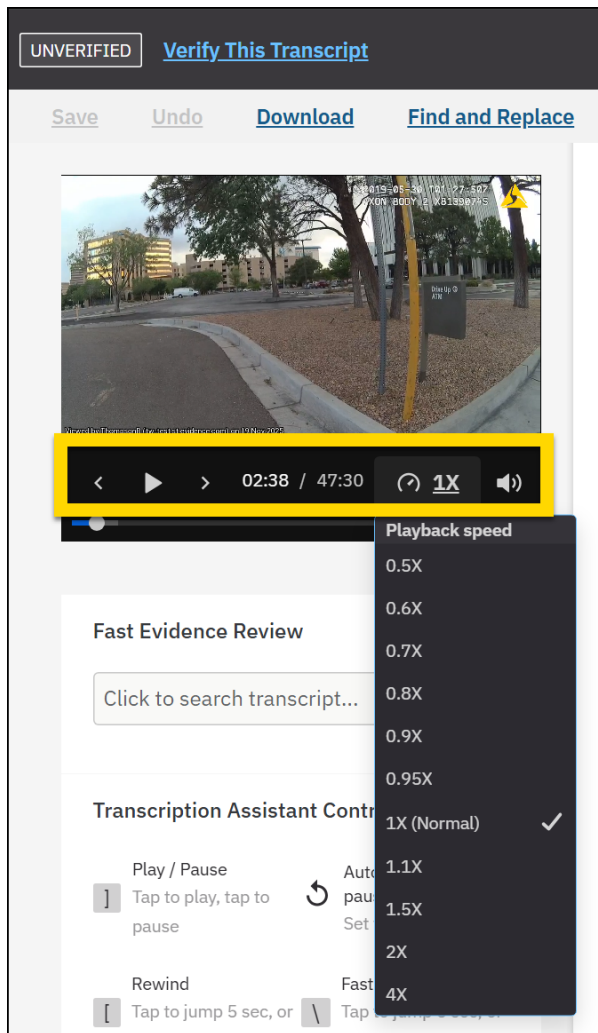
The Markers list shows all the markers associated with the media. Select the arrow to expand the list and show all markers. Select a marker to jump to that point in the Auto-Transcript and media.

See [Clips and markers](#) for more information.

The screenshot displays the Axon Auto-Transcribe interface for a video file named "AXON_Body_2_Video_2019-05-29_1925.mp4". The interface includes a video player on the left and a transcript on the right. The video player shows a car's side view with a timestamp of 20:40 / 47:30 and a 1X speed setting. The transcript on the right contains several lines of text, each preceded by a timestamp. A yellow box highlights the "Markers (2)" section in the left sidebar, which lists two markers: "Marker (AXON_Body_2_Video_2019-05-29_1925.mp4) 02:42 - MARKER" and "Marker (AXON_Body_2_Video_2019-05-29_1925.mp4) 20:41 - MARKER".

Media player controls

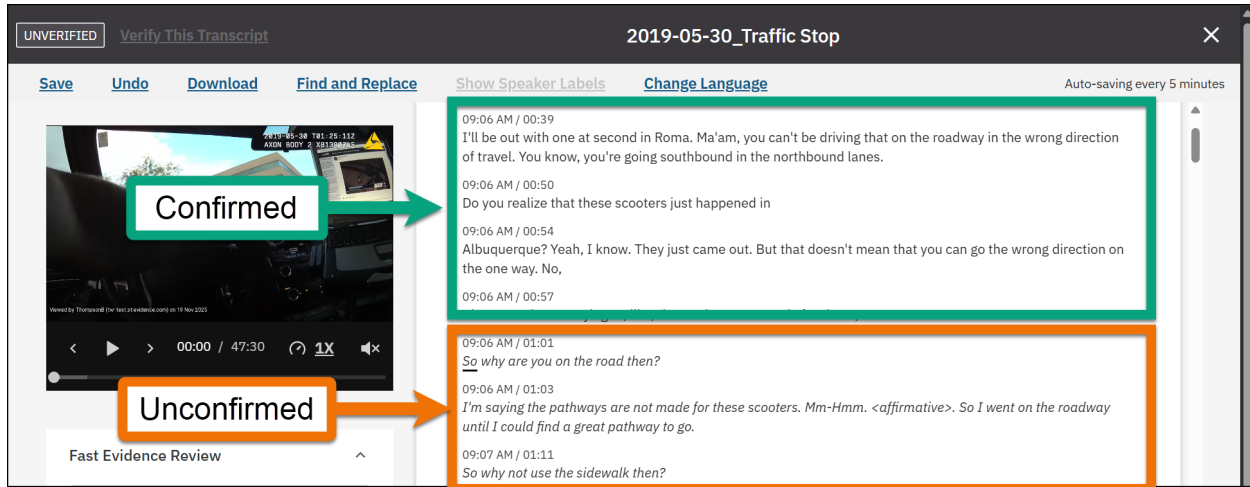
Use the arrow icons on the media player to jump forward or backward five seconds. Adjust how quickly the media plays by selecting the speedometer icon. Select the speaker icon to mute the player or adjust the volume.



Text confirmation and editing

Auto-Transcripts are machine-generated and may require some human input to confirm they are accurate. You can use Transcription Assistant to edit and confirm the machine-generated text.

Unconfirmed (suggested) text is italicized. When the text or punctuation has been confirmed, the italics are removed, and the text appears in regular formatting.



You can edit and confirm the suggested text while a transcript is [unverified](#).

Watch this [video](#) to learn how to edit transcripts.

To confirm text, click into the Auto-Transcript and start playing the media. When the underlined word or punctuation is correct, press the **Tab** key to confirm. You can pause the media and continue to confirm words by pressing **Tab** until you "catch up" with the media. Once your cursor reaches the point in the Auto-Transcript that matches the paused point in the media, you must play the media again to continue confirming text.

Note

To confirm long strings of words, press and hold the **Tab** key. This confirms text and punctuation up to the moment at which the media is paused.

When the suggested text is incorrect, type the correct word or words into Transcription Assistant.

As you enter corrected text, Transcription Assistant looks ahead in the Auto-Transcript for matching words, up to what you've listened to so far. If a word match is found, the words that match are underlined and a gray dashed underline appears under the text between the matching words.

Press the **Tab** key to confirm the word you are typing and remove the underlined suggested text in between your cursor and the current point in the media playback. This allows you to keep listening and confirming text without worrying about manually removing incorrect suggestions.

Undo/Save changes

Transcription Assistant automatically saves your changes every five minutes. You can manually save changes by:

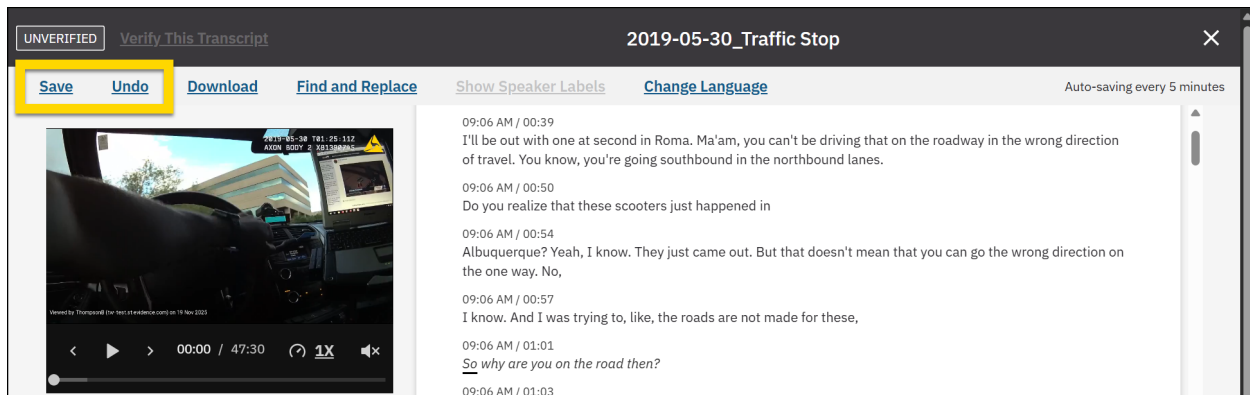
- Selecting **Save**
- Pressing **CTRL** (PC) / **CMD** (Mac) + **S** on your keyboard

You can undo the previous twenty-five changes, even if the Auto-Transcript was saved. You can undo a change by:

- Selecting **Undo**
- Pressing **CTRL** (PC) / **CMD** (Mac) + **Z** on your keyboard

Note

The [Evidence and User Audit Trails](#) show when an Auto-Transcript was edited.

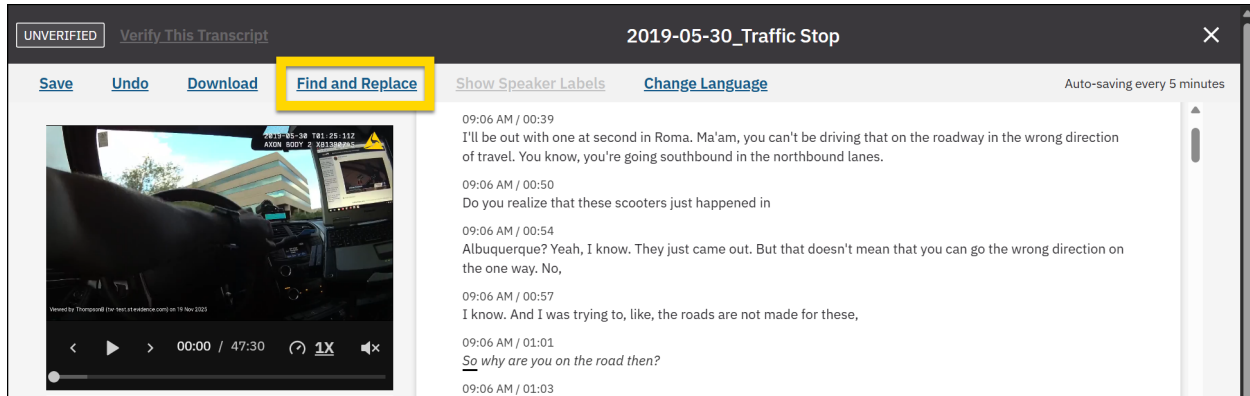


Find and replace

Select **Find and Replace** to change multiple words at once.

Enter the word you want to change in the **Find** field and the word you want to change it to in the **Replace With** field. When searching for a word to replace, you can ignore the case (capitalized or lowercase) or search only for whole words.

Select **Replace All** to change all words matching your search.



Keyboard shortcuts

Use these keyboard shortcuts to quickly review evidence and edit the Auto-Transcript:

TAB

Press the **Tab** key to confirm the suggested word. Hold to remove suggested text between the cursor and the current point in the media playback.

]

Press the **Right Bracket** key to play or pause the media. After pausing, the media is auto-rewound based on the amount specified in Transcription Assistant Settings. (The default is 2 seconds.)

[

Press the **Left Bracket** key to rewind the media based on the amount specified in Transcription Assistant Settings. (The default is 5 seconds.)

/

Press the **Forward Slash** key to fast-forward the media based on the amount specified in Transcription Assistant Settings. (The default is 5 seconds.)

CTRL

CMD

S

Press **CTRL (PC) / CMD (Mac) + S** to save your changes. Transcription Assistant automatically saves your changes every five minutes.

CTRL

CMD

Z

Press **CTRL (PC) / CMD (Mac) + Z** to undo a change. You can undo the previous twenty-five changes, even if the Auto-Transcript was saved.

Manage speakers

The initial Auto-Transcript inserts a line break in the text whenever it detects a speaker change. However, as with speech-to-text, these speaker assignments may not be accurate. Transcription Assistant lets you change speaker names, split speaker sections, and merge speaker sections.

You can show and edit speaker labels by using the **Show/Hide Speaker Labels** option. By default, speaker labels are not shown in the transcript on the evidence detail page or in Transcription Assistant.

The image displays two screenshots of the Transcription Assistant interface for a transcript titled "2019-05-30_Traffic Stop".

The top screenshot shows the interface with the "Show Speaker Labels" button highlighted in a yellow box. The transcript text is as follows:

```

09:06 AM / 00:29
<silence>
09:06 AM / 00:33
7 4 6 B
09:06 AM / 00:36
7 4 6.
09:06 AM / 00:39
I'll be out with one at second in Roma. Ma'am, you can't be driving that on the roadway in the wrong direction of travel. You know, you're going southbound in the northbound lanes.
09:06 AM / 00:50
Do you realize that these scooters just happened in

```

The bottom screenshot shows the interface with the "Hide Speaker Labels" button highlighted in a yellow box. The transcript text is as follows:

```

Speaker 1 09:06 AM / 00:29
<silence>
Speaker 2 09:06 AM / 00:33
7 4 6 B
Speaker 1 09:06 AM / 00:36
7 4 6.
Speaker 2 09:06 AM / 00:39
I'll be out with one at second in Roma. Ma'am, you can't be driving that on the roadway in the wrong direction of travel. You know, you're going southbound in the northbound lanes.

```

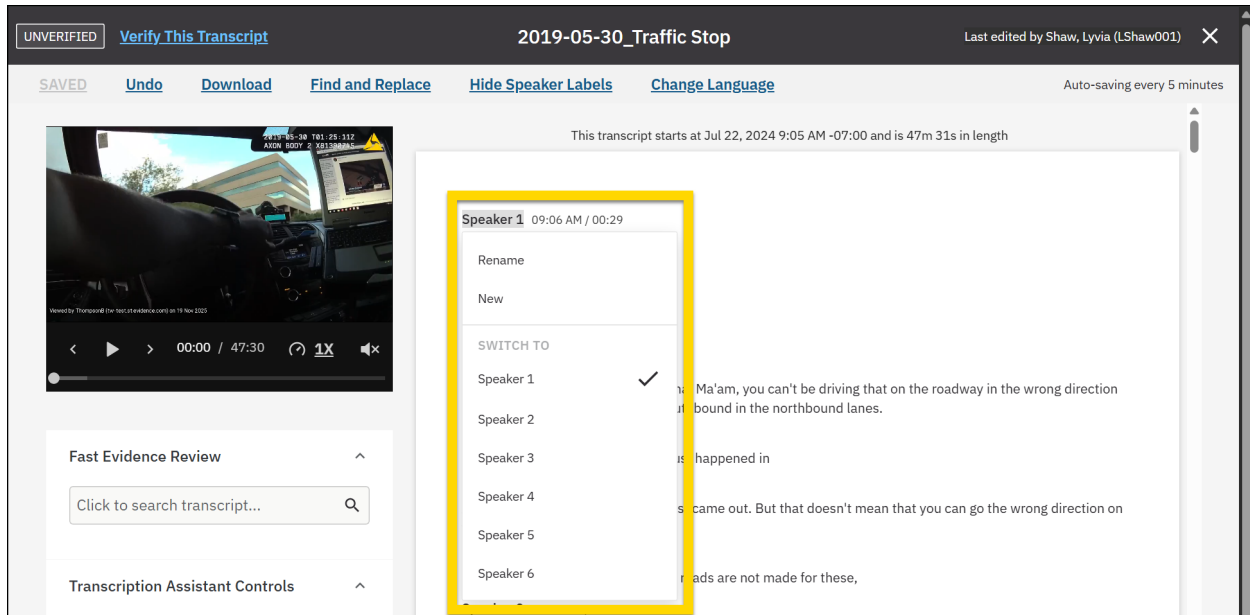
Change speaker names

To adjust a speaker name, select the label then an action.

- **Rename:** Change the speaker name throughout the entire Auto-Transcript.

Example: If you rename **Speaker 1** to **John Doe**, all **Speaker 1** labels in the transcript are updated to **JohnDoe**.

- **New:** Add a new speaker name and assigns that section of text to the new speaker.
- **Switch to:** Assign that section of text to an existing speaker.



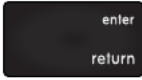
Split speaker sections


You can split a section of text into two and assign a different speaker to each section. To do this, click into the Auto-Transcript at the point you want the split to occur and press **Enter**.

The new text section will be assigned to the same speaker as the following section.

Speaker 1 05:15 PM / 01:14
Because you were this way when I saw you north of the Lomis, you were coming southbound in the wrong direction to travel. So you were going southbound on a one-way.

Speaker 2 05:15 PM / 01:25
I was just trying to avoid the leaps of a, of the crosswalk or *of the sidewalk that you say.*





Speaker 1 05:15 PM / 01:14
Because you were this way when I saw you north of the Lomis, you were coming southbound in the wrong direction to travel.

Speaker 2 05:15 PM / 01:20
So you were going southbound on a one-way.

Speaker 2 05:15 PM / 01:25
I was just trying to avoid the leaps of a, of the crosswalk or *of the sidewalk that you say.*

Merge speaker sections

To merge two sections of text and assign them to the same speaker:

- Place your cursor at the beginning of a section you want to merge with the preceding section and press **Backspace**.


OR

- Place your cursor at the end of a section you want to merge with the following section and press **Delete**.

Speaker 1 05:15 PM / 01:14
Because you were this way when I saw you north of the Lomis, you were coming southbound in the wrong direction to travel.

Speaker 2 05:15 PM / 01:20
So you were going southbound on a one-way.

Speaker 1 05:15 PM / 01:25
I was just trying to avoid the leaps of a, of the crosswalk or *of the sidewalk that you say.*



Speaker 1 05:15 PM / 01:14
Because you were this way when I saw you north of the Lomis, you were coming southbound in the wrong direction to travel. So you were going southbound on a one-way.

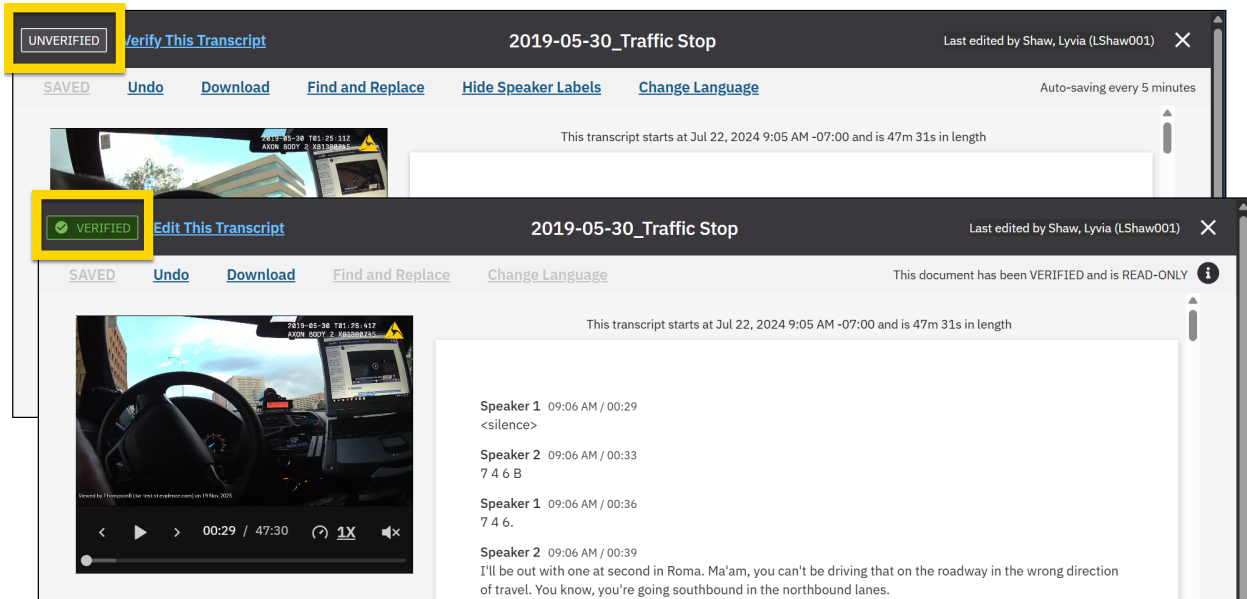
Speaker 2 05:15 PM / 01:25
I was just trying to avoid the leaps of a, of the crosswalk or *of the sidewalk that you say.*

Transcript verification

Transcripts are generated using a combination of speech-to-text technology and human input. Transcript verification requires human input, and once verified, a transcript can be unverified.

The transcript can be in one of the following states:

- **Unverified:** An unverified Auto-Transcript has not yet been marked as verified by a human and should not be considered a source of truth. Auto-Transcripts can be edited when they are in the Unverified state.
- **Verified:** A verified transcript has been reviewed, edited, and approved by a human. Once a transcript is verified, it is no longer editable. However, users with the specific [permissions](#) can revert a transcript to unverified if edits need to be made.



Verify transcript

To verify a transcript, take these steps:

1. Select the pencil icon on the evidence details page to open Transcription Assistant.
2. Review and confirm the speakers and text in the transcript.
3. Select **Verify This Transcript** in the top toolbar.
4. Select **Verify** in the dialog box that appears to confirm that you want to verify the transcript.
5. The transcription state changes to Verified, and the event is recorded in the Evidence Audit Trail.

Unverify transcript

In some situations, you may need to unverify a transcript so that it can be edited. To do this:

1. Select the pencil icon on the evidence details page to open Transcription Assistant.
2. Select **Edit This Transcript**.
3. Select **Unverify** to confirm that you want to unverify the transcript.
4. The transcription state changes to Unverified, and the event is recorded in the Evidence Audit Trail.

Note

You must have specific [permissions](#) to unverify transcripts.

Settings

Adjust the Transcription Assistant Keyboard Settings to better suit your workflow:

1. Select the pencil icon on the evidence details page to open Transcription Assistant.
2. Select **Settings**. (This appears below the Transcription Assistant Controls section.)
3. Adjust the options for each of the controls.
 - **Jump Playback:** Set if a single or double-click jumps to the selected point in the Auto-Transcript and media.
 - **Play/Pause:** Set if tapping or holding the **Right Bracket]** plays the media.
 - **Rewind:** Set how many seconds (1-5) the media rewinds when the **Left Bracket [** key is pressed.
 - **Auto-rewind on pause:** Set how many seconds (0-5) the media automatically rewinds after it is paused.
 - **Fast-forward:** Set how many seconds (1-5) the media advances when the **Backslash ** key is pressed.
4. Select **Done**.

The screenshot displays the Axon Auto-Transcribe interface for a transcript titled "2019-05-30_Traffic Stop". At the top, it shows a "VERIFIED" status and "Edit This Transcript" link. The transcript is marked as "READ-ONLY". The interface includes a video player on the left showing a traffic stop scene, and a transcript list on the right with speaker labels and timestamps. At the bottom left, a "Settings" button is highlighted with a yellow box, indicating where to adjust keyboard settings.

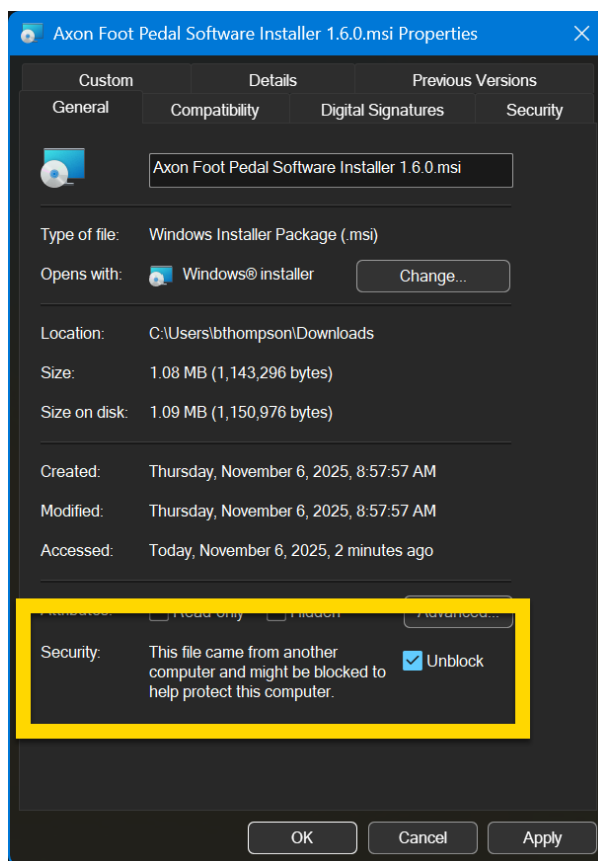
Foot pedal support

Foot pedal usage is supported in Transcription Assistant. You must install the Axon Foot Pedal application to use your foot pedal with Transcription Assistant.

1. Download the [Axon Foot Pedal Installation file](#). The Axon Foot Pedal application can be installed on a per-user or per-machine (with administrator rights) basis.
2. Install the file.

If your computer blocks you from installing the file, you may need to adjust the security settings on the file to allow it to install. To do this:

1. Find the location on your computer where you saved the file.
2. Right-click on the file and select **Properties**.
3. In the **Security** section at the bottom of the tab, select the **Unblock** checkbox.
4. Select **Apply**.
5. Now, when you attempt to install the file, your computer will not block the installation.



Once the Axon Foot Pedal Software is installed and running, your foot pedal controls are mapped to the [Transcription Assistant keyboard shortcuts](#):

- **Center pedal:** Play/pause
- **Right pedal:** Fast-forward

- **Left pedal:** Rewind

Dictation Assistant

With Dictation Assistant you can write report narratives by speaking instead of typing. Dictation Assistant can be used on your computer or Mobile Data Terminal (MDT) and it automatically removes filler words like “um,” “uh,” and “ah” from your transcript.

For information on using Dictation Assistant for report narratives in Axon Records or Standards, see:

- [Add a narrative to a report](#) (Records)
- [Add a narrative to a report](#) (Standards)

Requirements

Before using dictation, ensure you meet the following criteria:

- **Axon Evidence Pro license:** You must be able to access Axon Evidence and have a Pro license.
- **Microphone:** Your device needs a functioning microphone. Grant your web browser permission to access the microphone if prompted.
- **Speech-to-Text Connection:** Ensure your device can connect to **.stt.speech.azure.us** (in the United States) or **.stt.speech.microsoft.com** (in Canada). You may need to work with your agency's IT department to ensure access.

Using Dictation in Axon Evidence

For the best dictation results:

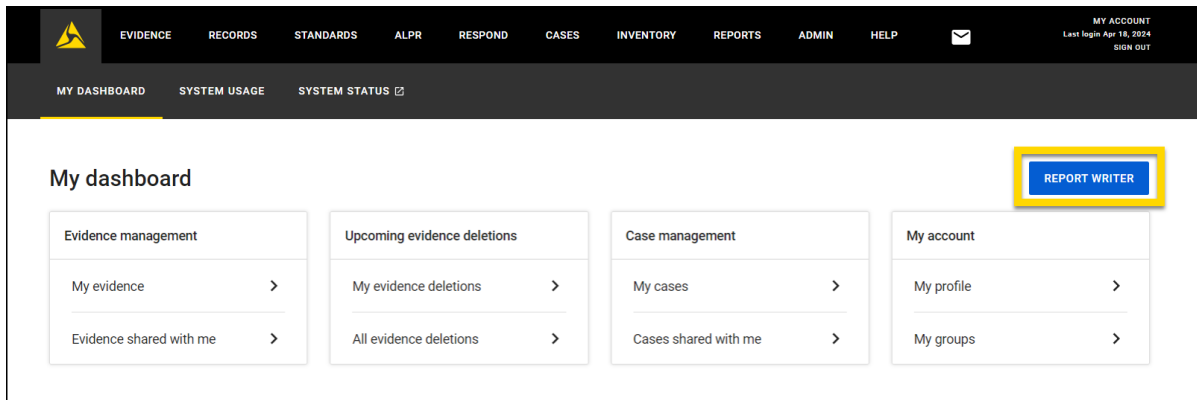
- **Speak Clearly:** Articulate your words and speak directly into the microphone.
- **Use a Quiet Environment:** Dictate in a quiet setting to reduce transcription errors.
- **Use Verbal Commands:** Master the use of [voice commands](#) for punctuation and formatting to increase the efficiency and accuracy of your dictations.

Note

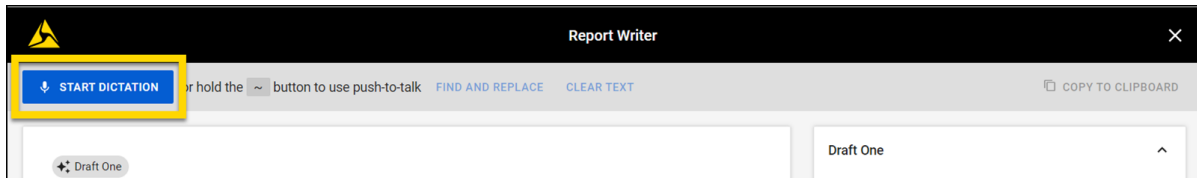
For complex terms or names, you can type directly into the report narrative.

Follow these steps to access Dictation Assistant:

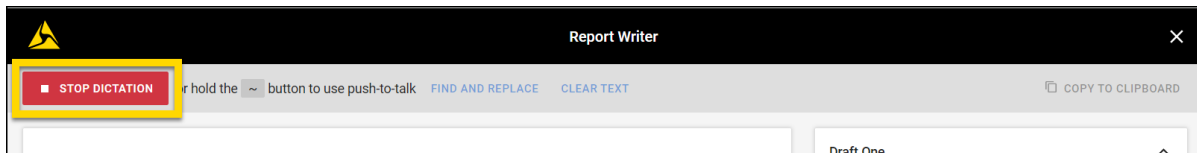
1. Log in to Axon Evidence.
2. Select **Report Writer**.



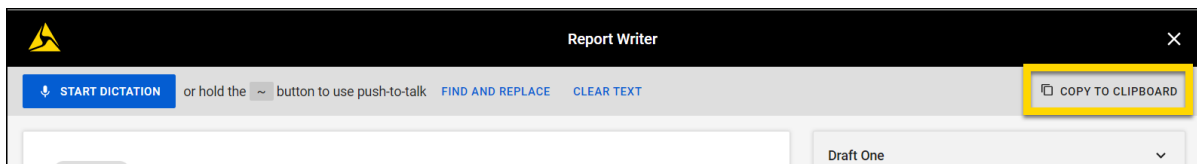
3. Select **Start Dictation**. If your web browser prompts you, allow access to your microphone.



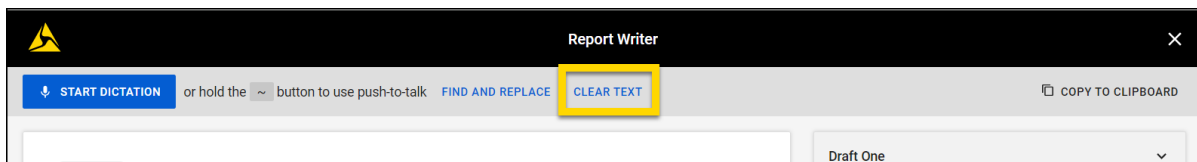
4. Begin speaking, using [voice commands](#) for punctuation. The transcript will appear as you speak.
5. Select **Stop Dictation**, once you finish dictating.



6. Review and edit the transcript.
7. Select **Copy to Clipboard**, to copy the text. You can then paste the text into a reporting system or RMS (Records Management System).



8. Select **Clear Text** to remove your transcript from Dictation Assistant. You can also clear your transcript by closing the browser.



Note

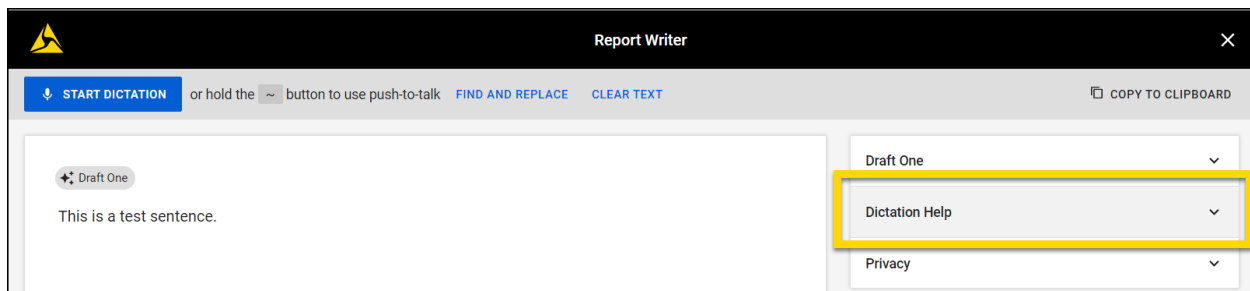
Report writer does not store your audio data or text in the system or an audit log. Once you CLEAR TEXT or close this browser tab, the text will be gone forever.

Voice commands

Add punctuation and formatting as you dictate to reduce editing afterwards by speaking the following commands:

- **Period (.)**: Say "period" or "full stop" to end a sentence.
- **Comma (,)**: Say "comma" to insert a comma.
- **Question Mark (?)**: Say "question mark" to end a sentence with a question.
- **Exclamation Mark (!)**: Say "exclamation mark" for emphasis.
- **Parentheses ()**: Say "open parentheses" to begin and "close parentheses" to end a parenthetical statement.
- **Quotes ("")**: Say "open quotes" to start a quote and "close quotes" to end a quote.
- **New Paragraph**: Say "new paragraph" to start a new paragraph.
- **New Line**: Say "new line" to move down one line without starting a new paragraph

To see a list of these voice commands as you dictate, open Dictation Help from the sidebar.



Keyword search across transcripts

Transcript Keyword Search is a time-saving feature in Axon Evidence that allows you to quickly search all transcribed evidence to find a specific moment when something was said.

If your organization has an [Auto-Transcribe Unlimited Add-On plan](#), you can search by keyword across all transcribed evidence you have access to. This search functionality appears on the evidence search page, the case page, and in the [Axon app](#).

Note

Keyword search can't be used from the case search page. It can only be used from the **Evidence** tab on a specific case page to search for a keyword in all transcripts that have been added to that case.

See [this video](#) for a quick explanation of this feature.

This functionality only appears for users with specific [permissions](#). Whenever a user searches for keywords across transcripts, an event is logged in the user [audit trail](#).

The screenshot displays the Axon Evidence interface with a search for the keyword "riding a scooter". The interface is divided into several sections:

- Search Bar:** Located at the top, it includes a "TRANSCRIPT KEYWORD (BETA)" field with the text "riding a scooter" and a search icon.
- Evidence List:** A table showing search results. The first result is highlighted with a yellow box. It includes a thumbnail, a "PREVIEW DETAILS" section with video frames and timestamps (0:52, 1:06, 1:58, 2:33), and a transcript snippet: "that these scooters just happened in Albuquerque? Yeah, I...".
- Case Evidence Panel:** On the right, it shows "Pinned Evidence" (0 items) and "Case Evidence" (4 results). A detailed preview of a video is shown, including a "PREVIEW DETAILS" section with a transcript snippet: "the pathways are not made for these scooters. Mm-hmm...".
- Filters and Tags:** At the bottom, there are filters for "FILE TYPE" and "TAG", and a "TRANSCRIPT" field with the search term "riding a scooter".

Keyword search mechanics

Keep the following mechanics in mind when searching for keywords across evidence:

Keyword search supports exact text matches, not phonetic matches.

For example, a search for “John” will return transcripts with “John”, “Johnathan”, or “john”, but not “Jon” or “jawn”).

Keyword search supports phrase matches.

You can search for an entire phrase rather than only single words. Evidence with a matching phrase will be ranked higher in the results than evidence with some, but not all, matching words in the query.

Keyword search works with all other filters.

You can also narrow down your search using the ID, User or Group, Date, etc. filters in addition to the **Transcript** filter.

Keyword search respects your Evidence List permissions.

For example, if your *List Unrestricted Evidence* permission is set to “Only Their Own”, you can only search transcripts for your own evidence.

If you have *List Restricted Evidence permissions* enabled, but not *View Restricted Evidence* permissions, you will see evidence in the search results list, but keyword matches or preview highlights will be hidden.

All transcript keyword searches are logged in the user audit trail.

For more information, see [Auto-Transcribe audit trail](#).

Keyword search only searches evidence that has a transcript.

It is possible that your organization may have some evidence that does not have a transcript, even if you have the [Auto-Transcribe Unlimited Add-On plan](#). If your organization wants all of your evidence to be back filled with a transcript, see the [keyword search FAQs](#).

Evidence search

To use search for keywords across evidence from evidence search, take these steps:

1. Enter a keyword or string of keywords in the **Transcript Keyword** filter.
2. In the **Keyword Search** column, select **Preview Details** to reveal a thumbnail preview of each point in the evidence transcript where the keyword appears. The portion of the transcript with the keyword highlighted is also displayed.

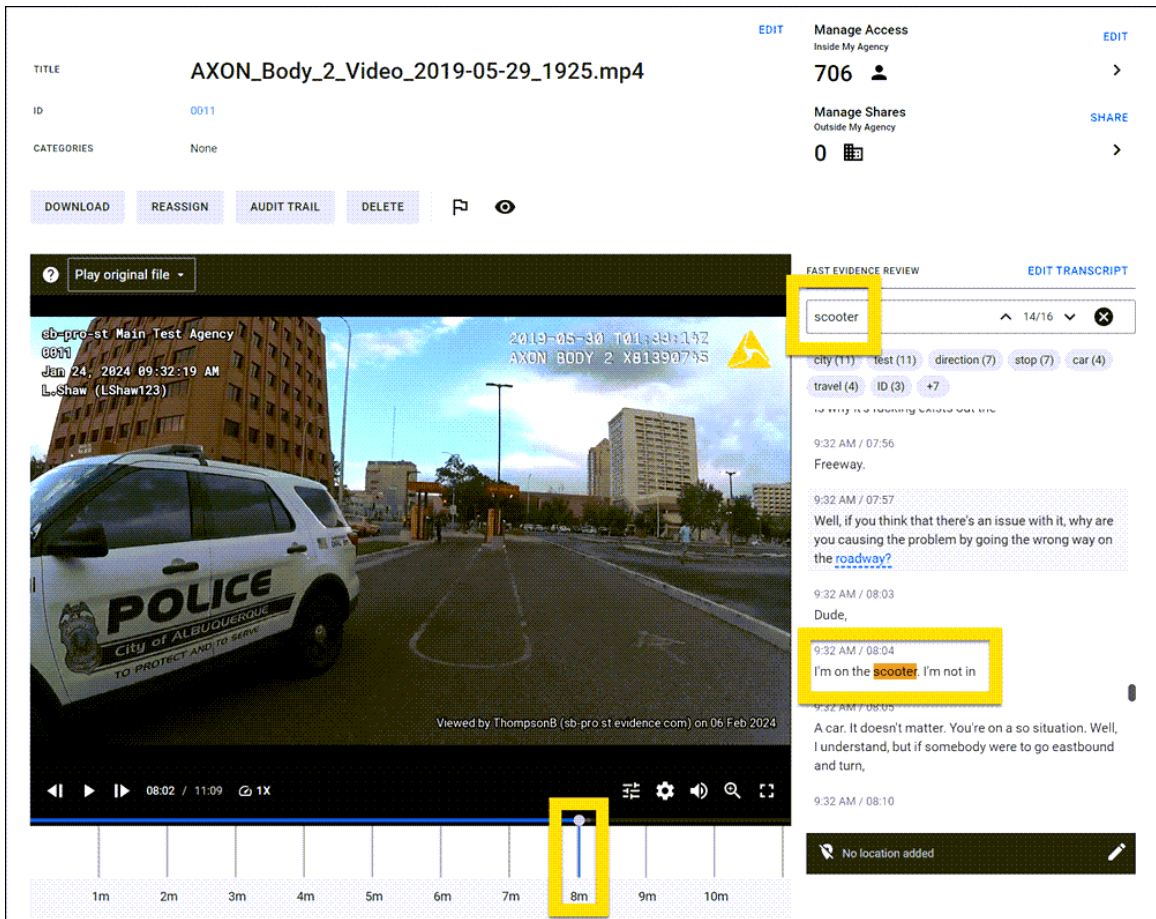
3. Select the arrow icon to scroll to the right and view all instances in that piece of evidence in which the keyword appears. This row includes up to 20 of the most relevant matches.

The screenshot displays the Axon Auto-Transcribe search interface. At the top, a navigation bar includes 'EVIDENCE', 'RECORDS', 'STANDARDS', 'ALPR', 'RESPOND', 'CASES', 'INVENTORY', 'REPORTS', 'ADMIN', and 'HELP'. Below this, a sub-navigation bar shows 'ALL EVIDENCE', 'MY EVIDENCE', 'SHARED EVIDENCE', 'EVIDENCE MAP', and 'COMMUNITY REQUEST'. The main search area contains several input fields: 'ID', 'TITLE', 'USER OR GROUP' (set to 'Shaw, Lyvia (LShaw1...)', 'DATE' (with 'Start' and 'End' date pickers), 'CATEGORY', 'TAG', 'CASE ID', 'TRANSCRIPT KEYWORD (BETA)' (containing 'scooter'), and 'CUSTOM METADATA'. A 'SEARCH' button is located to the right of these fields. A yellow callout '1' points to the search button.

Below the search area, the 'Evidence' section shows '4 results from transcribed audio/video evidence'. There are options to 'REVIEW ALL ON PAGE', 'IMPORT EVIDENCE', and 'EXPORT RESULTS'. A 'SORT BY' dropdown is set to 'Most Relevant' with a 'Descending' order. A table of results is shown with columns: 'Image', 'Keyword Search', 'ID', 'Title', 'Owner', 'Uploaded By', and 'Uploaded On'. The first result is for 'scooters' with ID '0011' and title 'AXON_Body_2_Video_2019-05-29_1925...'. A yellow callout '2' points to the image thumbnail. Below the thumbnail, a 'PREVIEW DETAILS' section shows a video player with a timeline of matches. A yellow callout '3' points to a right-pointing arrow icon at the end of the timeline. A yellow callout '4' points to a specific transcript snippet: '... on the scooter. Okay. That have left me now. Huh. Alright'.

4. Select a thumbnail to open that piece of evidence to the moment that keyword appears. The keyword you entered in the Transcript Keyword search is auto-filled in the [search box](#) that appears above the transcript on the evidence detail page.

- If you instead select the evidence thumbnail that appears in the **Image** column, the evidence will open at the beginning of the recording.



The [Detail view](#) that includes the **Preview Details** section only appears when the **Transcription Keyword** filter is used. If you switch to Table or Grid view, you can select a

Preview button that will return you to the Detail view with the **Preview Details** section already expanded.

The screenshot illustrates the Axon Evidence interface. At the top, the 'Evidence' section shows 4 results from transcribed audio/video evidence. A search bar contains '20+ potential matches: riding, scooter, scooters, Scooters, ride'. A table lists the results with columns for Title, Owner, Uploaded By, and Uploaded On. A video player shows a preview of the first result, with a 'PREVIEW DETAILS' button highlighted in yellow. Below the video player, a table lists the search results with columns for Title, Owner, Uploaded By, Uploaded On, Recorded On, Duration, Category, and Status. A 'Transcript Keyword' dropdown is highlighted in yellow. At the bottom, a detailed view of the search results is shown, with a 'Preview 20+ potential matches' button highlighted in yellow.

Evidence REVIEW ALL ON PAGE IMPORT EVIDENCE EXPORT RESULTS ...

4 results from transcribed audio/video evidence

sort BY Most Relevant Descending

Image	Keyword Search Beta	ID	Title	Owner	Uploaded By	Uploaded On
	20+ potential matches: riding, scooter, scooters, Scooters, ride	0010	AXON_Body_2_Video_2019-05-29_1925...	Shaw, Lyvia, (LSha...	Shaw, Lyvia, (LSha...	Jan 24, 2024 9:30 ...

PREVIEW DETAILS

Title	Owner	Uploaded By	Uploaded On	Recorded On	Duration	Category	Status
AXON_Body_2_Video_2019-...	Shaw, Lyvia (LShaw123)	Shaw, Lyvia (LS...	Jan 24, 2024 9:30 AM	Jan 24, 2024 9:24 AM	47m 30s	-	Active
AXON_Body_2_Video_2019-...	Shaw, Lyvia (LShaw123)	Shaw, Lyvia (LS...	Jan 24, 2024 9:24 AM	Jan 24, 2024 9:22 AM	5m 3s	-	Active
AXON_Body_2_Video_2019-...	Shaw, Lyvia (LShaw123)	Shaw, Lyvia (LS...	Jan 24, 2024 9:25 AM	Jan 24, 2024 9:24 AM	11m 9s	-	Active

Transcript Keyword ↓
Preview 20+ potential ma...

Transcript Keyword ↓
Preview 17 potential mat...

ID	Title	Owner	Recorded on	Category	Duration	Matches
0010	AXON_Body_2_Video_2019-05-29_...	Shaw, Lyvia, (LShaw123)	Jan 24, 2024 9:24 AM	-	47m 30s	Preview 20+ potential matches
0013	AXON_Body_2_Video_2019-05-29_...	Shaw, Lyvia, (LShaw123)	Jan 24, 2024 9:22 AM	-	5m 3s	Preview 7 potential matches
0011	AXON_Body_2_Video_2019-05-29_...	Shaw, Lyvia, (LShaw123)	Jan 24, 2024 9:24 AM	-	11m 9s	Preview 17 potential matches
0012	AXON_Body_2_Video_2019-05-29_...	Shaw, Lyvia, (LShaw123)	Jan 24, 2024 9:22 AM	-	6m 6s	Preview 7 potential matches

The **Transcript Keyword** filter also appears and functions as outlined above when you are searching to add evidence to a case.

The screenshot displays the 'Add Evidence to Case' interface. At the top, the case ID is 22339244. The 'EVIDENCE (3)' tab is active. A 'Pinned Evidence' section shows 0 items. The 'Case Evidence' section has a yellow box around the 'ADD EVIDENCE' button. A modal window titled 'Add Evidence to Case' is open, showing '1. Select Evidence'. The 'Select Evidence' section has a search bar with 'scooter' entered in the 'TRANSCRIPT KEYWORD (BETA)' field. Below the search bar, there are 4 results from transcribed audio/video evidence. A table shows search results with columns for ID, Title, Owner, and Upload Date. One result is visible: ID 0011, Title 'AXON_Body_2_Video_201...', Owner 'Shaw, Lyvi...', and Upload Date 'Jan 24, 20...'. A video thumbnail is shown next to the result.

Case page search

Keyword search can be used from an individual case page (and not the Case search page). This feature is not yet available for Axon Justice cases. To search across all evidence transcripts in a single case:

1. Open the case and switch to the **Evidence** tab.
2. Select **Filters** to reveal the filter list.
3. Enter a keyword or string of keywords in the **Audio transcript** filter.
4. In the **Keyword Search** column, select **Preview Details** to reveal a thumbnail preview of each point in the evidence transcript where the keyword appears. The portion of the transcript with the keyword highlighted is also displayed.
5. Select the arrow icon to scroll to the right and view all instances in that piece of evidence in which the keyword appears. This row includes up to 20 of the most relevant matches.

The screenshot shows the 'EVIDENCE (4)' tab of a case interface. A yellow callout '1' points to the 'EVIDENCE (4)' tab. A yellow callout '2' points to the 'Filters' section where the keyword 'scooter' is entered in the 'TRANSCRIPT' search box. A yellow callout '3' points to the 'Preview Details' button for the first evidence item. A yellow callout '4' points to the right-pointing arrow icon next to the transcript preview. A yellow callout '5' points to the transcript text where the keyword 'scooters' is highlighted.

PRIMARY CASE ID
20230802
SUMMARY EVIDENCE (4) EXPORT AUDIT LOG ADD EVIDENCE ...

Pinned Evidence
0 items
No evidence has been pinned to this case. To pin evidence click 'Pin to Case' to add it to this section.

Case Evidence REVIEW ALL ON PAGE ADD EVIDENCE ...

Folders
4 results from transcribed audio/video evidence

New Folder

Quick Views RESET

FILE TYPE

Video	4
Image	3
Document	2

RECORDED BY

LShaw123 Shaw, Lyvia	8
CGibson001 Gibson, Cora	1

ID

20220919	2
20230531	1
20230802	1
22339244	1
0010	1

+ 3 MORE

Filters RESET

ID

Sort by: Most Relevant Descending

Image	Keyword Search Beta	ID	Title	Owner	Uploaded By	Uploaded On
<input type="checkbox"/>	16 potential matches: scooters, scooter, Scooters	0011	AXON_Body_2_Video_201...	Shaw, Lyvi...	Shaw, Lyvi...	Jan 24, 20...
<input type="checkbox"/>	20+ potential matches: scooters, scooter, Scooters	0010	AXON_Body_2_Video_201...	Shaw, Lyvi...	Shaw, Lyvi...	Jan 24, 20...
<input type="checkbox"/>	6 potential matches: scooters, scooter	0013	AXON_Body_2_Video_201...	Shaw, Lyvi...	Shaw, Lyvi...	Jan 24, 20...

Preview Details

0:52 1:06 1:58

that th... just the pathways are not negative co... on the sc...
happ... made for these me stop my Be... That have
Alb... scooters Mm-Hmm... here Huh. Alrig

Preview Details

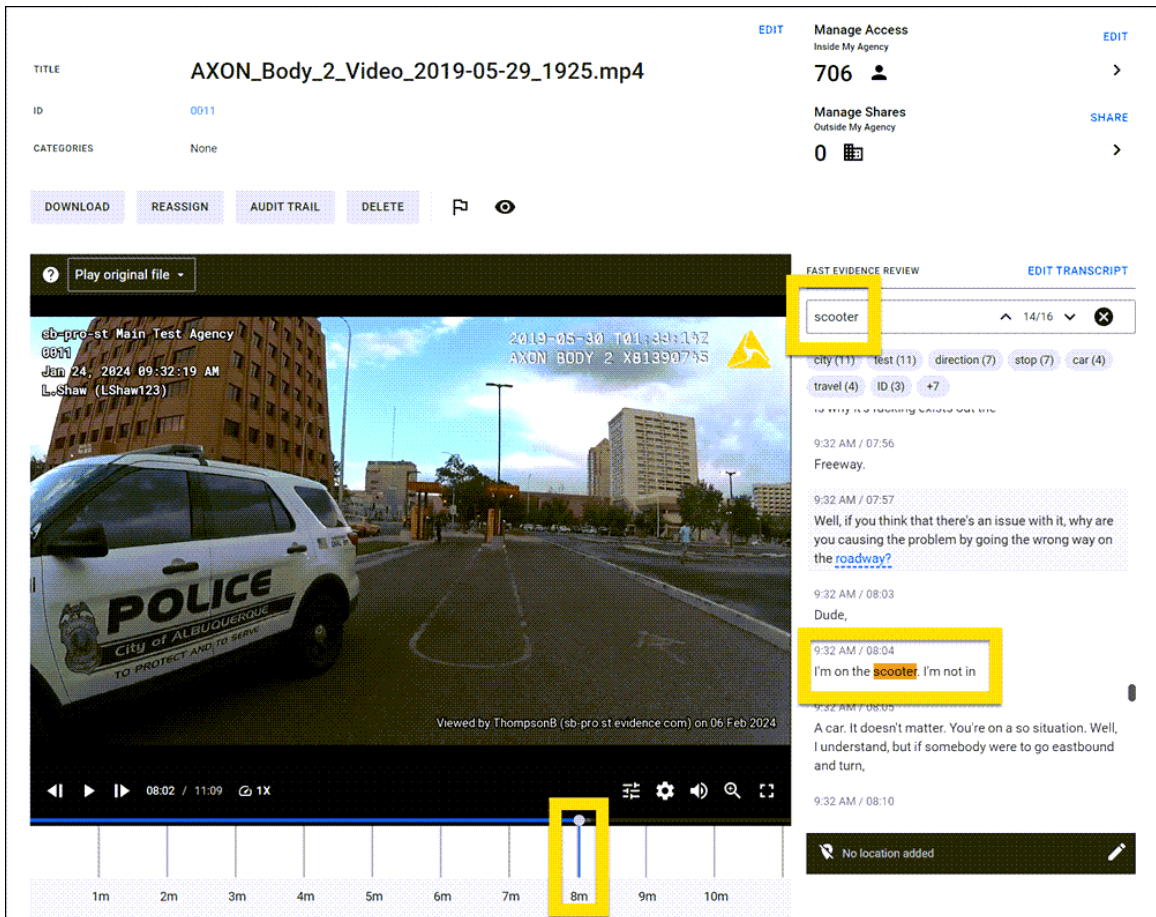
TRANSCRIPT RESET

scooter

FILE TYPE

6. Select a thumbnail to open that piece of evidence to the moment that keyword appears. The keyword you entered in the Transcript Keyword search is auto-filled in the [search box](#) that appears above the transcript on the evidence detail page.

- If you instead select the evidence thumbnail that appears in the **Image** column, the evidence will open at the beginning of the recording.



The Detail view that includes the **Preview Details** section only appears when the **Transcription** filter is used. If you switch to Table or Grid view, you can select a **Preview**

button that will return you to the Detail table view with the **Preview Details** section already expanded.

